



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

February 3, 2025 – 7:00 PM

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Mark Lemen, Jamie Voigt, Tony Padilla, Todd Trippel, Haylie Kusler

Others: Justin Black, Rich Glennie, Gary Ziemer

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

- A. Approve Minutes of the Regular Meeting of January 21, 2025
- B. Maria's Mexican Restaurant, On-Sale Liquor and Sunday Sales, 702 10th Street E.
- C. Glencoe VFW Post 5102, Club On-Sale and Sunday Sales, 923 Chandler Ave. N.
- D. Lazy Loon Brewing Company LLC, Brew Pub Full On-Sale and Sunday Sales, 610 13th St. E.
- E. Extrada Properties dba Pla-Mor Ballroom, Wine and Sunday Sales, 1904 9th St. E.
- F. Glencoe Country Club, Club On-Sale and Sunday Sales, 1325 1st St. E
- G. Happy Hour Inn, On-Sale Liquor and Sunday Sales, 815 11th St. E.
- H. Main Street Sports Bar, On-Sale Liquor and Sunday Sales, 1226 Greeley Ave N.
- I. Glencoe Brewers Baseball Association, 3.2 On-Sale and Sunday Sales, Vollmer Field, Oak Leaf Park

Motion: Lemke, seconded by Maynard to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Rivera, seconded by Dahlke to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

- A. Set Public Hearing for MS4 Public Hearing – March 3, 2025

Motion: Lemke, seconded by Rivera to set the Public Hearing for the MS4 Public Hearing on March 3, 2025, at 7:00PM. All in favor, the motion carries.

6. BIDS AND QUOTES

- A. Windows for Police Department Conference Room – Police Chief Padilla**
The windows in the Police Department Conference Room are needing to be replaced. They are the original windows to the building (1968). The windows have been leaking and are not energy efficient. With the roof replacement in 2024, it is imperative that the windows now be replaced. The window replacement is in the 2025 budget. The City has received a quote for replacement from Rice Companies of Glencoe for \$14,474.00. It has seemed to be difficult to receive multiple quotes for this job.
Motion: Rivera, seconded by Dahlke to approve the quote from Rice Companies for \$14,474.00 for the window replacement. All in favor, the motion carries.
- B. Police Squad Car for Investigator – Police Chief Padilla**
The Glencoe Police Department (GPD) is requesting to purchase a 2015 Ford Explorer with roughly 127,000 miles on it from McLeod County Sherriff's Office in the amount of \$3,750.00. The vehicle was brought to Sam's Tire and evaluated for serviceability. Sam's recommended replacing an axel seal, battery and fluids, in the amount of \$1,049.81 total (labor included). The total amount for squad and to fix issues is \$4,799.81. The money to purchase the vehicle and repairs would come from the GPD Forfeiture account.
Motion: Maynard, seconded by Dahlke to purchase the 2015 Ford Explorer from McLeod County Sherriff's Office. All in favor, the motion carries.
- C. Mechanical System Updates and Air Handler Controls for Glencoe PD – Chief Padilla**
It is recommended to replace the Air Conditioner and Air Handler for the Police Department from Foster Mechanical for \$55,295.00. Costs have increased from the amount budgeted due to changes in the type of refrigerant that is allowed. Controls for the Air Handler would be provided by ARI Mechanical Services Inc for \$8,031.00. It has been difficult to obtain a second quote from another HVAC provider and Control provider.
Motion: Lemke, seconded by Rivera to approve the replacement of the Air Conditioner and Air Handler from Foster Mechanical for \$55,295.00. All in favor, the motion carries.
- D. Approve Plans and Specifications and authorize SEH to solicit quotes for the fencing at the Airport Terminal Building – Justin Black SEH**
Justin Black with SEH reviewed plans and specifications for the Fencing at the Airport by the new Terminal Building. It is recommended to open quotes on March 7, 2025, at 10:00 AM. Federal and State Funding will provide 95% of the cost for the fencing.
Motion: Lemke, seconded by Maynard to set the bid opening for quotes on March 7, 2025, at 10:00 AM. All in favor, the motion carries.
- E. Approve Plans and Specifications and set bid opening on the Pavement Maintenance for the Glencoe Airport (GYL) – Justin Black, SEH**
Justin Black with SEH reviewed plans and specifications for the Pavement Management project at the Airport. This is done as maintenance for the pavement

improvements to taxilanes around the hangars and the apron area at the Airport. It is recommended to open quotes on March 7, 2025, at 10:00 AM. State funding will provide 70% of the cost pavement maintenance project.

Motion: Dahlke, seconded by Rivera to set the bid opening for quotes on March 7, 2025, at 10:00 AM. All in favor, the motion carries.

- F.** Resolution **2025-03**, Approving Plans and Specifications and authorizing SEH to Solicit quotes for Tree Removal on the Hennepin Avenue Project – Justin Black. SEH It is recommended to approve the Plans and Specifications and authorize SEH to solicit quotes for the tree removal. The City Engineer will bring back quotes for approval at an upcoming City Council meeting.

**RESOLUTION NO. 2025-03
APPROVING PLANS AND SPECIFICATIONS AND
INVITATION TO BID**

WHEREAS, the consulting engineer retained for the purpose has prepared plans and specifications for the tree removal portion of the 2025 Hennepin Avenue (CSAH 2) Street and Utility Improvement Project, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator, with the assistance of the consulting engineer, shall forthwith prepare and distribute an invitation to bid upon the making of such improvement under such approved plans and specifications. The invitation shall specify the work to be done, and shall state that quotes will be received by the City Administrator until 10:00 a.m. on Friday, February 14, 2025, will then be tabulated, and will be considered by the council at 7:00 p.m. on Tuesday, February 18, 2025, in the council chambers of the Glencoe City Hall.

Adopted by the council this 3rd day of February, 2025.

Motion: Lemke, seconded by Dahlke to approve Resolution 2025-03. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, and Lemke. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

- G.** Fencing for the Rotary Dog Park – City Administrator Larson
The Glencoe Rotary Club has funds committed for the construction of the Dog Park in Oscar Olson Park. They are recommending that the City of Glencoe move ahead with awarding the low quote to Century Fence for Black Vinyl Coated Chain Link

Fence for the 1 Acre Dog Park in the amount of \$39,590.00. The City of Glencoe has committed \$12,500.00 to the project.

Motion: Rivera, seconded by Maynard to approve the Black Vinyl Coated Chain Link Fence from Century Fence for \$39,590.00. All in favor, the motion carries.

H. Hydration Station for the Dog Park – Meeker, McLeod, Sibley Community Health Grant – City Administrator Larson

The Glencoe Rotary Club has received a grant commitment for funding for the purchase of a water hydration station for the Dog Park. This station will include a water fountain, a dog water fountain, and a water bottle filling station. The grant for 100% for the hydration station is being provided by the Meeker, McLeod and Sibley County Community Health for about \$6,500.00. It is recommended to authorize the purchase of the hydration station and submit for reimbursement.

Motion: Maynard, seconded by Lemke to approve the purchase of the Hydration Station and submit for reimbursement. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. Ordinance No. 627 an Ordinance amending the City of Glencoe Charter – Mark Ostlund, City Attorney

Motion: Lemke, seconded by Dahlke to accept Ordinance No. 627 and set the Public Hearing for March 3, 2025, at 7:15 PM.

B. Appoint member to the Economic Development Authority (EDA) – EDA Recommendation

The Glencoe EDA reviewed the three applications for the two open seats on the EDA. The votes were tallied, and Paul Harpel received 4 votes, Jeff Scharpe received 3 votes, and Ryan Voss received 3 votes. The City Council must select the new members in a public vote.

Motion: Rivera, seconded by Dahlke to appoint Paul Harpel to the EDA. All in favor, the motion carries.

Motion: Dahlke, seconded by Maynard to appoint Jeff Scharpe to the EDA. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

A. Accept Resignation of Scott Maynard from the Planning and Industrial Commission – Councilor Maynard

Motion: Lemke, seconded by Dahlke to accept the resignation of Scott Maynard from the Planning and Industrial Commission. All in favor, the motion carries.

9. ROUTINE BUSINESS

- A. Project Updates**
- B. Economic Development**
- C. Public Input**
- D. Reports**
- E. City Bills**

Motion: Rivera, seconded by Lemke to pay City bills. All in favor, the motion carries.

F. Close Meet to discuss Police Union Negotiations

Motion: Dahlke, seconded by Maynard to close the meeting to discuss Police Union Negotiations. All in favor, the motion carries.

10. ADJOURN

Motion: Rivera, seconded by Lemke to adjourn the meeting. All in favor, the motion carries.