



Mayor: Mark Hueser
Precinct 1 Councilor: Jon Dahlke
Precinct 2 Councilor: Scott Maynard
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday, June 2nd, 2025

City Center Ballroom

7:00 PM

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
 - A. Approve Minutes of the Regular Meeting of May 19, 2025
 - B. Approve Special Event Application of JL Insurance Advisors, 1132 Hennepin Avenue, Street Closure S 1/2 of 12 Street East of Hennepin Avenue for Customer Appreciation. June 5, 2025, from 11:00 AM to 2:00 PM. Cones, Barricades and Picnic Tables.
 - C. Approve Special Event of the Glencoe Car and Bike Show, Glencoe City Center Parking Lot, 1107 11th Street East, June 29 (Happy Hour), July 27, and September 7, 2025.
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENT (agenda items only)**
- 5. PUBLIC HEARINGS**
 - A. Public Hearing on **Ordinance Number 628** to Eliminate the Cemetery Commission – Approve Second Reading
- 6. BIDS AND QUOTES**
 - A. Updated Assessment Roll for Hennepin Avenue Project – Justin Black, SEH
 - B. **Resolution 2025-10**; Resolution Approving the Issuance of \$4.1 Million General Obligation Bonds, Series 2025A, for the Hennepin Avenue Project – Paul Donna, Fiscal Agent, DA Davidson
- 7. REQUESTS TO BE HEARD**
 - A. **Resolution 2025-11**; Annexation of the Hennepin Avenue Pond Parcel ID #04-069-0025 – City Attorney Ostlund
 - B. Dollar General Access Agreement – City Attorney
- 8. ITEMS FOR DISCUSSION**
 - A. Fee Schedule Ordinance – First Reading of **Ordinance Number 630** – City Attorney Ostlund
 - B. Golf Cart/ATV Ordinance – Proposed Changes – **Ordinance Number 631** – City Attorney Ostlund

9. ROUTINE BUSINESS

- A. Project Updates
 - 1. Hennepin Avenue Reconstruction
- B. Economic Development
- C. Public Input
- D. Reports
- E. Close Meeting for Employee Grievance
- F. Close Meeting for Employment Evaluation of City Employee
- G. City Bills

10. ADJOURN



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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Mayor: Mark Hueser City Administrator: Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard;
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



SMALL CITY & BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

May 19, 2025 – 7:00 PM

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Tony Padilla, Todd Trippel, Jamie Voigt, Haylie Kusler

Others: Brian O'Donnell

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of May 5, 2025

B. Special Event Application of Buffalo Creek BMX to hold State Qualifier Races at Sterner Meyer BMX Park on 6/8/25

Motion: Neid, seconded by Dahlke to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Lemke, seconded by Maynard to add item 6E. All in favor, the motion carries.

Motion: Lemke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

A. Public Comment on Drone Purchase and Program

None.

6. BIDS AND QUOTES

A. Police Department Drone Purchase – Police Chief Padilla

Motion: Rivera, seconded by Lemke to approve the drone purchase with the Public Safety Aid funds. All in favor, the motion carries.

B. Police Department Firearms Training Trailer – Police Chief Padilla

This was a budget expense in the Police Department capital budget for 2025.

Motion: Maynard, seconded by Rivera to approve the purchase of the Firearms Training trailer from Renville Trailer Sales for \$6,885.00. All in favor, the motion carries.

C. Police Policy - Lexipol Policy – Police Chief Padilla

Chief Padilla is recommending working with Lexipol on Police Department policies.

Motion: Neid, seconded by Rivera to approve the Lexipol Policy with a follow up review in 9 months. All in favor, the motion carries.

D. Squad Computer Replacement – Police Chief Padilla

After October 2025, the current operating system on the squad computers will no longer be supported.

Motion: Lemke, seconded by Dahlke to approve the Squad Computer Replacement. All in favor, the motion carries.

E. Golf Cart Purchase – Assistant City Administrator Mark Lemen

Motion: Lemke, seconded by Maynard to approve the purchase of a Golf Cart. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. Contract for State Baseball Tournament – City Attorney Ostlund

The State Baseball Tournament is being hosted this year by Gaylord, Brownston, Glencoe, and Hutchinson. We have games slated for Glencoe the weekend of August 15th and Labor Day Weekend.

Motion: Lemke, seconded by Rivera to approve the contract for the State Baseball Tournament. All in favor, the motion carries.

B. 2170 Ford Avenue North

1. Approve Resolution 2025-09 Annexation Resolution for 2170 Ford Avenue North – Assistant City Administrator Lemen

Resolution 2025-09

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF GLENCOE AND GLENCOE TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, the City of Glencoe and Glencoe Township jointly agree to designate and request the immediate annexation of the following described land located within Glencoe Township to the City of Glencoe, County of McLeod, Minnesota;

See proposed descriptions on the attached Exhibit “A”

Tax ID: 04.011.1200

and

WHEREAS, the City of Glencoe and Glencoe Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Glencoe and Glencoe Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Glencoe and Glencoe Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Glencoe and the Township Board of Glencoe Township as follows:

1. (Property.) That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

See proposed descriptions on the attached Exhibit "A"

Tax ID: 04.011.1200

2. (Acreage/Population/Usage.) That the orderly annexation area consists of approximately 1.27 acres, more or less, the population in the area is approximately two (2), and the current land use types are single family residential.

3. (Jurisdiction.) That Glencoe Township and the City of Glencoe, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. (Municipal Reimbursement). Minnesota Statutes § 414.036.

a. Reimbursement to Towns for lost taxes on annexed property.

The City of Glencoe shall make a lump sum payment to Glencoe Township without delay in the amount of \$383.64.

b. Assessments and Debt.

That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described (herein or attached exhibit) there are (1) no special assessments or debt.

6. (Review and Comment). The City of Glencoe and Glencoe Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

Adopted by affirmative vote of all the members of the Glencoe Township Board of Supervisors this _____ day of _____ 2025.

Motion: Dahlke, seconded by Neid to approve Resolution 2025-09 Annexation Resolution for 2170 Ford Avenue North. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

2. Authorize 2170 Ford Avenue Property to connect to City Water and Sanitary Sewer

The most efficient way for this arrangement to come to fruition is if the City would assume responsibility for the small lift station. The construction costs for access will be incurred by the property owner. Next step would be to present this information to the Glencoe Township Board.

Motion: Rivera, seconded by Dahlke to approve connecting 2170 Ford Avenue to City Water and Sanitary Sewer, upon receiving contract from GRH. All in favor, the motion carries.

- C. Assistant City Administrator Review Process – Appoint Mayor and two Councilors to review committee

It is recommended that the City Council appoint the Mayor and two City Council members to meet with the City Administrator to develop a review process and evaluation format for the review of the Assistant City Administrator. The actual review can take place in a closed meeting of the City Council, but the review process itself needs to be approved by the City Council.

- D. Ordinance Violation Recommendation for Fines – Chief Padilla

Motion: Neid, seconded by Dahlke to authorize the City Attorney to draft and new ordinance and the necessary documents to increase fines for ordinance violations relating to blight. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

- A.** Second Reading of **Ordinance Number 628** to Eliminate the Cemetery Commission
– Set Public Hearing for June 2nd – City Attorney

Motion: Lemke, seconded by Maynard to set the Public Hearing for June 2nd on the second reading of **Ordinance Number 628**. All in favor, the motion carries.

- B.** Housing Study meeting set for June 2nd at 5:00 PM in West Conference Room
Planning & Industrial Commission members Amanda Johnson and Josh Miller, volunteered to be the attendees to participate in the Housing Study Steering Committee.

- C.** Planning Commission Recommendations-

- 1. Approve Variance for fence on property line at 1428 Armstrong Avenue North

Motion: Lemke, seconded by Maynard to approve the variance for a fence on the property line at 1428 Armstrong Avenue North. All in favor, the motion carries.

- 2. Approve Variance for fence on property line at 1407 Greeley Avenue North

Motion: Lemke, seconded by Maynard to approve the variance for a fence on the property line at 1407 Greeley Avenue North. All in favor, the motion carries.

9. ROUTINE BUSINESS

- A.** Project Updates – on the City’s website and Facebook.

- 1. Hennepin Avenue Reconstruction – June 2nd start date; all permits have been approved.

- B.** Economic Development

- C.** Public Input

- D.** Reports – Light & Power Commission meeting on Wednesday.

- E.** City Bills

Motion: Neid, seconded by Rivera to approve City bills. All in favor, the motion carries.

10. ADJOURN

Motion: Lemke, seconded by Neid to adjourn. All in favor, the motion carries.



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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



City of Glencoe
Special Event Application
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586

Proposed event name: Customer Appreciation Proposed location: JL Insurance Advisors

Date(s) of the event: 06/05/2025 Time(s) of event: 11 AM - 2 PM

Group name or organization: JL Insurance Advisors Contact Name: Cadee Winnie

Address: 1132 N Hennepin Ave City: Glencoe Zip: 55336

Email: cadeewinnie@aibme.com Phone: 320864-3943

Type of organization: ☐ For Profit ☐ Non-Profit ☐ Charity
Location requested use: ☒ City Parking Lot ☐ City Park ☐ Street Closure

Estimate the number of participants you expect to attend the event: 100+ revolving

Event Description: We are Hosting a customer Appreciation event - meet and Greet event at our office. We will be serving Hotdogs, chips, Water and IceCream Treats for Dairy Days

Assistance Requested: Looking for 4 - 5 picnic tables and 2 baracade street closed signs to be placed in the Parking spots on 12th Street next to our builinging.

Street Closure Request:
Describe the name and sections of the streets you are requesting temporary closure:

Date/Time for beginning of street closure: _____

Date/Time for reopening of streets: _____

Events using public streets and parking lots (parades, walk/runs, dances, etc.) must submit a map with precise locations.

See back side for guidelines and information.

Guidelines for Special Events

City of Glencoe Special Events

Special Event Permits are required to conduct special events. Special events include walk/runs, tournaments, concerts or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be completed at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain certificate of Liability Ins to host a special event. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. Contact your organization or private insurance company to obtain liability insurance. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (TULIP). Information on TULIP is located online at: <http://www.lmc.org/page/1/Tenant-User-Liability-Insurance-Program.jsp>.

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Street Closures: All street closures must be approved by Chief of Police. If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of this permit.

Garbage: Depending on the size of the event and the number of participants may be required to provide own garbage containers and pick up.

Sanitary Restrooms: Depending on the size of the event and the number of participants may be required to provide own sanitary restrooms.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe Department policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Cadee Winnie

Signature

05.28.2025

Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve ☐ Deny ☐

Comments: _____

Chief of Police Recommendation: Approve ☒ Deny ☐

Comments: N/A

City Council: Approve ☐ Deny ☐

Date: _____



**City of Glencoe
Special Event Application**

1107 11th Street East, Suite 107

Glencoe, MN 55336

320-864-5586

info@ci.glencoe.mn.us

Event name: July Show / All Shows Location: 1107 11th St E

Date(s) of the event: June 29 / July 27 / Sept 7 Time(s) of event: 11am - 3pm

Group name or organization: Glencoe Car & Bike Show Contact Name: Victor Garcia

Address: 2051 10th St E City: Glencoe Zip: 55336

Email: gcbsmn@gmail.com Phone: 612 - 584 - 8920

Type of organization: For Profit ☐ Non-Profit ☒ Charity ☐

Location requested: City Parking Lot ☒ City Park ☐ Street Closure ☒

Estimated number of participants expected to attend the event: 450 - 850

Event Description: Hi guys, we are looking to add the Minnesota Minn-e-rods / Tractor pull for the July show.
Also we would like to ensure we can have BYOB to all of our shows. It wasn't mentioned in the previous
application so I want to make sure it's brought up. June event with Happy Hour we would keep alcohol at HH location
and have staff supervising and signs stating no alcohol outside of designated area. Also plastic containers would be used.

Assistance Requested: Picnic tables / road closure signs / Cones

Street Closure Request - Describe the name and sections of the streets for requested closure.

12th street from Hennepin to Loudon avenue north closed off along with Ives north closed off(previously approved).

Date/Time for beginning of street closure: 11am

Date/Time for reopening of streets: 3pm

NOTE: Events using public streets and parking lots must submit a map with precise locations.

See back side for guidelines and agreement.

Updated: 5.20.2022

Special Event Guidelines

Special events include walk/runs, tournaments, concerts, or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be submitted at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain a certificate of Liability Insurance. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (GatherGuard). Information on GatherGuard is located online at: www.lmc.org

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Security: If the Chief of Police determines security is needed for the event, the organizer will be charged \$100/hour per officer.

Street Closures: If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of permit.

Garbage: Organizers may be required to provide garbage containers and removal depending on the size of the event and the number of participants.

Sanitary Restrooms: Organizers may be required to provide sanitary restrooms depending on the size of the event and the number of participants.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Victor Garcia
Signature

5/28/25
Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve ☐ Deny ☐

Comments: _____

Chief of Police Recommendation: Approve ☐ Deny ☐

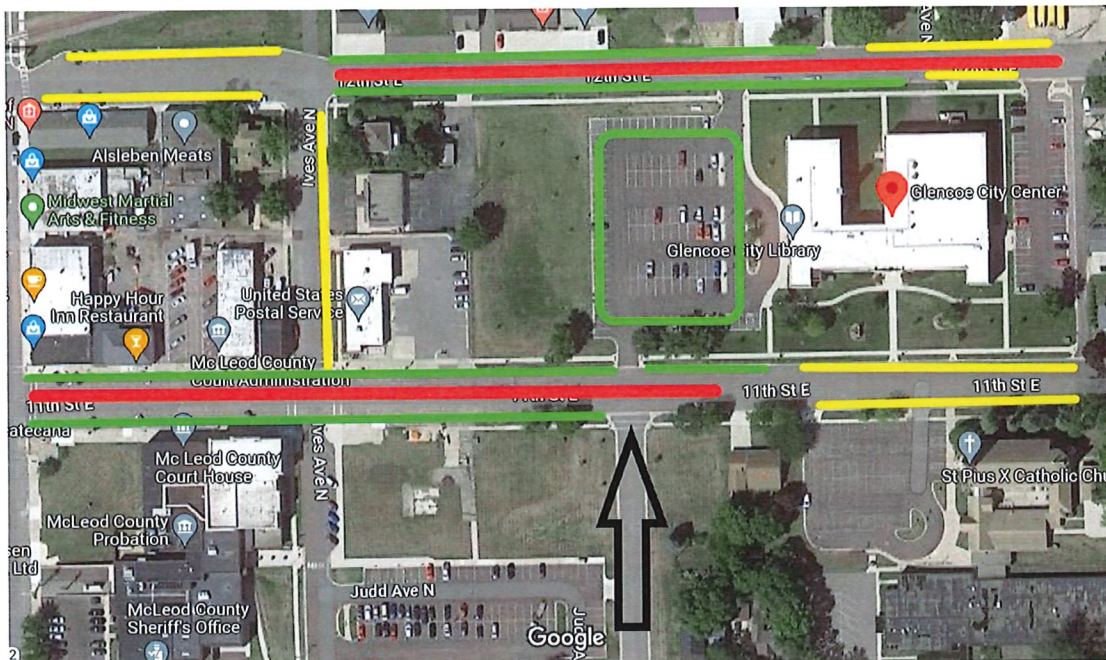
Comments: _____

City Council: Approve ☐ Deny ☐

Date: _____

Updated: 2.26.2025

June Map and Details 2025



- Green** – Car, truck, motorcycle entrance and exit route / Car show parking
- Red** - Closed street
- Yellow** – Spectator Parking

Essentially close down 11th street all the way to Hennepin / Happy Hour and if need be, 12th street for overflow. Hennepin would be the primary closed street. In conjunction with the car show, Happy Hour would have live entertainment in their area of the parking lot. We are thinking it would be a band / music. Essentially people would be able to walk from the city center parking lot down to Happy Hour and enjoy the show. We would have plenty of people there from the car show and Happy Hour to ensure people stay within the area.

Glencoe Days is happening this weekend, and we think it would liven up that section of town even more and people are making it more of a yearly event to attend our shows. Please feel free to reach out to us via Facebook, email, or phone.

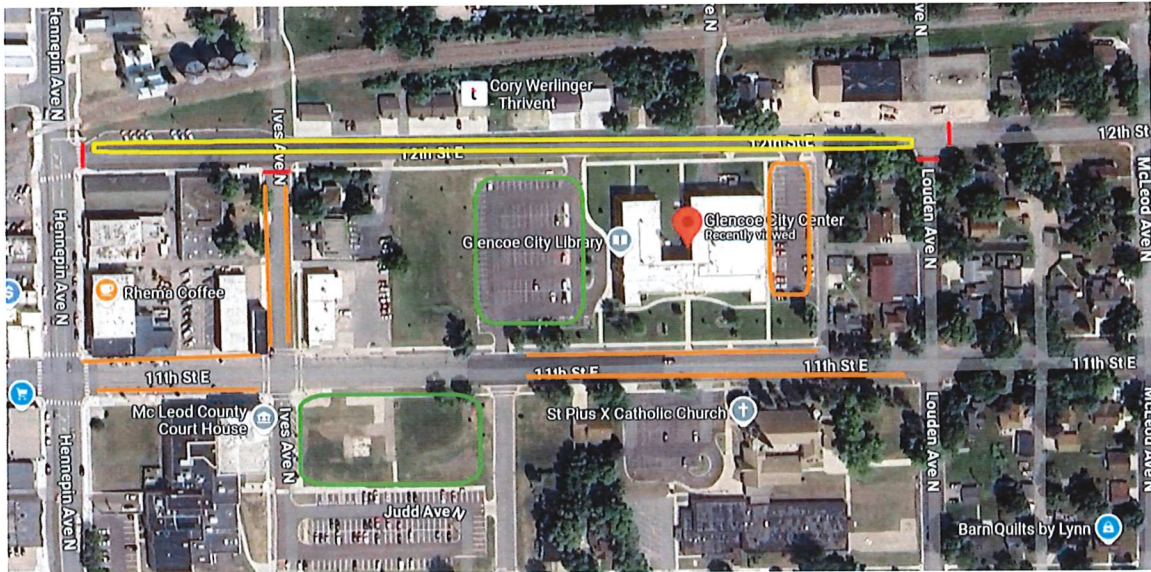
Facebook: facebook.com/GCBsmn

Email: gcb-smn@gmail.com

Phone: 612 – 584 – 8920

Website: glencoe-car-and-bike-show.com

July Show / Minn E Rods / Tractor Pulls



Green – Car / Motorcycle parking show parking

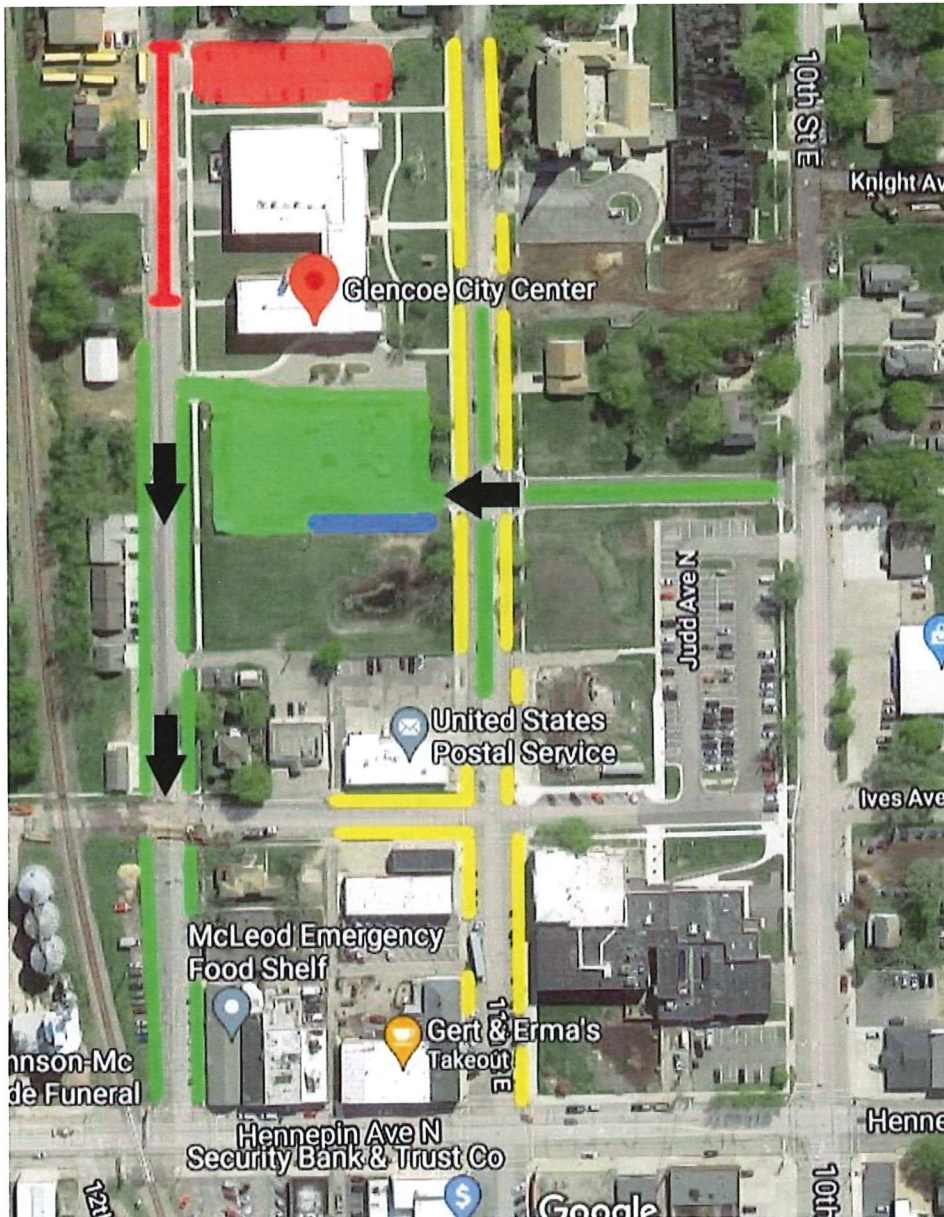
Red - Closed street

Yellow – Tractor pulls

Orange – Spectator parking

Essentially close down 12th street from Louden Ave North down to Hennepin Avenue North. The tractor pull event would take place on 12th street.

September Map (Regular Show / Parking)



- Green - Car entrance and exit route / Showing vehicles parking
- Yellow - Spectator parking
- Purple - Motorcycle parking
- Red - Road closed / No parking



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 5A** – Public Hearing on Ordinance 628

Item 5A – At 7:00 PM, the City Council will hold a public hearing on Ordinance 628 to eliminate the Cemetery Commission and assign their role to the Park Board.

After the Public Hearing, it is recommended to approve the second reading of Ordinance Number 628.

ORDINANCE NO. 628

AN ORDINANCE ADDING ORDINANCE NO. 140 TITLED “CEMETERY COMMISSION.” AND AMENDING ORDINANCE 125 TITLED “PARK BOARD.”

WHEREAS, the City of Glencoe has a certain cemetery board/commission established under city code no. 140 and a certain park board/commission established under city code no. 125.

WHEREAS, the City Council has made a determination that the cemetery board/commission function and capacity no longer serves its intended purpose, and it would be more economical and practical to eliminate the cemetery board/commission and transfer its duties and functions to the park board/commission.

The City Council of Glencoe, Minnesota ordains:

Section 1. Ordinance No. 140 titled “Cemetery Commission” shall be rescinded and eliminated in its entirety.

Section 2. Ordinance No. 125 titled “Park Board” shall be amended as follows:

125.03 Powers and Duties. The Park Board shall make recommendations regarding the administration, maintenance and control of the park(s) system and cemetery in the City of Glencoe, Minnesota including the swimming pool and facilities thereto. The Board shall make recommendations for the purchase of all necessary equipment, apparatus and supplies for the care, preservation and maintenance of the buildings used in connection with said responsibilities. In additions to the powers and duties herein enumerated, said Park Board shall exercise such other necessary and proper powers which may expedite the management and control of said park system and cemetery and which may be consistent with law and in conformity with the provisions of this ordinance. Nothing in this ordinance shall be construed to vest any power in said Board to construct any buildings, said powers to be reserved to the City Council. The Board shall from time to time confer with the City Council on matters of all administrative character.

125.04 Duties of the Park Board.

- a. To determine the park and cemetery needs of the community and to enlist the cooperation of both public and private agencies in developing a park and cemetery program consistent with those needs and to direct the execution and administration of such park and cemetery program.
- b. To prepare and submit to the City Council a monthly report of the activities for the past month.

- c. To make recommendations to the City Council during the budgeting process with the cost estimates to be provided to the city administrator for inclusion in the City of Glencoe budget. Such recommendations shall be submitted no later than August 1 of each year.
- d. The City Council shall have the power to employ such employee or independent contractors, together with such advisors as the council may determine for the efficient operation of the Glencoe Municipal Cemetery established hereby, and to do all other things incident thereto which are necessary to operate said cemetery in a reasonable manner. Except as adopted by a special resolution of the City Council, no funds of the City of Glencoe, except those funds in the cemetery fund, shall be used to pay the cost of the operation of said municipal cemetery.

Section 3: This ordinance shall take effect and be in full force from and after its passage and publication.

Passed by the City Council of Glencoe, Minnesota this _____ day of _____, _____.

Mark Hueser, Mayor

Attested:

Mark Larson, City Administrator



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 6A – Updated Assessment Roll**

Item 6A – Justin Black with SEH will review the updated assessment Roll with the City Council. Assessments have decreased with the bids that were received for the Hennepin Avenue Project.

ASSESSMENT RATES
2025 HENNEPIN AVENUE (CSAH 2)
STREET AND UTILITY IMPROVEMENT PROJECT
GLENCOE, MINNESOTA
SEH NO. GLENC 175513
MAY 5, 2025

Item	Estimated Assessment Rate For Front Footage	Final Assessment Rate for Front Footage
Residential Reconstructed Street	\$160.00 per L.F.	\$125.00 per L.F.
Commercial Reconstructed Street	\$192.00 per L.F.	\$150.00 per L.F.
Water Main	\$26.00 per L.F.	\$23.00 per L.F.
Residential Water Service Line	\$3,550.00 Each	\$3,500.00 Each
Commercial Water Service Line	\$8,400.00 Each	\$8,400.00 Each
Sanitary Sewer	\$20.00 per L.F.	\$16.00 per L.F.
Sanitary Sewer Service Line	\$4,200.00 Each	\$3,500.00 per Each



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 6B – Financing for the Hennepin Avenue Project**

Item 6B – Bond Consultant Paul Donna with DA Davidson will review the financing for the Hennepin Avenue Project.

It is proposed that this will be a negotiated sale with Security Bank and Trust of Glencoe.

It is recommended to approve **Resolution 2025-10**; Resolution Approving the Issuance of \$4.1 Million General Obligation Bonds, Series 2025A, for the Hennepin Avenue Project.

Paul Donna will meet with Security Bank and come back to the City Council with the negotiated sale information at the first meeting in July. Final Approval will be due at that time.

**CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A**

ISSUER: City of Glencoe, Minnesota

BODY: Council

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on June 2, 2025, at 7:00 p.m., in the Glencoe City Center.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

RESOLUTION 2025-10

**A RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referenced to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on June 2, 2025.

City Administrator

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____

RESOLUTION 2025-10

RESOLUTION APPROVING THE ISSUANCE OF GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A

BE IT RESOLVED by the City Council (the “City Council”) of the City of Glencoe, State of Minnesota (herein, the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its general obligation bonds, pursuant to Minnesota Statutes, Chapters 429 and 475, in a principal amount not to exceed \$4,500,000 (herein, the “Bonds”). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required, to finance the costs of various street and utility improvement projects in the City.
2. The City Council desires to proceed with the sale of the Bonds to a purchaser (the “Purchaser”) using D.A. Davidson & Co., acting as either underwriter or placement agent (“Davidson”).
3. The Mayor and the City Administrator are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement or term sheet for the Bonds with the Purchaser, provided that the true interest cost of the Bonds does not exceed 5.00%.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. If necessary for the marketing of the Bonds, the Mayor or City Administrator, or any authorized designee thereof, is hereby authorized to approve and execute, and Davidson is hereby authorized to prepare and distribute, on behalf of the City, a Preliminary Official Statement and a Final Official Statement relating to the Bonds (together, the “Official Statement”), which Final Official Statement shall include the offering price, the interest rates, selling compensation, delivery date, and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. The officers of the City are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.
6. If the Mayor and City Administrator have not approved the sale of the bonds to the Purchaser and executed the related bond purchase agreement by December 31, 2025, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted.

June 2, 2025



FINANCE PLAN FOR

City of Glencoe, Minnesota

\$4,100,000*

General Obligation Improvement Bonds, Series 2025A

Prepared by:

Paul Donna

Managing Director

D.A. Davidson

pdonna@dadco.com | 612-499-3066

*Preliminary and subject to change - Not to exceed \$5,000,000



EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$4,100,000* General Obligation Improvement Bonds, Series 2025A (not to exceed \$5,000,000).

Authority, Purpose and Key Assumptions:

The Bonds are being pursuant to Minnesota Statutes, Chapters 429, and 475, and a resolution authorizing issuance of the Bonds. Proceeds from the Bonds will be used by the City to finance the City's portion of the Hennepin Avenue Street Reconstruction Project including street improvements, storm water improvements, sewer utility improvements, and water utility improvements.

The plan of finance assumes the City will contribute approximately \$100,000 of funds on hand to pay for a portion of the interest due February 1, 2026 thereby reducing the amount of financing required.

The repayment structure is modeled to achieve fifteen full fiscal years of debt payments for the projects paid from special assessment, water and sanitary sewer revenues. The portion of the project not supported by special assessments (a portion of the street and all of the storm sewer improvements) will be amortized sooner utilizing approximately \$200,000 of debt service levies annually.

Security:

The Bonds and the interest thereon are general obligations of the City whereby all taxable property within the corporate boundaries of the City is subject to the levy of taxes to pay the principal of and interest on the Bonds without constitutional or statutory limitation as to rate or amount.

The City anticipates servicing the debt with a combination of special assessment revenue, water utility revenue, sanitary sewer utility revenue and property taxes.

Term/Call Feature:

The Bonds are being issued for a term of 15 years, 7 months. Principal on the Bonds will be due on February 1 in the years 2027 through 2041.

The Bonds maturing on February 1, 2033 and later will be subject to prepayment at the discretion of the City on February 1, 2032 at a price of par or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Financing Documents:

Trigger Resolution, Preliminary and Final Official Statements.



Rating:

To the extent the Bonds are sold into the public capital markets, it is recommended the City seek an underlying credit rating on the Bonds. The City's current general obligation credit rating is "A1" from Moody's.

Method of Sale:

This plan of finance assumes the Bonds will be issued as municipal securities and offered through a direct underwriting process with D.A. Davidson serving as underwriter. We will also explore and evaluate a private placement process with local banks to determine the most cost-effective approach.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The City will be agreeing to provide its Audited Financial Statements and certain financial operating data annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City will now be obligated to provide such reports and has contracted with Davidson to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax- exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds will qualify for the small issuer exemption because the City will be issuing less than \$5,000,000 of tax-exempt Bonds in calendar year 2025.



Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our preliminary Bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role please contact us.

Bond Counsel: Dorsey & Whitney

Disclosure Counsel: Dorsey & Whitney

Registrar and Paying Agent: TBD

Rating Agency: Moody's Investor Service

This finance plan summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.



PROPOSED DEBT ISSUANCE SCHEDULE

Davidson Presents Finance Plan to City Council and City Council Considers Resolution Authorizing Sale of the Bonds and Approving Financing Documents:	June 2, 2025
Credit Rating Received and Official Statement Distributed:	Week of June 9, 2025
Pre-Sale Marketing to Investors:	Week of June 16, 2025
Bond Pricing:	June 26, 2025
Estimated Closing Date:	July 16, 2025

Attachments

Estimated Sources and Uses of Funds

Estimated Pricing Summary

Estimated Debt Service Schedule

Estimated Net Debt Service



ESTIMATES PRIOR TO BOND SALE

SOURCES AND USES OF FUNDS

CITY OF GLENCOE, MINNESOTA GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A Assumes BQ, Insured 'AA' ('A1' Underlying) Rating, 2041 Final Maturity [Preliminary - For Discussion Only]

Dated Date 07/16/2025
Delivery Date 07/16/2025

Sources:	Ser. 2025A Street Component	Ser. 2025A Storm Water Component	Ser. 2025A Sewer Utility Component	Ser. 2025A Water Utility Component	Total
Bond Proceeds:					
Par Amount	1,510,000.00	905,000.00	695,000.00	990,000.00	4,100,000.00
Net Premium/OID	102,769.85	32,978.25	25,449.50	35,804.00	197,001.60
	<u>1,612,769.85</u>	<u>937,978.25</u>	<u>720,449.50</u>	<u>1,025,804.00</u>	<u>4,297,001.60</u>
Other Sources of Funds:					
City Cash Contribution	38,122.90	22,848.49	17,546.63	24,994.48	103,512.50
	<u>1,650,892.75</u>	<u>960,826.74</u>	<u>737,996.13</u>	<u>1,050,798.48</u>	<u>4,400,514.10</u>
Uses:	Ser. 2025A Street Component	Ser. 2025A Storm Water Component	Ser. 2025A Sewer Utility Component	Ser. 2025A Water Utility Component	Total
Project Fund Deposits:					
Project Fund	1,560,000.00	910,000.00	703,000.00	1,000,000.00	4,173,000.00
Other Fund Deposits:					
Capitalized Interest Fund (thru 2/1/26)	38,122.90	22,848.49	17,546.63	24,994.48	103,512.50
Cost of Issuance:					
Bond & Disclosure Counsel	8,286.59	4,966.46	3,814.02	5,432.93	22,500.00
Rating Fee	6,260.98	3,752.44	2,881.71	4,104.87	17,000.00
Underwriting Expenses	736.59	441.46	339.02	482.93	2,000.00
Paying Agent	<u>368.29</u>	<u>220.73</u>	<u>169.51</u>	<u>241.47</u>	<u>1,000.00</u>
	<u>15,652.45</u>	<u>9,381.09</u>	<u>7,204.26</u>	<u>10,262.20</u>	<u>42,500.00</u>
Delivery Date Expenses:					
Underwriter's Discount	22,650.00	13,575.00	10,425.00	14,850.00	61,500.00
Bond Insurance (30bps est.)	<u>10,528.38</u>	<u>6,310.06</u>	<u>10,425.00</u>	<u>14,850.00</u>	<u>16,838.44</u>
	<u>33,178.38</u>	<u>19,885.06</u>	<u>10,425.00</u>	<u>14,850.00</u>	<u>78,338.44</u>
Other Uses of Funds:					
Rounding Amount	3,939.02	-1,287.90	-179.76	691.80	3,163.16
	<u>1,650,892.75</u>	<u>960,826.74</u>	<u>737,996.13</u>	<u>1,050,798.48</u>	<u>4,400,514.10</u>



BOND PRICING

CITY OF GLENCOE, MINNESOTA
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A
Assumes BQ, Insured 'AA' ('A1' Underlying) Rating, 2041 Final Maturity
[Preliminary - For Discussion Only]

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Serial Bonds:									
	02/01/2027	245,000	5.000%	3.150%	102.761				6,764.45
	02/01/2028	260,000	5.000%	3.170%	104.433				11,525.80
	02/01/2029	265,000	5.000%	3.200%	105.980				15,847.00
	02/01/2030	290,000	5.000%	3.230%	107.419				21,515.10
	02/01/2031	295,000	5.000%	3.280%	108.649				25,514.55
	02/01/2032	315,000	5.000%	3.350%	109.619				30,299.85
	02/01/2033	325,000	5.000%	3.400%	109.312 C	3.580%	02/01/2032	100.000	30,264.00
	02/01/2034	345,000	5.000%	3.500%	108.700 C	3.798%	02/01/2032	100.000	30,015.00
	02/01/2035	370,000	5.000%	3.600%	108.093 C	3.972%	02/01/2032	100.000	29,944.10
		<u>2,710,000</u>							<u>201,689.85</u>
Term Bond due 2037:									
	02/01/2036	325,000	4.000%	3.900%	100.571 C	3.938%	02/01/2032	100.000	1,855.75
	02/01/2037	<u>200,000</u>	4.000%	3.900%	100.571 C	3.938%	02/01/2032	100.000	<u>1,142.00</u>
		525,000							2,997.75
Term Bond due 2039:									
	02/01/2038	205,000	4.000%	4.000%	100.000				
	02/01/2039	<u>210,000</u>	4.000%	4.000%	100.000				
		415,000							
Term Bond due 2041:									
	02/01/2040	220,000	4.000%	4.150%	98.292				-3,757.60
	02/01/2041	<u>230,000</u>	4.000%	4.150%	98.292				<u>-3,928.40</u>
		450,000							-7,686.00
		<u>4,100,000</u>							<u>197,001.60</u>

Dated Date	07/16/2025	
Delivery Date	07/16/2025	
First Coupon	02/01/2026	
Par Amount	4,100,000.00	
Premium	197,001.60	
Production	4,297,001.60	104.804917%
Underwriter's Discount	<u>-61,500.00</u>	<u>-1.500000%</u>
Purchase Price	4,235,501.60	103.304917%
Accrued Interest		
Net Proceeds	<u>4,235,501.60</u>	



BOND DEBT SERVICE

CITY OF GLENCOE, MINNESOTA
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A
Assumes BQ, Insured 'AA' ('A1' Underlying) Rating, 2041 Final Maturity
[Preliminary - For Discussion Only]

Dated Date 07/16/2025
Delivery Date 07/16/2025

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/01/2026			103,512.50	103,512.50	103,512.50
08/01/2026			95,550.00	95,550.00	
02/01/2027	245,000	5.000%	95,550.00	340,550.00	436,100.00
08/01/2027			89,425.00	89,425.00	
02/01/2028	260,000	5.000%	89,425.00	349,425.00	438,850.00
08/01/2028			82,925.00	82,925.00	
02/01/2029	265,000	5.000%	82,925.00	347,925.00	430,850.00
08/01/2029			76,300.00	76,300.00	
02/01/2030	290,000	5.000%	76,300.00	366,300.00	442,600.00
08/01/2030			69,050.00	69,050.00	
02/01/2031	295,000	5.000%	69,050.00	364,050.00	433,100.00
08/01/2031			61,675.00	61,675.00	
02/01/2032	315,000	5.000%	61,675.00	376,675.00	438,350.00
08/01/2032			53,800.00	53,800.00	
02/01/2033	325,000	5.000%	53,800.00	378,800.00	432,600.00
08/01/2033			45,675.00	45,675.00	
02/01/2034	345,000	5.000%	45,675.00	390,675.00	436,350.00
08/01/2034			37,050.00	37,050.00	
02/01/2035	370,000	5.000%	37,050.00	407,050.00	444,100.00
08/01/2035			27,800.00	27,800.00	
02/01/2036	325,000	4.000%	27,800.00	352,800.00	380,600.00
08/01/2036			21,300.00	21,300.00	
02/01/2037	200,000	4.000%	21,300.00	221,300.00	242,600.00
08/01/2037			17,300.00	17,300.00	
02/01/2038	205,000	4.000%	17,300.00	222,300.00	239,600.00
08/01/2038			13,200.00	13,200.00	
02/01/2039	210,000	4.000%	13,200.00	223,200.00	236,400.00
08/01/2039			9,000.00	9,000.00	
02/01/2040	220,000	4.000%	9,000.00	229,000.00	238,000.00
08/01/2040			4,600.00	4,600.00	
02/01/2041	230,000	4.000%	4,600.00	234,600.00	239,200.00
	4,100,000		1,512,812.50	5,612,812.50	5,612,812.50



NET DEBT SERVICE

CITY OF GLENCOE, MINNESOTA GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2025A Assumes BQ, Insured 'AA' ('A1' Underlying) Rating, 2041 Final Maturity [Preliminary - For Discussion Only]

Date	Principal	Interest	Total Debt Service	Assessment Component Offset	Sewer Utility Component Offset	Water Utility Component Offset	Capitalized Interest Fund (thru 2/1/26)	Net Debt Service	Annual Net D/S
02/01/2026		103,512.50	103,512.50	-22,154.17	-17,008.33	-24,212.50	-103,512.50	-63,375	-63,375
08/01/2026		95,550.00	95,550.00	-20,450.00	-15,700.00	-22,350.00		37,050	
02/01/2027	245,000	95,550.00	340,550.00	-85,450.00	-45,700.00	-87,350.00		162,050	199,100
08/01/2027		89,425.00	89,425.00	-19,325.00	-14,950.00	-21,225.00		33,925	
02/01/2028	280,000	89,425.00	349,425.00	-64,325.00	-49,950.00	-71,225.00		163,925	197,550
08/01/2028		82,925.00	82,925.00	-18,200.00	-14,075.00	-19,975.00		30,675	
02/01/2029	285,000	82,925.00	347,925.00	-63,200.00	-49,075.00	-69,975.00		165,675	196,350
08/01/2029		76,300.00	76,300.00	-17,075.00	-13,200.00	-18,725.00		27,300	
02/01/2030	290,000	76,300.00	366,300.00	-67,075.00	-53,200.00	-73,725.00		172,300	199,600
08/01/2030		69,050.00	69,050.00	-15,825.00	-12,200.00	-17,350.00		23,675	
02/01/2031	295,000	69,050.00	364,050.00	-65,825.00	-52,200.00	-72,350.00		173,675	197,350
08/01/2031		61,675.00	61,675.00	-14,575.00	-11,200.00	-15,975.00		19,925	
02/01/2032	315,000	61,675.00	376,675.00	-69,575.00	-51,200.00	-75,975.00		179,925	199,850
08/01/2032		53,800.00	53,800.00	-13,200.00	-10,200.00	-14,475.00		15,925	
02/01/2033	325,000	53,800.00	378,800.00	-68,200.00	-55,200.00	-74,475.00		180,925	196,850
08/01/2033		45,675.00	45,675.00	-11,825.00	-9,075.00	-12,975.00		11,800	
02/01/2034	345,000	45,675.00	390,675.00	-71,825.00	-54,075.00	-77,975.00		186,800	198,600
08/01/2034		37,050.00	37,050.00	-10,325.00	-7,950.00	-11,350.00		7,425	
02/01/2035	370,000	37,050.00	407,050.00	-75,325.00	-57,950.00	-81,350.00		192,425	199,850
08/01/2035		27,800.00	27,800.00	-8,700.00	-6,700.00	-9,600.00		2,800	
02/01/2036	325,000	27,800.00	352,800.00	-73,700.00	-56,700.00	-79,600.00		142,800	145,600
08/01/2036		21,300.00	21,300.00	-7,400.00	-5,700.00	-8,200.00			
02/01/2037	200,000	21,300.00	221,300.00	-77,400.00	-60,700.00	-83,200.00			
08/01/2037		17,300.00	17,300.00	-8,000.00	-4,600.00	-6,700.00			
02/01/2038	205,000	17,300.00	222,300.00	-76,000.00	-59,600.00	-86,700.00			
08/01/2038		13,200.00	13,200.00	-4,600.00	-3,500.00	-6,100.00			
02/01/2039	210,000	13,200.00	223,200.00	-79,800.00	-58,500.00	-85,100.00			
08/01/2039		9,000.00	9,000.00	-3,100.00	-2,400.00	-3,500.00			
02/01/2040	220,000	9,000.00	229,000.00	-78,100.00	-62,400.00	-88,500.00			
08/01/2040		4,600.00	4,600.00	-1,600.00	-1,200.00	-1,800.00			
02/01/2041	230,000	4,600.00	234,600.00	-81,600.00	-61,200.00	-91,800.00			
	4,100,000	1,512,812.50	5,612,812.50	-1,271,554.17	-977,308.33	-1,392,812.50	-103,512.50	1,867,625	1,867,625



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

Page is Blank to Separate Agenda Items

Mayor: Mark Hueser City Administrator: Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 7A – Resolution 2025-11 to Annex the Hennepin Avenue Pond Property**

Item 7A – It is recommended to approve Resolution 2025-11 to annex the property purchased from Glencoe Regional Health for the Hennepin Avenue Pond Project.



Parcel ID: 040690025

Acres: 2.7

Taxpayer Name: GLENCOE CITY

Taxpayer Address: 1107 11TH ST E SUITE 107, GLENCOE MN 55336

Property Address: ,

Owner Name: GLENCOE CITY

Owner Address: 1107 11TH ST E SUITE 107, GLENCOE MN 55336

Land Value: 0

Building Value: 0

Total Value: 0

Year Built:

Bedrooms:

Bathrooms:

Total Square Feet:

Stories:

Legal Description: REGISTERED LAND SURVEY #31 2.7 AC REGISTERED LAND SURVEY #31 TRACT E

Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.



Printed 05/29/2025

RESOLUTION 2025-11

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF GLENCOE AND GLENCOE TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, the City of Glencoe and Glencoe Township jointly agree to designate and request the immediate annexation of the following described land located within Glencoe Township to the City of Glencoe, County of McLeod, Minnesota;

See proposed descriptions on the attached Exhibit “A”

Tax ID: 04.069.0025

and

WHEREAS, the City of Glencoe and Glencoe Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Glencoe and Glencoe Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Glencoe and Glencoe Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Glencoe and the Township Board of Glencoe Township as follows:

1. **(Property.)** That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

See proposed descriptions on the attached Exhibit “A”

Tax ID: 04.069.0025

2. **(Acreage/Population/Usage.)** That the orderly annexation area consists of approximately 2.7 acres, the population in the area is zero (0) and the current land use types are agricultural.

3. **(Jurisdiction.)** That Glencoe Township and the City of Glencoe, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative

Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. **(Municipal Reimbursement).** Minnesota Statutes § 414.036.

a. **Reimbursement to Towns for lost taxes on annexed property.**

The City of Glencoe shall make a lump sum payment to Glencoe Township without delay in the amount of \$507.00.

b. **Assessments and Debt.**

That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described (herein or attached exhibit) there are (1) no special assessments or debt.

6. **(Review and Comment).** The City of Glencoe and Glencoe Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

Adopted by affirmative vote of all the members of the Glencoe Township Board of Supervisors this _____ day of _____ 2025.

GLENCOE TOWNSHIP

ATTEST:

By: _____
Chairperson
Board of Supervisor

By: _____
Township Clerk

Adopted by affirmative vote of the City Council of _____ this _____ day of _____ 2025.

CITY OF GLENCOE

ATTEST:

By: _____
Mark Hueser, Mayor

By: _____
Mark Larson, City Administrator

Approved this _____ day of _____ 20__

Exhibit "A"

That part of Tract B, Registered Land Survey No. 31, McLeod County, Minnesota, described as follows:

Commencing at the southeast corner of said Tract B; thence North 00 degrees 16 minutes 46 seconds West, along the east line of said Tract B a distance of 240.57 feet to the point of beginning; thence South 89 degrees 43 minutes 14 seconds West 253.00 feet; thence North 00 degrees 16 minutes 46 seconds West 537.32 feet to the north line of said Tract B; thence South 88 degrees 45 minutes 15 seconds East 253.09 feet to the northeast corner of said Tract B; thence South 00 degrees 16 minutes 46 seconds East, along the east line of said Tract B 530.58 feet to the point of beginning. Subject to a public highway over the easterly portion thereof.



SMALL CITY & BIG FUTURE

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Mayor: Mark Hueser City Administrator: Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 7B – Dollar General Access agreement for Fir Avenue**

Item 7B – City Attorney Ostlund will review this access agreement to allow pedestrian and vehicle access to the DG Market via Fir Avenue south of 13th Street.

It is recommended to approve this easement agreement and authorize the Mayor and City Administrator to execute this agreement.

TEMPORARY EXCLUSIVE ACCESS EASEMENT AGREEMENT

THIS TEMPORARY EXCLUSIVE ACCESS EASEMENT AGREEMENT (this "Agreement") is made and entered into effective as of this ____ day of _____ 2025, by and between the DGOOGLENCOEMN06232023 LLC, a Delaware limited liability company (hereinafter "Grantee"), and City of Glencoe, a Minnesota municipal corporation (hereinafter "Grantor").

WHEREAS, the Grantor is the owner of real property in McLeod County, Minnesota for which this Agreement shall burden hereby grants a temporary exclusive access easement for the purpose of vehicular and pedestrian ingress and egress (the "Access Easement") over, across and upon the following described land (hereinafter "Temporary Easement Area") to wit:

Tract E, Registered Land Survey 42, files of the Registrar of Titles in and for the County of McLeod and State of Minnesota.

WHEREAS, This Temporary Access Easement shall be appurtenant to and run with the title of the following described land, to-wit:

Parcel 1:

Tract A, Registered Land Survey No. 42, files of the Registrar of Titles in and for the County of McLeod and State of Minnesota.

Torrens Property

And

Parcel 2:

Tract C, Registered Land Survey No. 42, files of the Registrar of Titles in and for the County of McLeod, State of Minnesota.

Torrens Property

(the foregoing, collectively, hereinafter the "Benefitted Parcel")

WHEREAS, The Grantor hereby wishes to convey to Grantee and Grantee's successors and assigns the Access Easement over, across and upon the Temporary Easement Area for the purpose of vehicular and pedestrian ingress and egress to and from the Benefitted Parcel.

NOW THEREFORE, for good and valuable consideration, which both parties acknowledge as having been received and being sufficient, Grantor hereby grants to Grantee:

The foregoing recitals are incorporated herein by this reference. Grantor hereby conveys to Grantee the Access Easement over, across and upon the Temporary Easement Area for the benefit of the Benefitted Parcel.

- 1) This Access Easement shall be appurtenant to and run with the title of the Benefitted Parcel.
- 2) The costs and expenses, if any, of construction, ongoing maintenance and repair from time to time of the Temporary Easement Area shall be paid by Grantee and Grantor is not responsible for any of these costs and expenses.
- 3) Upon the dedication, establishment and completion of the Temporary Easement Area as a public right of way abutting the Benefitted Parcel (collectively, the "Dedication"), which Dedication shall be diligently pursued by Grantor in good faith, this Temporary Access Easement shall automatically terminate with no compensation payable to the Grantee by the Grantor and without any further action required from Grantor or Grantee. Thereafter, the Grantor shall provide to Grantee written notice of such Dedication and, upon the request of either party, the parties shall execute a mutual termination of this Agreement (provided that the execution of the same shall not be required to effectuate the termination of this Agreement as set forth in the preceding sentence).
- 4) The Grantor covenants that it has title to the Property, is not prohibited from entering into this Agreement and has lawful authority granted from City Council to execute this Agreement. The Grantee covenants that it has lawful authority to execute this Agreement.
- 5) Grantee hereby agrees to release and indemnify the Grantor and shall otherwise, defend the Grantor and hold the Grantor harmless against any claims for personal injury, death and property damage, including reasonable attorney's fees incurred in the defense of such claims, which may arise out of or are incidental to the Grantee's use of the Temporary Easement Area or exercise of rights granted under this Agreement.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, said Grantors and Grantees here unto have set their hands to this instrument on the day and year first above written.

DGOGGLENCOEMN06232023
LLC,("Grantee")

By: _____
Its: _____

By: _____
Its: _____

State of Missouri)
)ss.
County of _____)

On this _____ of _____, 2025, before me, a notary public within and for said County, personally appeared _____ to me personally known, who, being by me duly sworn did say that they are respectively _____ of the limited liability corporation named in the foregoing instrument, and that said instrument was signed on behalf of said limited liability corporation and said _____ acknowledged said instrument to be the free act and deed of said corporation.

Notary Public

State of Minnesota)
)ss.
County of _____)

On this _____ of _____, 2025, before me, a notary public within and for said County, personally appeared _____ and _____ to me personally known, who, being by me duly sworn did say that they are respectively the _____ and _____ respectively of the limited liability corporation named in the foregoing instrument, and that said instrument was signed on behalf of said corporation and acknowledged said instrument to be the free act and deed of said corporation.

Notary Public-State of Minnesota

THIS INSTRUMENT DRAFTED BY:

HUEMOELLER, CHESKIS & OSTLUND, PLC (MWO)
16670 Franklin Trail, Suite 210
Prior Lake, MN 55372

**City of Glencoe,
A Minnesota municipal
corporation ("Grantee")**

By _____
Mark Hueser, Its Mayor

By _____
Mark Larson, Its City Administrator

State of Minnesota)
)ss.
County of McLeod)

On this _____ of _____, 2025, before me, a notary public within and for said County, personally appeared Mark Hueser to me personally known, who, being by me duly sworn did say that they are respectively Mayor of the municipal corporation named in the foregoing instrument, and that said instrument was signed on behalf of said corporation and said Mayor acknowledged said instrument to be the free act and deed of said corporation.

Notary Public-State of Minnesota

State of Minnesota)
)ss.
County of McLeod)

On this _____ of _____, 2025, before me, a notary public within and for said County, personally appeared Mark Larson to me personally known, who, being by me duly sworn did say that they are respectively City Administrator of the municipal corporation named in the foregoing instrument, and that said instrument was signed on behalf of said corporation and said City Administrator acknowledged said instrument to be the free act and deed of said corporation.

Notary Public-State of Minnesota

State of Minnesota)
)ss.
County of _____)

On this _____ of _____, 2025, before me, a notary public within and for said County, personally appeared _____ and _____ to me personally known, who, being by me duly sworn did say that they are respectively the _____ and _____ respectively of the corporation named in the foregoing instrument, and that said instrument was signed on behalf of said corporation and acknowledged said instrument to be the free act and deed of said corporation.

Notary Public-State of Minnesota

THIS INSTRUMENT DRAFTED BY:
HUEMOELLER, CHESKIS & OSTLUND, PLC (MWO)
16670 Franklin Trail, Suite 210
Prior Lake, MN 55372



SMALL CITY & BIG FUTURE

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 8A – Fine Fee Schedule - Ordinance Number 630**

Item 8A – City Attorney Ostlund will review Ordinance Number 630. It is recommended to approve the first reading.

ORDINANCE NO. 630

AN ORDINANCE AMENDING CERTAIN PORTIONS OF CITY CODE 770 PERTAINING TO REPEAT NUISANCE CALLS; AMENDING CITY CODE 760 PERTAINING TO VEGETATION CONTROL; AN ORDINANCE AMENDING CERTAIN PORTIONS OF CITY CODE 510.07 PERTAINING TO PARKING, SURFACE AND DRAINAGE; AN ORDINANCE AMENDING CITY CODE 550.02 PERTAINING TO BLIGHT ENFORCEMENT AND PENALTIES.

Findings and Purpose:

- A. It is the purpose and intent of this section to amend the City of Glencoe's ordinance(s) pertaining generally repeat nuisance calls, vegetation control and parking, surface and drainage, and blight enforcement and penalties pertaining to the administrative fines and criminal charges applicable to violations.

The City Council of Glencoe, Minnesota ordains:

Section 1. Section 770.07, is amended to read:

770.07 Legal Remedies. The City may impose an administrative fine(s) for a violation of this section pursuant to the requirements of this section and the City's fee schedule resolution, as amended from time to time. A violation of this section shall be a misdemeanor. Nothing in this section shall be construed to limit the City's other available legal remedies for any violation of the law which may constitute a nuisance service call hereunder, including criminal, civil, injunctive or others.

Section 2. Section 760.08, is amended to read:

760.08 Any person, firm or corporation who violates this ordinance shall be guilty of a misdemeanor. The City may impose an administrative fine(s) for a violation of this section pursuant to the requirements of City Code 770.05-770.06 and fines shall be the amount set by the City Council by resolution. Each violation shall constitute a separate offense. (See Uniform Misdemeanor Penalties in General Regulations Section of the Code).

Section 3. Section 510.08 is hereby added to the City Code and shall read as follows:

510.08 Any person, firm or corporation who violates this ordinance shall be guilty of a misdemeanor. The City may impose an administrative fine(s) for a violation of this section pursuant to the requirements of City Code 770.05-770.06 and fines shall be the amount set by the City Council by resolution. Each violation shall constitute a separate offense.

Section 4. Section 550.02(b) is amended to read as follows:

550.02(b) Any person, firm or corporation who violates this ordinance shall be guilty of a misdemeanor. The City may impose an administrative fine(s) for a violation of this section pursuant to the requirements of City Code 770.05-770.06 and fines shall be the amount set by the City Council by resolution. Each violation shall constitute a separate offense. (See Uniform Misdemeanor Penalties in General Regulations Section of the Code).

Section 4. Section 775.02, is amended to read as follows:

Unless otherwise stated in this section, It is hereby established that the uniform penalty for violation of any ordinance which constitutes a misdemeanor shall be a fine in an amount not to exceed \$1,000, or 90 days in jail, or both. The fine amount for violations of sections 770, 760, 510, or 550 shall be as follows:

- a. First offense: \$100.00
- b. Second offense: \$200.00
- c. Third offense: \$300.00
- d. Fourth offense: \$400.00
- e. Fifth offense: \$500.00
- f. Sixth offense and each offense thereafter: \$600.00

Section 5. Section 755.03, is amended to delete the following language:

~~“725.02—Blight”~~

Section 3. This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Glencoe, Minnesota this _____ day of _____, 2025.

Mark Hueser, Mayor

Attested:

Mark Larson, City Administrator

RESOLUTION NO. 2025-?

Pending approval of Ordinance #630

**A RESOLUTION ESTABLISHING AN AMENDED SCHEDULE OF CIVIL
PENALTIES**

WHEREAS, Glencoe City Code permits the City Council to adopt by resolution a schedule for certain City charges, fees, administrative fines, and the like, and to amend said schedule by resolution from time to time as the City Council deems to be in the City's best interest and in the interests of the health, wellness and safety of the community.

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Glencoe that the following amended fee schedule:

See Exhibit "A" attached hereto and incorporated by reference

This resolution shall become effective upon its passage.

Adopted this _____ day of _____, 2025.

By _____
Mark Hueser, Mayor

Attest:

By _____
Mark D. Larson, City Administrator

POLICE DEPARTMENT

Uniformed Armed Police Officer	per hour	\$125.00
Police Call False Alarms	per alarm	\$25.00
Copies of Police Reports	1st page, \$.25/additional	\$4.00
DVD / USB Copies	per incident	\$25.00
Prisoner/Mental Health Transports	each + Federal Rate	\$40.00
Storage/Impounded Vehicle	per day	\$25.00
Parking Ticket	each	\$25.00
Snowbird Citations	each	\$50.00
Nuisance Service Call Citations, per city code 770;	\$100.00 First Offense	\$200.00 Second
Vegetation Control Citations, per city code 760;	\$300.00 Third	\$400.00 Fourth
Blight Citations, per city code 550.0	\$500.00 Fifth	\$600 Sixth and thereafter
Parking, Surfacing and Drainage Citations, per city code 510.07		
Storage/Fire Arms	per day, per fire arm	\$1.00
Dangerous Dog/Potentially Dangerous Dog	annual	\$200.00
Part-Time Police Officer	per hour	\$28 - \$30



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 30, 2025

Re: **Item 8B – Golf Cart/ATV Ordinance Updates - Ordinance Number 631**

Item 8A – City Attorney Ostlund will review Ordinance Number 631. It is recommended to approve the first reading.

ORDINANCE NO. 631

AN ORDINANCE AMENDING SECTION 426 OF CHAPTER 4 OF THE GLENCOE CITY CODE REGULATING UTILITY TASK VEHICLES, CLASS 1 ATVs AND GOLF CARTS

Findings and Purpose:

WHEREAS, The purpose of this section is to protect the public safety, health and welfare of the citizens of the City of Glencoe and to prevent and abate unnecessary injury or death.

WHEREAS, It is the intent of the City of Glencoe by the adoption of this Section to regulate Utility Task Vehicles, Class 1 All-Terrain Vehicles and Golf Carts in compliance with Minnesota State law.

The City Council of Glencoe, Minnesota ordains:

Section 1: Section 785 of the Glencoe Municipal Code is hereby repealed and deleted in its entirety.

Section 2: Section 426 of Chapter 4 of the Glencoe Municipal Code is hereby amended and restated as follows:

§ 426.01. SPECIAL VEHICLES: UTILITY TASK VEHICLES, CLASS 1 ALL-TERRAIN VEHICLES, GOLF CARTS

DEFINITIONS

DRIVER. The person driving and having physical control over a Utility Task Vehicle or Class 1 All-Terrain Vehicle, and also being the licensee.

ALL TERRAIN VEHICLE OR ATV. means a motorized vehicle with: (1) not less than four, but not more than six low pressure or non-pneumatic tires; (2) a total dry weight of 2,000 pounds or less; and (3) a total width from outside of tire rim to outside of tire rim that is 65 inches or less. Class 1 All-Terrain Vehicle includes a class 1 Class 1 All-Terrain Vehicle and class 2 Class 1 All-Terrain Vehicle. Class 1 All-Terrain Vehicle does not include a golf cart, mini-truck, dune buggy, or go-cart or a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.

CLASS 1 ALL-TERRAIN VEHICLE OR CLASS 1 ATV As defined by Minn. Stat. § 84.92, subd. 9 means any All-Terrain Vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less.

UTILITY TASK VEHICLE OR UTV. As defined by Minn. Stat. § 169.045, subd. 1 (3), a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has

a total dry weight of 1,800 but less than 2,600 pounds. For the purposes of this section, a Class 2 All-Terrain Vehicle, as defined in Minn. Stat. § 84.92, subd. 10, shall be considered a Utility Task Vehicle or UTV if it otherwise meets the definition of a UTV as prescribed herein.

GOLF CART. a four-wheeled motor vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes, and it must be able to attain a speed of no more than 20 mph.

(ALL TERRAIN VEHICLE OR ATV, CLASS 1 ALL-TERRAIN VEHICLE OR CLASS 1 ATV, UTILITY TASK VEHICLE OR UTV and GOLF CART referred collectively as “Special Vehicle”)

DESIGNATED CITY ROADWAYS. Those certain established City roadways within the City rights-of-way in which the City Council from time to time designates by majority resolution as roadways in which ~~UTVs, Class 1 ATVs~~ Special Vehicle may travel upon, subject to the terms and conditions of this ordinance. Designated City Roadways shall be published in the form of a map clearly delineating those certain roads determined to be Designated City Roadways. Alleyways are not considered Designated City Roadways, except for the purpose of accessing a Licensee’s residence or commercial property.

(A) (1) No person shall operate a ~~UTVs, Class 1 ATVs~~ Special Vehicle within the corporate limits of the City without obtaining a permit as provided herein or unless their operation qualifies as exempt.

(2) Permit Application. Every application for a permit hereunder shall be made on a form supplied by the City and shall contain the following information which shall be true and correct at the time of application and thereafter:

(a) The name, age and address of the vehicle owner applicant.

(b) Proof of a ~~UTVs, Class 1 ATVs~~ Special Vehicle insurance policy covering the vehicle and applicant owner for the duration of the permit term and in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the ~~UTVs, Class 1 ATVs~~ Special Vehicle.

(c) Model name, make, and year and number (manufacturer identification) of the ~~UTVs, Class 1 ATVs~~ Special Vehicle.

(d) A copy of a valid state issued driver’s license belonging to the applicant.

(e) A certification that the applicant owner applicant can safely operate a ~~UTVs, Class 1 ATVs~~ Special Vehicle

(f) A certification which shall include but not be limited to that the applicant has received and reviewed the City’s map of Designated City Roadways, has reviewed this ordinance, that the licensed vehicle can be operated safely within a City right-

of-way based upon manufacturer's guidance(s), a certification that the vehicle has been inspected by city staff for compliance with city ordinances and state law, and a certification that the applicant has completed all safety training mandated by City Council.

(g) Other information as may be required by City staff, the chief of police, City Council, or Minnesota state law.

(3) Permit Fee. The permit fee shall be as otherwise set forth in the City's fee schedule and not less than \$50 per term.

(4) Permit Term. Permits shall be granted for a term of one calendar year from January 1 to December 31st (regardless of what month the permit is issued) and must be renewed through an annual application and payment applicable permit fee payment pursuant to the requirements of this section.

(5) Permit Conditions. No permit shall be granted or renewed unless the following conditions are met:

- (a) The applicant vehicle owner must demonstrate that he or she currently holds a valid state issued driver's license.
- (b) The applicant shall be 18 years of age or older at the time the permit for ~~UTV or Class 1 ATV~~ Special Vehicle is granted.
- (c) The applicant shall demonstrate or otherwise certify that they are the owner or lessor of the ~~UTV or Class 1 ATV~~ Special Vehicle being licensed.
- (d) The applicant shall submit a true and correct acknowledgement and certification of the following:
 - i. That the applicant can safely operate a ~~UTV or Class 1 ATV~~ Special Vehicle pursuant to the terms and conditions of this ordinance.
 - ii. The applicant has received and reviewed the City's map of Designated City Roadways.
 - iii. The applicant has received a copy of and reviewed this ordinance.
 - iv. That the licensed vehicle can be operated safely within a City right-of-way based upon manufacturer's guidance(s).
 - v. That the vehicle has been inspected by City or police department staff for compliance with city ordinances and state law.

- vi. That the applicant has completed all safety training mandated by City Council.
- vii. The applicant has not had his or her driver's license revoked as the result of traffic violations or criminal proceedings, and the applicant authorizes the Glencoe police department to confirm the validity of this statement.
- viii. The applicant must provide evidence of valid insurance ~~valid for no shorter than the permit term~~ and in compliance with the provisions of Minnesota Statutes concerning insurance coverage for ~~UTV or Class 1 ATV~~ Special Vehicles.

(6) Permitted Operation(s) – Designated City Roadways. No permit or license under this section shall be required for vehicles or Drivers that exclusively operate within and upon private property, and such use shall be considered the sole exemption from the requirements of this ordinance. Any use or operation within the City's corporate limits of a ~~UTVs, Class 1 ATVs~~ Special Vehicle not otherwise considered exempt shall be restricted to Drivers operating vehicles which the City has issued a permit under this ordinance. Any Driver of a ~~UTVs, Class 1 ATVs~~ Special Vehicle shall only operate upon those portions of paved City rights-of-way that are both marked for motor vehicle traffic and specified as Designated City Roadways, or as otherwise allowed under this section. A Driver must always possess proof of a valid and current permit granted under this section and display said permit in plain sight in the rear left portion of the Vehicle, and a valid and current proof of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for ~~UTVs, Class 1 ATVs~~ Special Vehicle.

(7) Operation upon Non-Designated City Roadways. No Driver shall operate a ~~UTVs, Class 1 ATVs~~ Special Vehicle upon a county, state, or federal right-of-way that is not a Designated City Roadway.

(8) Requirements Specific to Utility Task Vehicles. ~~Notwithstanding anything to the contrary herein, Utility Task Vehicles may only be operated upon Designated City Roadways from sunrise to sunset. They~~ Utility Task Vehicles shall not be operated pursuant to this section during inclement weather conditions or at any time when there is insufficient light to clearly see persons or vehicles on the roadway at a distance of 500 feet.

(9) Requirements Specific to Class 1 All-Terrain Vehicles and Golf Carts. Notwithstanding anything to the contrary herein, Class 1 ATVs and Golf Carts shall only be operated upon Designated City Roadways from sunrise to sunset. Class 1 ATVs and Golf Carts shall not be operated pursuant to this section during inclement weather conditions or at any time when there is insufficient light to clearly see persons or vehicles on the roadway at a distance of 500 feet. No Driver shall operate a Class 1 ATV without eye protection.

(10) Street Crossings. The Driver of a ~~UTVs, Class 1 ATVs~~ Special Vehicle may directly cross any street or highway intersecting a Designated City Roadway, regardless of whether that street or highway being crossed is a Designated City Roadway.

(11) Compliance with Traffic and Motor Vehicle Laws. A permitted Driver or any person operating a ~~UTVs, Class 1 ATVs~~ Special Vehicle unlawfully without a permit under this section has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. ch. 169, subd. 6, as it may be amended from time to time, except when these provisions cannot reasonably be applied and except as otherwise specifically provided in Minn. Stat. § 169.045, subd. 7, as it may be amended. Notwithstanding the foregoing, a permitted Driver or any person operating a ~~UTVs, Class 1 ATVs~~ Special Vehicle unlawfully without a permit shall at all time observe all Minnesota statutes and City ordinances applicable to traffic and motor vehicles, including but not limited to the following which shall be unlawful:

- a. At a rate of speed or rate of acceleration greater than reasonable or proper under all the surrounding circumstances and in no event at a rate of speed greater than the posted speed limit.
- b. In a careless, reckless, or negligent manner so as to endanger other persons or property.
- c. To tow anything including any person or object, unless the ~~UTVs, Class 1 ATVs~~ Special Vehicle is towing a street legal trailer. ~~to or from the City's yard waste and/or compost facility.~~
- d. In a manner creating loud, unnecessary or unusual noise, or that otherwise disturbs or interferes with the peace and quiet of other persons.
- e. Without a headlight and taillight illuminating at all times, each of minimum candlepower as prescribed by rules of Commissioner of Public Safety.
- f. Without brakes conforming to standards prescribed by rule of the Commissioner.
- g. Without a rear-view mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70. Class 1 ATVs shall be exempt from this requirement.
- h. Without property functioning front turn signals, rear turn signals, front headlamps, rear headlamps, an electronically actuated horn, and a speedometer. Class 1 ATVs shall be exempt from this requirement.
- i. ~~To operate a UTVs, Class 1 ATVs~~ Special Vehicle ~~upon City right-of-way without complying with manufacturer's guidance on safe street operation, including but not limited to tires designed for street operation.~~

- j. To travel with a passenger(s) except as authorized by Minn. Stat. §84.9257(a) or (b). UTVs and Golf Carts shall be exempt from this requirement.

:

(12) Suspension. The City Council may suspend or revoke any permit granted hereunder upon a majority finding by a preponderance of the evidence ~~at an open meeting~~ that the Driver either has violated any of the provisions of this section or Minn. Stat. ch. 169, as it may be amended from time to time, or cannot safely operate the ~~UTVs, Class 1 ATVs~~ Special Vehicle. Upon a Driver's third conviction within a three-year period for violating this section or any applicable Minnesota statute, the Driver's permit under this section shall be administratively revoked without any action of the City Council and no new permit shall be granted or renewed for a one-year period.

(13) Safety Curriculum Requirements. Unless and until otherwise directed by the City Council, the Chief of Police shall create and implement a public safety curriculum and any permit applicant shall be required to complete said curriculum prior to the approval of any permit application or renewal.

(14) City Exemption. The terms and conditions of this ordinance shall not apply to City employees operating City owned ~~UTVs, Class 1 ATVs~~ Special Vehicle while in the performance of their job duties.

(15) Penalty. Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor. Notwithstanding violating the provisions of this chapter, any person convicted of violating parking, traffic or vehicles laws or regulations in the operation of a vehicle regulated pursuant to this chapter shall be subject to those criminal and/or civil procedures or penalties which are assigned to such offenses.

Section 3. Effective Date. This ordinance becomes effective form and after its passage and publication.

Passed by the City Council of _____, Minnesota this _____ day of _____, 2025.

Mark Hueser, Mayor

Attested:

Mark Larson, City Administrator



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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Mayor: Mark Hueser City Administrator: Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard;
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

FUND BALANCES

FUND #	2025 CASH BALANCES	MONTH JANUARY			
101	General-Operating	\$ 2,028,388.09			
101	General-Childhood Intervention	\$ 886.55			
101	General-Crime Prevention	\$ 16,949.36			
601	Water-Operating	\$ 1,993,527.06			
601	Water-Water Availability Charge	\$ 599,297.64			
601	Water-Trunk Water Charge	\$ 25,965.77			
601	Water-Bonds	\$ 1,972.14			
601	Water-Construction	\$ -			
602	W.W.T.P.-Operating	\$ 1,346,914.47			
602	W.W.T.P.-Sewer Availability Charge	\$ 1,141,498.20			
602	W.W.T.P.-Trunk Sewer Charge	\$ 132,437.94			
602	W.W.T.P.-Bonds	\$ 72,680.87			
602	W.W.T.P.-Construction	\$ -			
603	Sanitation	\$ 41,447.81			
604	City Center-Operating	\$ (9,545.32)			
604	City Center-Bonds	\$ (676,148.48)			
609	Liquor Store	\$ 54,553.25			
612	Airport	\$ (109,109.40)			
651	Storm Water Management	\$ (60,049.63)			
213	Park Improvement	\$ 164,065.22			
223	Aquatic Center	\$ (1,015.70)			
223	Aquatic Center-Lifeguard Training	\$ 997.90			
225	Cable TV	\$ 7,315.87			
226	Cemetery	\$ 442.34			
229	Municipal State Aid	\$ 121,532.19			
230	Engineering/Inspection Services	\$ (103,714.35)			
231	Public Safety Aid	\$ 180,595.16			
233	Economic Development Authority	\$ -			
300	City Sinking	\$ 415.44			
382	2007 Tax Increment Bond-2007 Industrial Park	\$ (61,623.90)			
384	2018 Tax Increment Bond-Panther Heights	\$ 163.89			
409	Tax Increment #4-Industrial Park	\$ 377,038.19			
424	Tax Increment #17-Miller Manufacturing	\$ 14,525.22			
426	Tax Increment #19-Panther Heights	\$ 31,130.45			
427	Tax Increment #20-Bus Garage	\$ (9,803.48)			
466	2023 Street Improvement	\$ 465.84			
467	2025 Street Improvement-Hennepin Ave.	\$ (381,753.17)			
523	2008 11th Street/Morningside Bond	\$ 901.82			
524	2014 Street Improvement Bond	\$ (213,666.27)			
525	2015 Street Improvement Bond-Lincoln Park	\$ (44,440.79)			
526	2016 Street Improvement Bond-Armstrong Avenue	\$ 73,309.18			
527	2017 Street Improvement Bond-Baxter Avenue	\$ 33,325.52			
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ 42,232.48			
529	2021 Street Improvement Bond-10th Street	\$ 31,247.59			
530	2023 Street Improvement Bond	\$ (735,464.14)			
TOTALS		\$ 6,129,888.82	\$ -	\$ -	\$ -



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CITY OF GLENCOE BILLS

JUNE 2, 2025

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

VENDOR	DEPARTMENT: DESCRIPTION	TOTAL
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 3-5-25	\$85,676.97
WIRE TRANSFER	MULTIPLE DEPTS.: MEDICA INSURANCE PREMIUMS	\$44,526.88
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$60,059.01
TOTAL PREPAID BILLS ----->		<u><u>\$190,262.86</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

JUNE 2, 2025 - PREPAID BILLS

Date: 05/30/2025

Time: 9:52 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	184516	02/28/2025	2,114.29
				Vendor Total:	2,114.29
FRANKLIN PRINTING INC.	0085	ADMIN: ENVELOPES	184517	02/28/2025	1,399.80
				Vendor Total:	1,399.80
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	184518	02/28/2025	6,109.05
				Vendor Total:	6,109.05
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	184519	02/28/2025	2,712.00
				Vendor Total:	2,712.00
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	184520	02/28/2025	4,277.91
				Vendor Total:	4,277.91
WINE MERCHANTS	0667	LIQUOR: MERCH FOR RESALE	184521	02/28/2025	322.50
				Vendor Total:	322.50
				Grand Total:	16,935.55
				Less Credit Memos:	0.00
				Net Total:	16,935.55
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	16,935.55
Total Invoices:	6				

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

JUNE 2, 2025 - PREPAID BILLS

Date: 05/30/2025

Time: 9:53 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	184581	03/07/2025	4,793.86
				Vendor Total:	4,793.86
CITY OF GLENCOE	0035	LIQUOR: PETTY CASH REIMB.	184582	03/07/2025	281.93
				Vendor Total:	281.93
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	184583	03/07/2025	263.70
				Vendor Total:	263.70
DVS	1529	POLICE: SQUAD PLATES	184584	03/07/2025	30.00
				Vendor Total:	30.00
IUOE LOCAL #49	2109	MULT DEPTS: UNION DUES	184585	03/07/2025	209.95
				Vendor Total:	209.95
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	184586	03/07/2025	1,699.25
				Vendor Total:	1,699.25
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	184587	03/07/2025	249.65
				Vendor Total:	249.65
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	184588	03/07/2025	155.05
				Vendor Total:	155.05
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	184589	03/07/2025	5,004.63
				Vendor Total:	5,004.63
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	184590	03/07/2025	7,490.52
				Vendor Total:	7,490.52
WINE MERCHANTS	0667	LIQUOR: MERCH FOR RESALE	184591	03/07/2025	600.00
				Vendor Total:	600.00
				Grand Total:	20,778.54
				Less Credit Memos:	0.00
				Net Total:	20,778.54
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	20,778.54
Total Invoices:	11				



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INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

JUN 2, 2025 - REGULAR BILLS

Date: 05/30/2025

Time: 1:06 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
1ST LINE-LEEWES VENTURES LLC	0509	AQUATIC: MERCH FOR RESALE	0	00/00/0000	484.25
				Vendor Total:	484.25
AMERICAN RED CROSS	1732	AQUATIC: TRAINING	0	00/00/0000	1,548.00
				Vendor Total:	1,548.00
AUTO VALUE GLENCOE	0214	STREET: EQUIPMENT REPAIR PARTS	0	00/00/0000	95.16
				Vendor Total:	95.16
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	5,989.35
				Vendor Total:	5,989.35
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	876.18
				Vendor Total:	876.18
CL BENSEN CO.	0157	LIQUOR: AIR FILTERS	0	00/00/0000	643.26
				Vendor Total:	643.26
COMPANION LIFE INSURANCE	1859	MULT DEPTS: INS PREMIUMS	0	00/00/0000	3,367.71
				Vendor Total:	3,367.71
COMPASS MINERALS AMERICA IN	0345	STREET: BULK SALT	0	00/00/0000	12,777.92
				Vendor Total:	12,777.92
DAKOTA SUPPLY GROUP	0523	WATER: PVC, CONNECTORS, PVC CEMENT	0	00/00/0000	831.98
				Vendor Total:	831.98
EGGERSGLUESS, BRAD	0869	ADMIN: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
FASHION INTERIORS	1673	PARK, WATER, WWTP: PAINT, PRIMER, SUPPLIES	0	00/00/0000	2,105.42
				Vendor Total:	2,105.42
FLEET SERVICES DIVISION	2144	POLICE: SQUAD CAR LEASES	0	00/00/0000	4,293.37
				Vendor Total:	4,293.37
FLEXIBLE PIPE TOOLS &	0080	WWTP: VALVE	0	00/00/0000	309.10
				Vendor Total:	309.10
FOSTER MECHANICAL, INC.	0647	ADMIN, WWTP: HVAC & LEAK REPAIR	0	00/00/0000	4,533.42
				Vendor Total:	4,533.42
FRANKLIN PRINTING INC.	0085	AQUATIC, WWTP: OFFICE SUPPLIES, TONER	0	00/00/0000	427.43
				Vendor Total:	427.43
FRED HOLASEK & SON, INC	2257	STREET: FLOWER BASKETS	0	00/00/0000	4,551.02
				Vendor Total:	4,551.02
FREITAG, BENTON	0659	CABLE TV: COUNCIL MEETING RECORDINGS	0	00/00/0000	50.00
				Vendor Total:	50.00
GALLS, LLC	0452	POLICE: UNIFORMS	0	00/00/0000	468.44
				Vendor Total:	468.44
HAWKINS, INC.	1133	AQUATIC, WATER: CHEMICALS	0	00/00/0000	6,382.76
				Vendor Total:	6,382.76
HILLYARD HUTCHINSON	0122	PARK, AQUATIC: CLEANING SUPPLIES	0	00/00/0000	1,834.31
				Vendor Total:	1,834.31
HOLZHEU, AMANDA & AHLBRECHT	1178	CITY CENTER: DAMAGE DEPOSIT, LINENS	0	00/00/0000	290.76
				Vendor Total:	290.76
HUEMOELLER, CHESKIS &	1800	ADMIN: LEGAL SERVICES	0	00/00/0000	8,141.75
				Vendor Total:	8,141.75
JOHNSON, BETH & SKLYZACEK,	1498	CITY CENTER: DAMAGE DEPOSIT REIMB	0	00/00/0000	200.00
				Vendor Total:	200.00
LITZAU EXCAVATING	0380	WATER: WATERMAIN REPAIR	0	00/00/0000	4,128.00

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

JUN 2, 2025 - REGULAR BILLS

Date: 05/30/2025

Time: 1:06 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	4,128.00
MCLEOD COUNTY GARAGE DOOR	1577	PARK: LOCK HARDWARE	0	00/00/0000	60.00
				Vendor Total:	60.00
MCLEOD COUNTY SHERIFF'S OFF	1581	POLICE: SECURITY	0	00/00/0000	195.00
				Vendor Total:	195.00
MENARDS - HUTCHINSON	2184	PARK, WATER, WWTP: PVC, CONDUIT, CONCRETE FORMING	0	00/00/0000	310.41
				Vendor Total:	310.41
METRO SALES, INC	1066	ADMIN: OFFICE EQUIPMENT LEASE	0	00/00/0000	385.07
				Vendor Total:	385.07
MID-AMERICAN RESEARCH CHEM	1032	STREET: GLOVES, CHEMICALS	0	00/00/0000	624.00
				Vendor Total:	624.00
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	357.00
				Vendor Total:	357.00
MVTL , INC.	0353	WWTP: LAB TESTING	0	00/00/0000	521.60
				Vendor Total:	521.60
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	207.35
				Vendor Total:	207.35
PITNEY BOWES GLOBAL	1714	ADMIN: OFFICE EQUIPMENT LEASE	0	00/00/0000	142.53
				Vendor Total:	142.53
PLUNKETT'S PEST CONTROL, INC	0446	WWTP: PEST CONTROL	0	00/00/0000	91.02
				Vendor Total:	91.02
RELIANCE STANDARD LIFE INS CC	1915	MULT DEPTS: INS PREMIUMS	0	00/00/0000	1,220.51
				Vendor Total:	1,220.51
SECURITY BANK & TRUST CO.	0259	FINANCE: SAFETY DEPOSIT BOX RENT	0	00/00/0000	75.00
				Vendor Total:	75.00
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING	0	00/00/0000	167.86
				Vendor Total:	167.86
TITAN MACHINERY	1130	PARK: SPRAYER PARTS	0	00/00/0000	7.99
				Vendor Total:	7.99
TRIMARK MARLINN, LLC	0057	LIQUOR: PORTABLE BARS	0	00/00/0000	13,662.46
				Vendor Total:	13,662.46
TRIPPEL, TODD	0289	FINANCE: MILEAGE REIMB.	0	00/00/0000	21.00
				Vendor Total:	21.00
ULINE	1419	LIQUOR: CARTS	0	00/00/0000	2,021.17
				Vendor Total:	2,021.17
VANDAMME, JON	0136	LIQUOR: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
VANDAMME, MYRANDA	0028	CITY CENTER: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
VERIZON WIRELESS	1110	POLICE: AIR TAGS	0	00/00/0000	200.05
				Vendor Total:	200.05
VERTEX UNMANNED SOLUTIONS	0990	PUBLIC SAFETY AID: DRONE	0	00/00/0000	10,653.00
				Vendor Total:	10,653.00

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR
JUN 2, 2025 - REGULAR BILLS

Date: 05/30/2025
Time: 1:06 pm
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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
Grand Total:					95,402.61
Less Credit Memos:					0.00
Total Invoices:	45	Net Total:			95,402.61
Less Hand Check Total:					0.00
Outstanding Invoice Total :					95,402.61