



Mayor: Mark Hueser
Precinct 1 Councilor: Jon Dahlke
Precinct 2 Councilor: Scott Maynard
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday, May 5, 2025

City Center Ballroom

7:00 PM

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
 - A. Approve Minutes of the Regular Meeting of April 21, 2025
 - B. Special Event – Spring Fling – First Congregational Church, 1400 Elliott Avenue North, Glencoe, MN. 5/18/2025 – Close Street and Picnic Tables
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENT (agenda items only)**
- 5. PUBLIC HEARINGS – None Scheduled**
- 6. BIDS AND QUOTES – None Scheduled**
- 7. REQUESTS TO BE HEARD**
 - A. **Ordinance Number 626** – Finalize the Emergency Cannabis Ordinance. Approve Third Reading – City Attorney
 - B. Glencoe Days 2025– Myranda VanDamme, Glencoe Days Committee
 - C. Fence approval at 14th Street and Vacated Queen Avenue for Pro Auto – City Administrator
- 8. ITEMS FOR DISCUSSION**
 - A. First Reading of **Ordinance Number 628** to Eliminate the Cemetery Commission – City Attorney
 - B. Housing Study Steering Committee – EDA – Meeting June 2, 2025 at 5:00 PM
- 9. ROUTINE BUSINESS**
 - A. Project Updates
 1. Dog Park
 2. Pickleball Court
 3. Airport Fence
 4. Airport Pavement Project
 5. Hennepin Avenue Reconstruction
 - B. Economic Development
 - C. Public Input
 - D. Reports
 - E. City Bills
- 10. ADJOURN**



Updated: 5.20.2022

Special Event Guidelines

Special events include walk/runs, tournaments, concerts, or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be submitted at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain a certificate of Liability Insurance. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. If you don't have private insurance or your organization does not have insurance, you may obtain Insurance through the League of MN Cities Tenant User Liability Insurance Program (GatherGuard). Information on GatherGuard is located online at: www.lmc.org

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Security: If the Chief of Police determines security is needed for the event, the organizer will be charged \$100/hour per officer.

Street Closures: If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of permit.

Garbage: Organizers may be required to provide garbage containers and removal depending on the size of the event and the number of participants.

Sanitary Restrooms: Organizers may be required to provide sanitary restrooms depending on the size of the event and the number of participants.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Adam Thompson

Digitally signed by Adam Thompson
Date: 2023.03.19 10:07:58 -0500

Signature

3/19/2023

Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve ☒ Deny ☐

Comments: Barricades, cones, and picnic tables will be dropped off on Friday
Owner responsible for set up and take down. Place back by X on Blvd.

Chief of Police Recommendation: Approve ☒ Deny ☐

Comments: TP

City Council: Approve ☐ Deny ☐

Date: _____

Updated: 2.26.2025

First Congregational Spring Fling map



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department. This information is to be used for reference purposes only.





SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

Page is Blank to Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

April 21, 2025 – 7:00 PM

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Tony Padilla, Todd Trippel, Jamie Voigt, Haylie Kusler, Jon VanDamme

Others: Rich Glennie, Kerry Ward, Emily Queen, Justin Black

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of April 7, 2025

B. Approve Retailer's Fireworks License, Coborns Incorporated – Store #2027, 2211 11th Street East, Glencoe, 55336

C. Approve Coborns Incorporated – Store #2027, 3.2 Off-Sale, 2211 11th Street East, Glencoe, 55336

Motion: Neid, seconded by Dahlke to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Lemke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

A. Public Hearing: 7:00 PM for **Ordinance Number 626** – Finalize the Emergency Cannabis Ordinance. Approve Second Reading – City Attorney

Motion: Neid, seconded by Dahlke to approve Second Reading of the Emergency Cannabis Ordinance 626. All in favor, the motion carries.

6. BIDS AND QUOTES

A. 2025 Hennepin Avenue Reconstruction Project – Justin Black, PE with SEH

1. **Resolution 2025-07** Award Bid for Hennepin Avenue Project

RESOLUTION NO. 2027-07
ACCEPTING BID for 2025 Hennepin Avenue Project

WHEREAS, pursuant to an advertisement for bids for the construction of the **2025 Hennepin Avenue (CSAH 2) Street and Utility Improvement Project**, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Contractor	Bid Amount
Holtmeier Construction, Inc. Mankato, MN	\$5,432,104.36
Valley Paving, Inc. Shakopee, MN	\$5,619,767.12
Wm. Mueller & Sons, Inc. Hamburg, MN	\$5,634,023.21
R & R Excavating, Inc Hutchinson, MN	\$5,988,536.98
GMH Asphalt Corporation Chaska, MN	\$5,988,958.69
Ryan Contracting Co. Elko, MN	\$6,450,227.75
RL Larson Excavating, Inc. St. Cloud, MN	\$6,639,315.35
Duininck, Inc. Prinsburg, MN	\$6,716,060.05

AND WHEREAS, it appears Holtmeier Construction, Inc. of Mankato, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The mayor and city administrator are hereby authorized and directed to enter into a contract with Holtmeier Construction, Inc. of Mankato, Minnesota, in the name of the City of Glencoe, Minnesota, for the construction of the 2025 Hennepin Avenue (CSAH 2) Street and Utility Improvement Project, according to the plans and specifications therefore approved by the city council and on file in the office of the city administrator.

2. The city administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Motion: Dahlke, seconded by Rivera to approve Resolution 2025-07. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

2. Resolution 2025-08 – Bond Reimbursement Resolution for 2025 Hennepin Avenue Project – City Administrator

RESOLUTION NO. 2025-08

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE CITY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota (the “City”), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

(a) The City proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
Hennepin Avenue Street Reconstruction	\$5,000,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Motion: Lemke, seconded by Neid to approve Resolution 2025-08. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

3. Supplemental Letter Agreement (SLA) for Hennepin Avenue Construction Engineering
Justin Black, SEH, reviewed the Supplemental Letter Agreement (SLA) for Construction Engineering for the Hennepin Avenue Project. The final design and bidding phase of the 2025 Hennepin Avenue Street and Utility Improvement Project is complete. It is recommended to approve and authorize the City Administrator to execute the agreement.

Motion: Neid, seconded by Dahlke to approve and authorize the City Administrator to execute the agreement. All in favor, the motion carries.

4. Proposal for Construction Materials Testing Services with Braun Intertec

Justin Black, SEH, reviewed the contract with Braun Intertec for Construction Testing for the Hennepin Avenue Project. The technicians provided are MnDOT certified, and the testing services will be preformed on an on-call, as needed basis as requested and scheduled. This is included in the overall budget for the project. It is recommended to approve and authorize the City Administrator to execute the agreement.

Motion: Lemke, seconded by Maynard to approve and authorize the City Administrator to execute the agreement. All in favor, the motion carries.

B. Water and Wastewater Rate Study Proposal with SEH – Mark Lemen, Assistant City Administrator

It is recommended to approve the SLA with SEH to conduct a water and wastewater rate study for the City of Glencoe. The SLA was revised to complete the study within 90 days of start.

Motion: Maynard, seconded by Neid to approve the SLA with SEH to conduct a rate study. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. Glencoe Wine and Spirits Position – City Administrator

Based upon the discussion at the City Council Workshop, it is recommended to proceed with the establishment of a full-time position of Assistant Liquor Store Manager at Glencoe Wine and Spirits. This position will manage the day-to-day operations of the liquor store in conjunction or in the absence of the Liquor Store Manager. The pay range for the position will be \$24 to \$29 per hour and the pay scale will be set at 520 points.

Motion: Lemke, seconded by Maynard to proceed with the establishment of a Full-time Assistant Liquor Store Manager at Glencoe Wine and Spirits. All in favor, the motion carries.

B. Request Authority from City to place Shed at Community Garden Site – **Together we are Glencoe**

Together We are Glencoe presented to the City Council to request placement of a garden shed at the Public Garden site in West Glencoe by the City Cemetery. The shed will hold tools purchased using Statewide Health Improvement Partnership (SHIP) funds provided by McLeod County Health and Human Services that will be available for the gardeners to use for their plots. The shed would also be purchased using SHIP funds and would be located on the corner of Baxter Avenue and 5th Street W near the water source. The shed model that we have picked out measures at 8' x 13' x 8' and 104 square feet. The shed will rest on skids so that it can be easily moved if the garden gets a permanent location in the future.

Motion: Neid, seconded by Dahlke to approve the placement of a shed on the grounds of the community garden. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

A. Third Reading of Charter Change **Ordinance 627 – City Attorney**

Motion: Rivera, seconded by Neid to approve Third Reading of the Charter Change Ordinance 627. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. All in favor, the motion carries.

B. Amend ATV/UTV Ordinance to include Golf Carts – City Council Workshop Currently, golf carts are only allowed on the South side of US Highway 212 and as a direct route to the Glencoe Country Club. Based upon the discussion at the City Council Workshop, it is recommended to authorize the City Attorney to prepare an amendment to the ATV/UTV ordinance to include golf carts within City limits. It is recommended a subcommittee forms to work on adjusting the ordinance.

Motion: Neid, seconded by Rivera to approve a subcommittee to adjust the ordinance and authorize the City Attorney to prepare an amendment to the ATV/UTV ordinance. All in favor, the motion carries.

9. ROUTINE BUSINESS

- A.** Project Updates – anticipating the Dog Park to be completed by mid-June.
- B.** Economic Development – EDA meeting next Monday.
- C.** Public Input
- D.** Reports – Conditional Use Permit was approved for Diamond Ave.
- E.** City Bills

Motion: Neid, seconded by Dahlke to approve City bills. All in favor, the motion carries.

10. ADJOURN

Motion: Neid, seconded by Rivera to adjourn. All in favor, the motion carries.



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 2, 2025

Re: Item 7A – Ordinance 626 - Cannabis Ordinance – Third Reading

Item 7A – City Attorney Ostlund will review the final reading of the Cannabis Ordinance.

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 – Scott Maynard,
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ORDINANCE NO. 628

AN ORDINANCE ADDING ORDINANCE NO. 140 TITLED “CEMETERY COMMISSION.” AND AMENDING ORDINANCE 125 TITLED “PARK BOARD.”

WHEREAS, the City of Glencoe has a certain cemetery board/commission established under city code no. 140 and a certain park board/commission established under city code no. 125.

WHEREAS, the City Council has made a determination that the cemetery board/commission function and capacity no longer serves its intended purpose, and it would be more economical and practical to eliminate the cemetery board/commission and transfer its duties and functions to the park board/commission.

The City Council of Glencoe, Minnesota ordains:

Section 1. Ordinance No. 140 titled “Cemetery Commission” shall be rescinded and eliminated in its entirety.

Section 2. Ordinance No. 125 titled “Park Board” shall be amended as follows:

125.03 Powers and Duties. The Park Board shall make recommendations regarding the administration, maintenance and control of the park(s) system and cemetery in the City of Glencoe, Minnesota including the swimming pool and facilities thereto. The Board shall make recommendations for the purchase of all necessary equipment, apparatus and supplies for the care, preservation and maintenance of the buildings used in connection with said responsibilities . In additions to the powers and duties herein enumerated, said Park Board shall exercise such other necessary and proper powers which may expedite the management and control of said park system and cemetery and which may be consistent with law and in conformity with the provisions of this ordinance. Nothing in this ordinance shall be construed to vest any power in said Board to construct any buildings, said powers to be reserved to the City Council. The Board shall from time to time confer with the City Council on matters of all administrative character.

125.04 Duties of the Park Board.

- a. To determine the park and cemetery needs of the community and to enlist the cooperation of both public and private agencies in developing a park and cemetery program consistent with those needs and to direct the execution and administration of such park and cemetery program.
- b. To participate in the selection of the executive head of said park and cemetery system. Such executive head shall be designated by the title of superintendent of park and cemetery. He or she shall be responsible to the city administrator and

shall exercise said powers as shall be conferred or imposed on him or her by the City Council.

- c. To prepare and submit to the City Council a monthly report of the activities for the past month.
- d. To make recommendations to the City Council during the budgeting process with the cost estimates to be provided to the city administrator for inclusion in the City of Glencoe budget. Such recommendations shall be submitted no later than August 1 of each year.
- e. The City Council shall have the power to employ such employee or independent contractors, together with such advisors as the council may determine for the efficient operation of the Glencoe Municipal Cemetery established hereby, and to do all other things incident thereto which are necessary to operate said cemetery in a reasonable manner. Except as adopted by a special resolution of the City Council, no funds of the City of Glencoe, except those funds in the cemetery fund, shall be used to pay the cost of the operation of said municipal cemetery.

Section 3: This ordinance shall take effect and be in full force from and after its passage and publication.

Passed by the City Council of Glencoe, Minnesota this _____ day of _____, _____.

Mark Hueser, Mayor

Attested:

Mark Larson, City Administrator



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 2, 2025

Re: Item 7B – Glencoe Days 2025

Item 7B – Myranda VanDamme, Co-chair of the Glencoe Days Committee will highlight this years events. It is recommended to approve the use of Oak Leaf Park for Glencoe Days 2025.

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 – Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neid



May 2, 2025

Dear Glencoe City Council,

On behalf of the Glencoe Days Committee, I would like to begin by thanking the City Council for their past support of our local Glencoe Days Celebration. This event would not be possible without the assistance from the City of Glencoe granted by the City Council.

Glencoe Days Inc. is requesting the following assistance for the 2025 Glencoe Days Celebration.

1. Assistance from the City Parks Department in setting up and tearing down at Oak Leaf Park.
2. Approve Glencoe Days, Inc. beer license for the two-day celebration (June 27 & 28).
3. Extend the park hours until 12:30 am for the two-day celebration.
4. Waive the Fireworks Permit for the annual fireworks show on Saturday, June 28 at 10:00 pm.

Someone will be at the Council meeting on Monday, May 5th to answer any questions. In the meantime, please feel free to review the draft schedule of events that is enclosed.

Sincerely,

Myranda VanDamme, Co-Chair
Glencoe Days, Inc.



City of Glencoe
Special Event Application
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586
info@ci.glencoe.mn.us

Event name: Glencoe Days Location: Oak Leaf Park

Date(s) of the event: June 27-28 Time(s) of event: 8am - Midnight

Group name or organization: Glencoe Days, Inc. Contact Name: Myranda VanDamme

Address: 1107 11th St. E. Ste. 104 City: Glencoe Zip: 55336

Email: glencoedays@gmail.com Phone: 5073514433

Type of organization: For Profit ☐ Non-Profit ☒ Charity ☐

Location requested: City Parking Lot ☒ City Park ☒ Street Closure ☒

Estimated number of participants expected to attend the event: 2500

Event Description: Yearly Glencoe Days Celebration at Oak Leaf Park and Parade

Assistance Requested: City Assistance with setup and tear down

Street Closure Request - Describe the name and sections of the streets for requested closure.

Parade Route and Staging Area - See Map

Date/Time for beginning of street closure: June 28th 8am

Date/Time for reopening of streets: June 28th 1pm

NOTE: Events using public streets and parking lots must submit a map with precise locations.

See back side for guidelines and agreement.

Updated: 5.20.2022

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Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Signature

Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve ☐ Deny ☐

Comments: _____

Chief of Police Recommendation: Approve ☐ Deny ☐

Comments: _____

City Council: Approve ☐ Deny ☐

Date: _____

Updated: 5.20.2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/26/25

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Specialty Advantage Insurance Services 505 North Brand Blvd Suite 1250 Glendale, CA 92103	CONTACT NAME: GatherGuard Administrator PHONE (A/C, No, Ext): (844) 747-6240 FAX (A/C, No): E-MAIL ADDRESS: gatherguard@intactinsurance.com														
INSURED Glencoe Days, Inc. 1107 11th St. E. Ste. 104 Glencoe, MN 55336	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Atlantic Specialty Insurance Company</td><td>27154</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Atlantic Specialty Insurance Company	27154	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

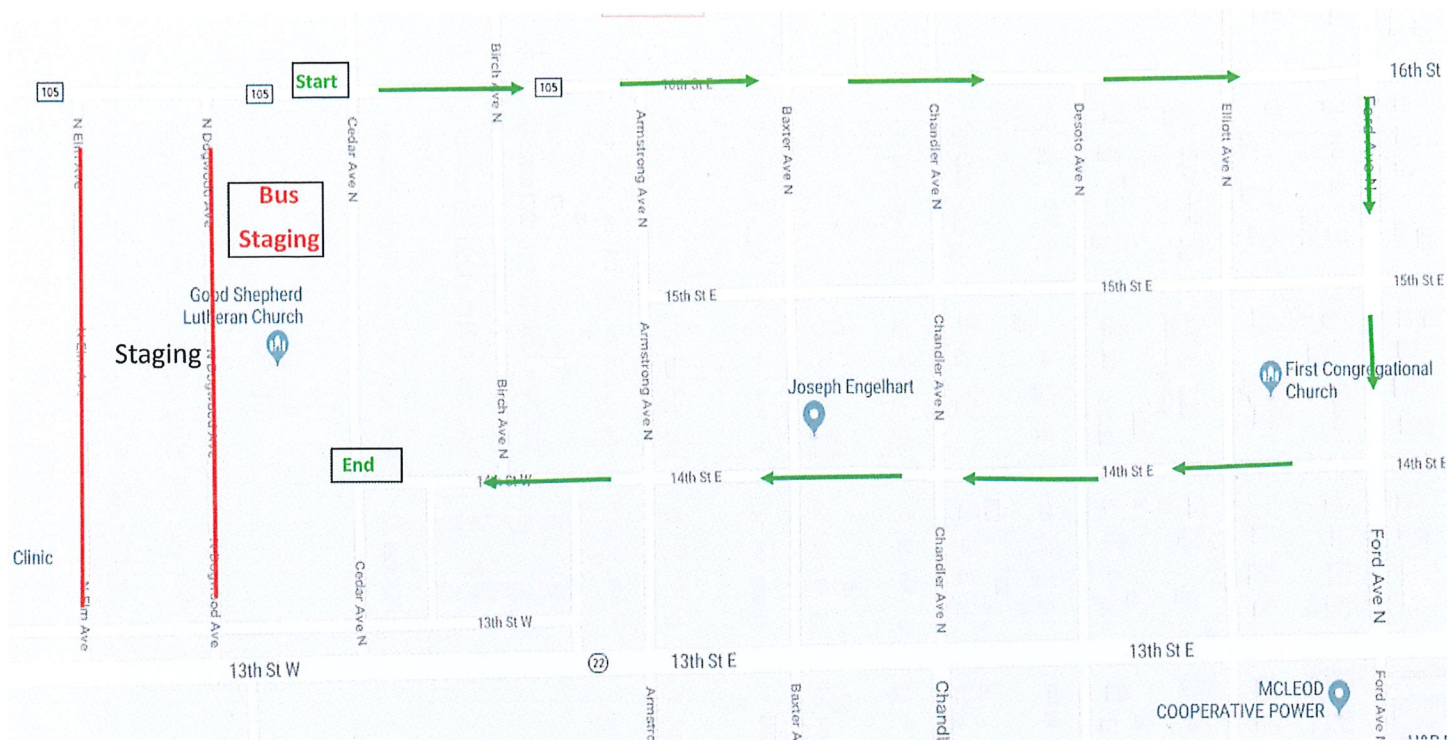
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Host Liquor GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		GGL048798	06/25/2025	07/01/2025	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000						
	MED EXP (Any one person) \$ Excluded						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
	PRODUCTS - COMP/OP AGG \$ 1,000,000						
	COMBINED SINGLE LIMIT (Ea accident) \$						
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
							\$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB CLAIMS MADE						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> N / A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Name: Glencoe Days
Event Type: Festival and cultural event (outdoors)
Event date(s): 06/25/25, 06/26/25, 06/27/25, 06/28/25, 06/29/25, 06/30/25
Daily Attendance: 500
Number of Days: 6

CERTIFICATE HOLDER Oak Leaf Park 3 Desoto Avenue South Glencoe, MN 55336 US	CANCELATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

Page is Blank to Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councillors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 2, 2025

Re: Item 7C – Fence between buildings on vacated Queen Avenue

Item 7C – Rick Schremp of Pro Auto purchased the old Witte Sanitation building north of Pro Auto on 14th Street and Pryor Avenue. To eliminate people from driving between his properties and the old Telex Building on Vacated Queen Avenue, he is proposing to construct a fence between the buildings for security purposes. The fence is going to be a decorative black wrought iron fence. He has received permission from the neighboring property owned by Concrete mobility.

Rick has installed additional lighting in this area and hopes that with the addition of the fence will keep people from driving on this property.

Although Queen Avenue is vacated, there is still an overhead power line in this area. I have discussed this with Dave Meyer at Glencoe Light and Power, and he supports this project. They will just need access to the power line if there is an issue. The Light and Power will also be a signatory to this agreement.

It is recommended to approve this request and the attached agreement.

The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

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PRIVACY FENCE MAINTENANCE AGREEMENT

This Agreement is entered into as of _____, 2025, by the City of Glencoe a municipal corporation under the laws of the State of Minnesota (hereinafter referred to as "City" or "Grantor"), and the Light & Power Commission of the City of Glencoe, a commission organized under the Home Rule Charter of the City of Glencoe (hereinafter referred to as "Commission"), and between Richard R. Schrempp, and their successors in interest (herein after referred to as "Property Owner" or "Grantee"), located at 1330 Pryor Ave N. Glencoe, MN 55336 and legally described as follows:

Lots 5, 6, 7, and 8, in Block 68, Town of Glencoe, together with the vacated alley lying between Lots 6 and 7, McLeod County, Minnesota. Together with that part of vacated Queens Avenue that Accrued thereto by reason of the vacation thereof

Parcel ID: 220503870

WHEREAS, the Property Owner owns the referenced real estate within the city limits of Glencoe as described above and as recorded by deed in the land records of McLeod County, Minnesota, document number A463414 ("Property"); and

WHEREAS, the Property Owner wishes to make certain improvements to the Property which include the construction of a fence ("Privacy Fence") extending across the northern border of the Property connecting the Property and the adjacent building located at 1720 14th St E Glencoe, MN 55336; PID: 220503880 ("Building"); and

WHEREAS, pursuant to a March 1, 2010 motion from the City recorded on August 6, 2018 in the land records of McLeod County, Minnesota, document number A436597, the City moved to vacate the west 33 feet of Queens avenue, of which the Property is located on, and maintained the east 33 feet of Queens Avenue as unvacated land due to powerlines ("Electrical Utilities") running north to south through the Alley connecting 13th Street and 14th Street which separates the Property and the Building described as: the unvacated alley lying between Lots 1, 2, 3, 5, 6, 7, and 8 in Block 68 and Lots 1-8 in Block 69, McLeod County, Minnesota. ("Ally")

WHEREAS, the planned location of the Privacy Fence would extend approximately ten feet over the northern border of the unvacated Alley and may reasonably interfere with the maintenance of the Electrical Utilities that run through the Alley; and

WHEREAS, it is the responsibility of the Commission to maintain and repair the Electrical Utilities running through the Alley from time to time;

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the Grantor hereby grants to Grantee a Perpetual Easement over, under and across the property for the purpose of constructing and maintaining a privacy fence over the northern border of the Alley more fully described as: the North 10 feet of the unvacated alley lying between Lots 1, 2, 3, 5, 6, 7, and 8 in Block 68 and Lots 1-8 in Block 69, McLeod County, Minnesota.

1. The Landowner may construct a Privacy Fence running across the Northern border of the Property and through, over, and across the northern border of the unvacated Alley at the Landowner's expense. Construction of the Privacy Fence shall include installation of a gate on that portion of the Privacy Fence that crosses over the unvacated Alley for the purpose of allowing City workers access to the Electrical Utilities running through the Alley.

2. The Landowner, its successors and assigns shall adequately maintain and repair the Privacy Fence and gate. Adequate maintenance is herein defined as good working condition, so the Privacy Fence and gate perform their designed functions.

3. The Landowner, its successors and assigns, hereby grants permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the Electrical Utilities that run through the Alley whenever the City deems necessary.

4. The Landowner, its successors and assigns, will work with the City to ensure that the City has full access to the Electrical Utilities. However, from time to time it may become necessary for the removal of the Privacy Fence and gate to ensure adequate access to the Electrical Utilities for their repair and maintenance. In the event it becomes necessary for the City to remove the Privacy Fence and gate, the Landowner shall be responsible for the payment of any associated costs of the removal. The City may charge the costs of removal, including assessing the City's costs to the landowner's property taxes for such removal, to the Landowner, its successors and assigns.

5. This Agreement imposes no liability of any kind whatsoever on the City and the Landowner agrees to hold the City harmless from any liability in the event the Privacy Fence and gate need to be removed for repair and maintenance of the Electrical Utilities.

6. Grantor further covenants with the Grantee that Grantor is the owner of the Alley and has the right to convey this Easement.

7. This Agreement shall be recorded among the land records of McLeod County, Minnesota, and shall constitute a covenant running with the land, and shall bind and inure to the benefit of the parties hereto and their respective heirs, devisees, representatives, successors and assigns. This easement grant is made subject to existing easements of record, if any.

8. **Entire Agreement.** This agreement constitutes the entire and complete agreement between the parties hereto and supersedes any prior oral or written agreements.

9. **Counterparts.** This agreement may be signed in one or more counterparts, through signed originals, photo-copies, email scanned copies, facsimile or the like, all of which taken together shall be deemed one original.

10. **Severability.** If any provision of this agreement, or any application thereof, shall be invalid or unenforceable, the remainder of this agreement and any other application of such provision shall not be affected thereby and shall not be rendered invalid or unenforceable.

11. **Counterparts.** This agreement may be signed in one or more counterparts, through signed originals, photo-copies, email scanned copies, facsimile or the like, all of which taken together shall be deemed one original.

12. **Attorneys' Fees and Court Costs.** In any dispute or litigation between the parties concerning the default or alleged default by parties under this agreement, the prevailing party shall be entitled to reimbursement by the other party of all reasonable attorneys' fees and court

costs incurred in such dispute or litigation.

13. **Choice of Law.** This agreement is governed by and shall be construed according to Minnesota law, exclusive of choice of law rules.

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

**PROPERTY OWNER,
1330 PRYOR AVE N.,
GLENCOE, MN 55336**

By: _____

Richard R. Schrempp

STATE OF MINNESOTA)
)SS.
COUNTY OF _____)

The foregoing Agreement was acknowledged before me this ____ day of _____, 2025, by Richard R. Schrempp of _____.

NOTARY PUBLIC

My Commission Expires: _____

County of _____, Minnesota

NOTARY PUBLIC
My Commission Expires: _____
COUNTY OF _____ MINNESOTA

By: _____

Its: City Administrator

By: _____

Its: Mayor

COUNTY OF MCLEOD)

The foregoing Agreement was acknowledged before me this ____ day of _____, 2025, by Mark Larson, City Administrator, of the City of Glencoe, MN and Mark Hueser, the Mayor of the City of Glencoe.

My Commission Expires: _____

COUNTY OF _____ MINNESOTA

THIS INSTRUMENT WAS DRAFTED BY:
Huemoeller, Cheskis, & Ostlund, PLC
16670 Franklin Trail, Suite 210
Prior Lake, MN 55372



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 2, 2025

Re: Item 8A – Ordinance Number 628 – First Reading of Ordinance to eliminate the Cemetery Commission

Item 8A – It was recommended earlier this year to eliminate the Cemetery Commission and incorporate their duties with the Park Board. City Attorney Ostlund will review this ordinance for the first reading. It is recommend to approve the first reading and to set a public hearing for May 19, 2025 at 7:00 PM.

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 – Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

ORDINANCE NO. 626

AN EMERGENCY ORDINANCE OF THE CITY OF GLENCOE TO REGULATE CANNABIS BUSINESSES

WHEREAS, the State of Minnesota Office of Cannabis Management has only recently published administrative rules relating to the licensing and enforcement of Minn. Stat. 342, and further, Minn. Stat. 342 will become effective law on January 1, 2025.

WHEREAS, On or about November 19, 2024, McLeod County adopted an ordinance dictating how the county will handle local government registration of cannabis licenses, and the delegation thereof by municipalities to county.

WHEREAS, the City of Glencoe desires to pass an emergency ordinance to regulate cannabis businesses operating within the city limits, and must do so on an immediate, emergency basis for the preservation of public peace, health, morals, safety and safety of the community given the fact that Minn. Stat. 342 will authorize cannabis business license applications as of January 1, 2025.

NOW THEREFORE, The city council of the City of Glencoe hereby ordains:

1. 626.01 Administration

a. Findings and Purpose

City of Glencoe makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes City of Glencoe to protect the public health, safety, welfare of City of Glencoe residents by regulating cannabis businesses within the legal boundaries of City of Glencoe.

City of Glencoe finds and concludes that the proposed provisions are appropriate and lawful land use regulations for City of Glencoe, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

b. Authority & Jurisdiction

City of Glencoe has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.

- b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
- d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.
- e) This ordinance shall be applicable to the legal boundaries of City of Glencoe.

c. Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

d. Enforcement

The City of Glencoe is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

626.02 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, and lower-potency hemp edible retailers.
4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.
7. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
8. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
9. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. Public Place: A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
11. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.
12. Retail Registration: An approved registration issued by the City of Glencoe to a state licensed cannabis retail business.
13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
14. State License: An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

Section 626.03. Registration of Cannabis Businesses

1. Consent to registering of Cannabis Businesses
No individual or entity may operate a state-licensed cannabis retail business within City of Glencoe without first registering with City of Glencoe.

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of up to \$2,000 for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.
2. Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, City of Glencoe shall conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, City of Glencoe shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

3. Registration & Application Procedure

a. Fees.

A registration fee, as established in City of Glencoe's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by City of Glencoe shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

b. Application Submittal.

The City of Glencoe shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the City of Glencoe. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.

(B) The applicant shall include with the form:

- i. the application fee as required in Section 626.03, subd 3a;

- ii. a copy of a valid state license or written notice of OCM license preapproval;
- (C) Once an application is considered complete, the City of Glencoe staff shall inform the applicant as such, process the application fees, and forward the application to the City Council for approval or denial.
- (D) The application fee shall be non-refundable once processed.

c. Application Approval

- (A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 626.03, subd. 3a.
- (B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- (C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

d. Annual Compliance Checks.

The City of Glencoe shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements,

The City of Glencoe shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

e. Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 626.03, subd. 3(i) if it seeks to move to a new location still within the legal boundaries of City of Glencoe.

f. **Renewal of Registration**

The City of Glencoe shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by City of Glencoe.

A cannabis retail registration issued under this ordinance shall not be transferred.

e. Renewal Fees.

The City of Glencoe may charge a renewal fee for the registration starting at the second renewal, as established in City of Glencoe's fee schedule.

g. Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to:

- Items required under Section 626.03, subd 3(a) of this Ordinance.

h. **Suspension of Registration**

A. When Suspension is Warranted.

The City of Glencoe may suspend a cannabis retail business's registration if it violates the ordinance of City of Glencoe or poses an immediate threat to the health or safety of the public. The City of Glencoe shall immediately notify the cannabis retail business in writing the grounds for the suspension.

B. Notification to OCM.

The City of Glencoe shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide City of Glencoe and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

C. Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The City of Glencoe may reinstate a registration if it determines that the violations have been resolved.

The City of Glencoe shall reinstate a registration if OCM determines that the violation(s) have been resolved.

D. Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the City of Glencoe may impose a civil penalty, as specified in the City of Glencoe's Fee Schedule, for registration violations, not to exceed \$2,000.

i. Limiting of Registrations

The City of Glencoe shall limit the number of cannabis retail businesses to one.

626.04. Requirements for Cannabis Businesses

a. Minimum Buffer Requirements

The City of Glencoe shall prohibit the operation of a cannabis business within 1,000 feet of a school.

The City of Glencoe shall prohibit the operation of a cannabis business within 500 feet of a day care.

The City of Glencoe shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility.

The City of Glencoe shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

The City of Glencoe shall prohibit the operation of a cannabis retail business within 500 feet of another cannabis retail business.

Pursuant to Minn. Stat. 462.357 subd. 1e, nothing this section shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school, daycare, residential school, daycare, residential treatment facility or attraction within a public park that is regularly used by minors moves within the minimum buffer zone.

b. Zoning and Land Use

1. Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a conditional in the following zoning districts:

- I-1 Limited Industry District
- I-2 General Industry District

2. Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional in the following zoning districts:

- I-1 Limited Industry District
- I-2 General Industry District

3. Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a conditional in the following zoning districts:

- I-1 Limited Industry District
- I-2 General Industry District

4. Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a conditional in the following zoning districts:

- I-1 Limited Industry District
- I-2 General Industry District

5. Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a conditional in the following zoning districts:

- B-1 Business District

6. Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a conditional in the following zoning districts:

- B-1 Business District

7. Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a conditional in the following zoning districts:

- B-1 Business District

c. Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 am and 9 pm.

d. Advertising

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by City of Glencoe's sign ordinances.

2. This ordinance shall be given prompt and general publicity and that it be filed promptly by the City Administrator/Clerk, and shall be effective immediately upon publication pursuant to the City's charter.

Approved and passed on this _____ day of _____, 2024

Ryan Voss, Mayor

Attest:

Mark Larson, City Administrator



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: Info@ci.glencoe.mn.us

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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

CITY OF GLENCOE BILLS

MAY 5, 2025

** PREPAID PAYROLL & WIRE TRANSFER BILLS **

VENDOR	DEPARTMENT: DESCRIPTION	TOTAL
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 2-5-25	\$78,324.55
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$56,930.04
	TOTAL PREPAID BILLS ----->	<u>\$135,254.59</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 5, 2025 - PREPAID BILLS

Date: 05/02/2025

Time: 1:00 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
AMERICAN EXPRESS	1536	MULT DEPTS: LINENS, SHELVING, SAFETY EQUIP, TRUCK PARTS	184241	01/31/2025	3,351.66
				Vendor Total:	3,351.66
BOBBING BOBBER BREWING COM	1802	LIQUOR: MERCH FOR RESALE	184242	01/31/2025	34.61
				Vendor Total:	34.61
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	184243	01/31/2025	1,307.50
				Vendor Total:	1,307.50
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	184244	01/31/2025	16,666.60
				Vendor Total:	16,666.60
CITY OF GLENCOE	0035	LIQUOR: PETTY CASH REIMB	184245	01/31/2025	239.60
				Vendor Total:	239.60
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	184246	01/31/2025	9,329.95
				Vendor Total:	9,329.95
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	184247	01/31/2025	3,629.16
				Vendor Total:	3,629.16
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	184248	01/31/2025	575.75
				Vendor Total:	575.75
NOTHING BUT HEMP	0275	LIQUOR: MERCH FOR RESALE	184249	01/31/2025	1,275.00
				Vendor Total:	1,275.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	184250	01/31/2025	1,974.14
				Vendor Total:	1,974.14
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	184251	01/31/2025	3,146.99
				Vendor Total:	3,146.99
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	184252	01/31/2025	5,398.15
				Vendor Total:	5,398.15
VISA	0350	MULT DEPTS: DUES, ADVERTISING, TRAINING, TONER, DECOR	184253	01/31/2025	6,064.14
				Vendor Total:	6,064.14
				Grand Total:	52,993.25
				Less Credit Memos:	0.00
				Net Total:	52,993.25
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	52,993.25
Total Invoices:		13			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 5, 2025 - PREPAID BILLS

Date: 05/02/2025

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	184312	02/07/2025	7,276.25
				Vendor Total:	7,276.25
CITY OF GLENCOE	0035	LIQUOR: PETTY CASH REIMB	184313	02/07/2025	816.00
				Vendor Total:	816.00
COLONIAL LIFE	0735	MULT DEPT: INS PREMIUMS	184314	02/07/2025	263.70
				Vendor Total:	263.70
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	184315	02/07/2025	1,034.90
				Vendor Total:	1,034.90
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	184316	02/07/2025	249.65
				Vendor Total:	249.65
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	184317	02/07/2025	155.05
				Vendor Total:	155.05
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	184318	02/07/2025	7,045.11
				Vendor Total:	7,045.11
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	184319	02/07/2025	1,865.10
				Vendor Total:	1,865.10
				Grand Total:	18,705.76
				Less Credit Memos:	0.00
				Net Total:	18,705.76
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	18,705.76
Total Invoices:		8			



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

Page is Blank to Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councillors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 5, 2025 - REGULAR BILLS

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
AKO ELECTRIC INC	1468	WWTP: LIFT STATION REPAIR	0	00/00/0000	435.00
				Vendor Total:	435.00
ANNANDALE PAINTBALL	2139	POLICE: GSL POST PROM	0	00/00/0000	1,399.99
				Vendor Total:	1,399.99
ARNOLD'S OF GLENCOE, INC.	1449	WWTP: OIL, FILTER	0	00/00/0000	20.01
				Vendor Total:	20.01
AUL, GARY	1544	POLICE: PAINTING LABOR	0	00/00/0000	850.00
				Vendor Total:	850.00
AUTO VALUE GLENCOE	0214	STREET: OIL FILTER	0	00/00/0000	26.39
				Vendor Total:	26.39
BROTHERS FIRE & SECURITY	0642	STREET, REIMB: MONITORING	0	00/00/0000	425.00
				Vendor Total:	425.00
BUFFALO CREEK WATERSHED	0911	STORM: 2018 MARSH CREEK PROJECT	0	00/00/0000	20,071.57
				Vendor Total:	20,071.57
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	5,989.43
				Vendor Total:	5,989.43
CENTURYLINK (CHARLOTTE, NC)	1880	AQUATIC: PHONE BILL	0	00/00/0000	60.00
				Vendor Total:	60.00
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	873.02
				Vendor Total:	873.02
CLIFTONLARSONALLEN LLP	2090	ADMIN: AUDIT SERVICES	0	00/00/0000	22,158.04
				Vendor Total:	22,158.04
COMPANION LIFE INSURANCE	1859	MULT DEPTS: INS PREMIUMS	0	00/00/0000	3,367.71
				Vendor Total:	3,367.71
DAKOTA SUPPLY GROUP	0523	WATER, WWTP: COUPLINGS	0	00/00/0000	1,167.06
				Vendor Total:	1,167.06
EGGERSGLUESS, BRAD	0869	ADMIN: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
FASHION INTERIORS	1673	WATER: FLOORING, PAINT	0	00/00/0000	2,661.75
				Vendor Total:	2,661.75
FLEXIBLE PIPE TOOLS &	0080	WWTP: EQUIPMENT REPAIR	0	00/00/0000	205.75
				Vendor Total:	205.75
FREITAG, BENTON	0659	CABLE TV: COUNCIL MEETING RECORDINGS	0	00/00/0000	100.00
				Vendor Total:	100.00
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	130.04
				Vendor Total:	130.04
GALLS, LLC	0452	POLICE: UNIFORMS	0	00/00/0000	560.17
				Vendor Total:	560.17
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	4,299.25
				Vendor Total:	4,299.25
GLENCOE FIRE RELIEF ASS'N.	0455	FIRE: SUPPLEMENTAL BENEFIT REIMB.	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
HAWKINS, INC.	1133	AQUATIC, WATER: CHEMICALS	0	00/00/0000	4,217.73
				Vendor Total:	4,217.73
HERALD JOURNAL PUBLISHING	1442	ADMIN: PUBLISHING	0	00/00/0000	30.49
				Vendor Total:	30.49
HILLYARD HUTCHINSON	0122	WATER: MATS	0	00/00/0000	1,423.16
				Vendor Total:	1,423.16

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 5, 2025 - REGULAR BILLS

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
HUSEMANN, MIKE	1326	FIRE: TRAINING	0	00/00/0000	<u>394.07</u>
				Vendor Total:	394.07
JOHNSON CONTROLS FIRE	0874	PARK: ANNUAL FIRE EXT & EMERGENCY LIGHT INSPECTION	0	00/00/0000	<u>281.04</u>
				Vendor Total:	281.04
KDUZ - KARP - KGLB	2248	ADMIN, LIQUOR: ADVERTISING	0	00/00/0000	<u>524.00</u>
				Vendor Total:	524.00
KRUEGER, JOHN	2143	FIRE: TRAVEL REIMB	0	00/00/0000	<u>189.00</u>
				Vendor Total:	189.00
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	<u>4,396.36</u>
				Vendor Total:	4,396.36
LITZAU EXCAVATING	0380	WATER: WATERMAIN & VALVE REPAIR	0	00/00/0000	<u>11,546.00</u>
				Vendor Total:	11,546.00
MCLEOD CO. AUDITOR-TREASURER	0428	WWTP, AIRPORT: PROPERTY TAX	0	00/00/0000	<u>5,112.00</u>
				Vendor Total:	5,112.00
MCLEOD COUNTY ATTORNEY	1215	REIMB: VEHICLE & CASH FORFEITURE	0	00/00/0000	<u>644.20</u>
				Vendor Total:	644.20
MENARDS - HUTCHINSON	2184	WATER: PAINT SUPPLIES, GARBAGE CAN, THRESHOLD	0	00/00/0000	<u>797.20</u>
				Vendor Total:	797.20
METRO SALES, INC	1066	ADMIN: OFFICE EQUIPMENT LEASE	0	00/00/0000	<u>418.37</u>
				Vendor Total:	418.37
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	<u>122.91</u>
				Vendor Total:	122.91
MVTL , INC.	0353	WATER, WWTP: LAB SUPPLIES	0	00/00/0000	<u>1,319.20</u>
				Vendor Total:	1,319.20
NEUBARTH TOWING & RECOVERY	0438	REIMB: VEHICLE TOWING	0	00/00/0000	<u>354.00</u>
				Vendor Total:	354.00
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	<u>4,210.48</u>
				Vendor Total:	4,210.48
NUVERA	2120	MULT DEPTS: INTERNET, PHONE, IT SUPPORT	0	00/00/0000	<u>5,121.72</u>
				Vendor Total:	5,121.72
PLUNKETT'S PEST CONTROL, INC	0446	MULT DEPTS: PEST CONTROL	0	00/00/0000	<u>515.15</u>
				Vendor Total:	515.15
QUALITY FLOW SYSTEMS, INC.	1038	WWTP: PUMP REPAIR	0	00/00/0000	<u>6,426.00</u>
				Vendor Total:	6,426.00
RELIANCE STANDARD LIFE INS CO	1915	MULT DEPTS: INS PREMIUMS	0	00/00/0000	<u>1,220.51</u>
				Vendor Total:	1,220.51
RMB ENVIRONMENTAL LABORATORY	1620	WWTP: CHRONIC TOXICITY TESTING	0	00/00/0000	<u>1,910.00</u>
				Vendor Total:	1,910.00
RUNNING'S SUPPLY, INC.	1616	WWTP: SIGN	0	00/00/0000	<u>14.84</u>
				Vendor Total:	14.84
SCR, INC - ST. CLOUD	0738	ADMIN: CHILLER MAINT. & COIL WASH	0	00/00/0000	<u>1,820.00</u>
				Vendor Total:	1,820.00
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING	0	00/00/0000	<u>167.86</u>
				Vendor Total:	167.86
ST CLOUD STATE UNIVERSITY	0117	ADMIN: TRAINING	0	00/00/0000	<u>640.00</u>
				Vendor Total:	640.00

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
STAR GROUP, L.L.C.	0972	MULT DEPTS: OIL, FILTERS, BELT, FUSES, GREASE	0	00/00/0000	201.69
				Vendor Total:	201.69
STATE OF MN - DEPT. OF FINANCE	1218	REIMB: VEHICLE & CASH FORFEITURE	0	00/00/0000	322.10
				Vendor Total:	322.10
TRIMARK MARLINN, LLC	0057	LIQUOR: BAR SUPPLIES	0	00/00/0000	429.12
				Vendor Total:	429.12
TROJAN TECHNOLOGIES	2136	WWTP: LAMP DRIVER KIT	0	00/00/0000	2,693.10
				Vendor Total:	2,693.10
VANDAMME, JON	0136	LIQUOR: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
VANDAMME, MYRANDA	0028	CITY CENTER: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
VERIZON WIRELESS	1110	POLICE: AIRTAGS	0	00/00/0000	200.07
				Vendor Total:	200.07
VESSCO, INCORPORATED	0584	WWTP: ELEMENT	0	00/00/0000	270.23
				Vendor Total:	270.23
WATER CONSERVATION SERVICE	1298	WATER: LEAK LOCATES	0	00/00/0000	568.95
				Vendor Total:	568.95
				Grand Total:	124,451.73
				Less Credit Memos:	0.00
				Net Total:	124,451.73
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	124,451.73
Total Invoices:		56			