



GLENCOE CITY COUNCIL MEETING MINUTES
May 19, 2025 – 7:00 PM
City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Tony Padilla, Todd Trippel, Jamie Voigt, Haylie Kusler

Others: Brian O'Donnell

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of May 5, 2025

B. Special Event Application of Buffalo Creek BMX to hold State Qualifier Races at Sterner Meyer BMX Park on 6/8/25

Motion: Neid, seconded by Dahlke to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Lemke, seconded by Maynard to add item **6E**. All in favor, the motion carries.

Motion: Lemke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

A. Public Comment on Drone Purchase and Program
None.

6. BIDS AND QUOTES

A. Police Department Drone Purchase – Police Chief Padilla

Motion: Rivera, seconded by Lemke to approve the drone purchase with the Public Safety Aid funds. All in favor, the motion carries.

B. Police Department Firearms Training Trailer – Police Chief Padilla

This was a budget expense in the Police Department capital budget for 2025.

Motion: Maynard, seconded by Rivera to approve the purchase of the Firearms Training trailer from Renville Trailer Sales for \$6,885.00. All in favor, the motion carries.

C. Police Policy - Lexipol Policy – Police Chief Padilla

Chief Padilla is recommending working with Lexipol on Police Department policies.

Motion: Neid, seconded by Rivera to approve the Lexipol Policy with a follow up review in 9 months. All in favor, the motion carries.

D. Squad Computer Replacement – Police Chief Padilla

After October 2025, the current operating system on the squad computers will no longer be supported.

Motion: Lemke, seconded by Dahlke to approve the Squad Computer Replacement. All in favor, the motion carries.

E. Golf Cart Purchase – Assistant City Administrator Mark Lemen

Motion: Lemke, seconded by Maynard to approve the purchase of a Golf Cart. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. Contract for State Baseball Tournament – City Attorney Ostlund

The State Baseball Tournament is being hosted this year by Gaylord, Brownston, Glencoe, and Hutchinson. We have games slated for Glencoe the weekend of August 15th and Labor Day Weekend.

Motion: Lemke, seconded by Rivera to approve the contract for the State Baseball Tournament. All in favor, the motion carries.

B. 2170 Ford Avenue North

1. Approve Resolution 2025-09 Annexation Resolution for 2170 Ford Avenue North – Assistant City Administrator Lemen

Resolution 2025-09

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF GLENCOE AND GLENCOE TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, the City of Glencoe and Glencoe Township jointly agree to designate and request the immediate annexation of the following described land located within Glencoe Township to the City of Glencoe, County of McLeod, Minnesota;

See proposed descriptions on the attached Exhibit “A”

Tax ID: 04.011.1200

and

WHEREAS, the City of Glencoe and Glencoe Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Glencoe and Glencoe Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Glencoe and Glencoe Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Glencoe and the Township Board of Glencoe Township as follows:

1. (Property.) That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

See proposed descriptions on the attached Exhibit “A”

Tax ID: 04.011.1200

2. (Acreage/Population/Usage.) That the orderly annexation area consists of approximately 1.27 acres, more or less, the population in the area is approximately two (2), and the current land use types are single family residential.

3. (Jurisdiction.) That Glencoe Township and the City of Glencoe, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. (Municipal Reimbursement). Minnesota Statutes § 414.036.

a. Reimbursement to Towns for lost taxes on annexed property.

The City of Glencoe shall make a lump sum payment to Glencoe Township without delay in the amount of \$383.64.

b. Assessments and Debt.

That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described (herein or attached exhibit) there are (1) no special assessments or debt.

6. (Review and Comment). The City of Glencoe and Glencoe Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

Adopted by affirmative vote of all the members of the Glencoe Township Board of Supervisors this _____ day of _____ 2025.

Motion: Dahlke, seconded by Neid to approve Resolution 2025-09 Annexation Resolution for 2170 Ford Avenue North. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

2. Authorize 2170 Ford Avenue Property to connect to City Water and Sanitary Sewer

The most efficient way for this arrangement to come to fruition is if the City would assume responsibility for the small lift station. The construction costs for access will be incurred by the property owner. Next step would be to present this information to the Glencoe Township Board.

Motion: Rivera, seconded by Dahlke to approve connecting 2170 Ford Avenue to City Water and Sanitary Sewer, upon receiving contract from GRH. All in favor, the motion carries.

- C. Assistant City Administrator Review Process – Appoint Mayor and two Councilors to review committee

It is recommended that the City Council appoint the Mayor and two City Council members to meet with the City Administrator to develop a review process and evaluation format for the review of the Assistant City Administrator. The actual review can take place in a closed meeting of the City Council, but the review process itself needs to be approved by the City Council.

- D. Ordinance Violation Recommendation for Fines – Chief Padilla

Motion: Neid, seconded by Dahlke to authorize the City Attorney to draft and new ordinance and the necessary documents to increase fines for ordinance violations relating to blight. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

- A.** Second Reading of **Ordinance Number 628** to Eliminate the Cemetery Commission
– Set Public Hearing for June 2nd – City Attorney

Motion: Lemke, seconded by Maynard to set the Public Hearing for June 2nd on the second reading of **Ordinance Number 628**. All in favor, the motion carries.

- B.** Housing Study meeting set for June 2nd at 5:00 PM in West Conference Room
Planning & Industrial Commission members Amanda Johnson and Josh Miller, volunteered to be the attendees to participate in the Housing Study Steering Committee.

- C.** Planning Commission Recommendations-

1. Approve Variance for fence on property line at 1428 Armstrong Avenue North

Motion: Lemke, seconded by Maynard to approve the variance for a fence on the property line at 1428 Armstrong Avenue North. All in favor, the motion carries.

2. Approve Variance for fence on property line at 1407 Greeley Avenue North

Motion: Lemke, seconded by Maynard to approve the variance for a fence on the property line at 1407 Greeley Avenue North. All in favor, the motion carries.

9. ROUTINE BUSINESS

- A.** Project Updates – on the City’s website and Facebook.

1. Hennepin Avenue Reconstruction – June 2nd start date; all permits have been approved.

- B.** Economic Development

- C.** Public Input

- D.** Reports – Light & Power Commission meeting on Wednesday.

- E.** City Bills

Motion: Neid, seconded by Rivera to approve City bills. All in favor, the motion carries.

10. ADJOURN

Motion: Lemke, seconded by Neid to adjourn. All in favor, the motion carries.