



Mayor: Mark Hueser
Precinct 1 Councilor: Jon Dahlke
Precinct 2 Councilor: Scott Maynard
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday, August 4, 2025

City Center Ballroom

7:00 PM

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

2. CONSENT AGENDA

- A. Approve Minutes of the Regular Meeting of July 21, 2025
- B. Peddler/Solicitor – EcoShield – Pest Control Solutions – Operating 8/5/25 through 8/8/25
- C. Peddler/Solicitor – Southwestern Advantage – Educational Books – 8/5/25 through 8/30/25 – Pending Chief Padilla’s Approval
- D. Special Event – Security Bank Block Party – 735 11th Street East – 8/26/25 – Requesting Street Closure and Picnic Tables
- E. Special Event – St. Pius X Fall Festival – 1014 Knight Avenue – 9/20/25 – Requesting Picnic Tables
- F. Donation of Memorial Park Benches
 - 1. Jerome and Judy Ide
 - 2. Breidenbach Family in memory Brandon Breidenbach
 - 3. Jim Eiden Family in memory of Benjamin Eiden
- G. Glencoe Rotary Club Donation of the Dog Park

3. APPROVE AGENDA

4. PUBLIC COMMENT (agenda items only)

5. PUBLIC HEARINGS – None Scheduled

6. BIDS AND QUOTES

- A. Bobcat Toolcat Replacement and Trade-in – Assistant City Administrator

7. REQUESTS TO BE HEARD

- A. Condemned Properties - Next Steps - City Administrator

8. ITEMS FOR DISCUSSION

- A. Request for 5-year Statement of Qualifications for Airport Consultant – City Administrator

9. ROUTINE BUSINESS

- A. Project Updates
 - 1. Hennepin Avenue Reconstruction
 - 2. Police Department HVAC
 - 3. City Center Roof/Roof Hatch Issues
- B. Economic Development
- C. Public Input
- D. Reports
- E. Close Meeting to Review Police Department Mediation
- F. City Bills

10. ADJOURN



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

July 21, 2025 – 7:00 PM

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Tony Padilla, Haylie Kusler

Others: Gary Ziemer, Gary Schreifels, Casey Jacobson, Sara Jacobson

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of July 7, 2025

B. Approve Minutes of the City Council Workshop on July 14, 2025

C. Special Event – Llama Llama Library Card – September 20, 2025 – West Parking Lot at City Center

Motion: Neid, seconded by Dahlke to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Lemke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

5. PUBLIC HEARINGS

6. BIDS AND QUOTES

7. REQUESTS TO BE HEARD

A. Planning Commission Recommendations

1. Approve Special Use Permit at **915 Elliott Ave N** – Swimming Pool

Motion: Neid, seconded by Maynard to approve the Special Use Permit. All in favor, the motion carries.

2. Approve variance Application for **205 Wooddale Drive** – Reduced Garage Setback

Motion: Lemke, seconded by Dahlke to approve the Variance Application. All in favor, the motion carries.

3. Approve variance Application for **518 8th Street East** – Fence on Property Line
Motion: Dahlke, seconded by Rivera to approve the Variance Application.
All in favor, the motion carries.
4. Approve Variance Application for **1425 Stevens Avenue North** – Fence in Front yard setback exceeding 30 inches
Motion: Neid, seconded by Maynard to approve the Variance Application.
All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

A. Housing Study Survey Update – Assistant City Administrator Lemen

The Housing Study Survey flyer with QR Code went out with the utility bills this month. The Survey is on the City website and Facebook page. Our goal is 300 surveys. If we do not reach that goal, we will extend the closing date.

9. ROUTINE BUSINESS

A. Project Updates

1. Hennepin Avenue Reconstruction – Intersection of 13th Street and Hennepin Avenue is closed. The utility work has been completed. The concrete was placed last Friday. Paving has been postponed due to the rain. As soon as the paving takes place, the intersection will be scheduled to reopen. The watermain is completed between 13th Street and 16th Street as of last week. The shut down is North of 20th Street as they work on the storm sewer in that area and the holding pond. In the next week or so, the sanitary sewer will be going in from 13th Street to 16th Street.
2. West Lift Station – The preliminary report was sent to the City Council and are anticipating reviewing at the August City Council Workshop.
3. Water and Sanitary Sewer Rate Study – SEH will be presenting the water and sanitary sewer rate study at the August City Council Workshop.
4. State Baseball Tournament – The Amateur Baseball League was out a couple weekends ago and gave the thumbs up for the State Tournament which is taking place on August 15th and over Labor Day weekend. We are guaranteed four games and are an alternate site if any other areas run into issues. The wireless internet has been installed and looking at installing an additional gate in the outfield fence.

B. Economic Development – Meeting is next Monday. Start working on the EDA's strategic plan.

C. Public Input

D. Reports

E. City Bills

Motion: Lemke, seconded by Dahlke to approve City bills. All in favor, the motion carries.

10. ADJOURN

Motion: Rivera, seconded by Neid to adjourn. All in favor, the motion carries.



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neid



PEDDLER, SOLICITOR AND TRANSIENT MERCHANT
PERMIT APPLICATION

LICENSE FEE



\$25 DAILY



\$200 YEARLY

APPLICATION DATE

7/25/25

SELLING DATES

8/5/2025-8/8/2025

BUSINESS INFORMATION

*ATTACH PROOF OF BUSINESS

NAME

EcoShield

ADDRESS

15153 Technology Dr. B, Eden Prairie, MN 55344

PHONE

(612) 284-6389

WEBSITE

BUSINESS DESCRIPTION

Pest control solutions

PERSONAL INFORMATION

*ATTACH A COPY OF DRIVER'S LICENSE

RESPONSIBLE PERSON

Milo Michael Talbert

ADDRESS

9653 s via Bandera Vail AZ 85641

PHONE

503-805-3172

EMAIL

mtalber2003@gmail.com

DRIVERS LICENSE #

U72423987

REFERENCES

*ATTACH A LETTER OF REFERENCE (reference must be located in McLeod County)

REFERENCE 1

REFERENCE 2

NAME

ADDRESS

PHONE

EMAIL

I have not been convicted of any felony, misdemeanor or violation of any City Code provision (excluding minor traffic violations).

APPLICANT SIGNATURE

DATE

7/25/25

POLICE CHIEF

APPROVED

DENIED

CITY COUNCIL

APPROVED

DENIED

Signature/Date:

Signature/Date:



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15153 Technology Dr. B, Eden Prairie, MN 55344

PHONE

(612) 284-6389

WEBSITE

BUSINESS DESCRIPTION

Pest control solutions

PERSONAL INFORMATION

*ATTACH A COPY OF DRIVER'S LICENSE

RESPONSIBLE PERSON

Michael Vera

ADDRESS

1428 Brighton Ave Myrtle Beach, Sc 29588

PHONE

(425) 652-5931

EMAIL

Michaelvera16@outlook.com

DRIVERS LICENSE #

107622924 SC

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NAME

ADDRESS

PHONE

EMAIL

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APPLICANT SIGNATURE

DATE

7/25/25

POLICE CHIEF

☒ APPROVED

☐ DENIED

CITY COUNCIL

☐ APPROVED

☐ DENIED

Signature/Date:

7/28/25

Signature/Date:



**PEDDLER, SOLICITOR AND TRANSIENT MERCHANT
PERMIT APPLICATION**

LICENSE FEE

☐

\$25 DAILY

☒

\$200 YEARLY

APPLICATION DATE

08/01/2025

SELLING DATES

08/05/2025 - 08/30/2025

BUSINESS INFORMATION

***ATTACH PROOF OF BUSINESS**

NAME

RASMUS BOOKMAN PAAL

ADDRESS

SUMMER RESIDENCE

PHONE

615 934 4240

WEBSITE

BUSINESS DESCRIPTION

D2D EDUCATIONAL BOOKS AND ONLINE LEARNING RESOURCES

PERSONAL INFORMATION

***ATTACH A COPY OF DRIVER'S LICENSE**

RESPONSIBLE PERSON

RASMUS PAAL

ADDRESS

33678 336TH STREET, LE SUEUR, MN, 56058

PHONE

~~615 934 4240~~ 615 934 4240

EMAIL

RASMUS PAAL @GMAIL.COM

DRIVERS LICENSE #

EV 920298

REFERENCES

***ATTACH A LETTER OF REFERENCE (reference must be located in McLeod County)**

REFERENCE 1

REFERENCE 2

NAME

ADDRESS

PHONE

EMAIL

I have not been convicted of any felony, misdemeanor or violation of any City Code provision (excluding minor traffic violations).

APPLICANT SIGNATURE

DATE

08/01/2025

POLICE CHIEF

☐

APPROVED

☐

DENIED

CITY COUNCIL

☐

APPROVED

☐

DENIED

Signature/Date:

Signature/Date:



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
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SMALL CITY & BIG FUTURE

**City of Glencoe
Special Event Application**

1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586

Proposed event name: Security Bank Block Party Proposed location: Security Bank DT Location

Date(s) of the event: Tuesday, August 26, 2025 Time(s) of event: 5:00 - 8:00 PM

Group name or organization: Security Bank & Trust Co. Contact Name: Rachel Schuette

Address: 735 11th Street East City: Glencoe, MN Zip: 55336

Email: rschuette@security-banks.com Phone: (320) 864-2040

Type of organization: ☐ For Profit ☐ Non-Profit ☐ Charity

Location requested use: ☐ City Parking Lot ☐ City Park ☒ Street Closure

Estimate the number of participants you expect to attend the event: 1,000 - 2,000

Event Description: Customer Appreciation Meal, Third Annual.

Assistance Requested: _____

Close down 11th street block in front of bank

20 City Picnic Tables (drop off Tue morning, pick up Wed, please)

Street Closure Request:

Describe the name and sections of the streets you are requesting temporary closure:

11th Street, between Hennepin and Greeley + Alley behind bank

Date/Time for beginning of street closure: Tue, August 26th - 3:30 PM

Date/Time for reopening of streets: Tue, August 26th - 10:00 PM (we can re-open)

Events using public streets and parking lots (parades, walk/runs, dances, etc.) must submit a map with precise locations.

See back side for guidelines and information.

Guidelines for Special Events

City of Glencoe Special Events

Special Event Permits are required to conduct special events. Special events include walk/runs, tournaments, concerts or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be completed at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain certificate of Liability Ins to host a special event. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. Contact your organization or private insurance company to obtain liability insurance. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (TULIP). Information on TULIP is located online at: <http://www.lmc.org/page/1/Tenant-User-Liability-Insurance-Program.jsp>.

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

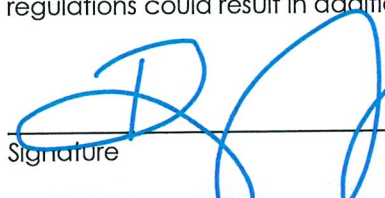
Street Closures: All street closures must be approved by Chief of Police. If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of this permit.

Garbage: Depending on the size of the event and the number of participants may be required to provide own garbage containers and pick up.

Sanitary Restrooms: Depending on the size of the event and the number of participants may be required to provide own sanitary restrooms.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe Department policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.


Signature _____

Rachel Schuette, COO

07-21-2025

Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve ☐ Deny ☐

Comments: _____

Chief of Police Recommendation: Approve ☐ Deny ☐

Comments: _____

City Council: Approve ☐ Deny ☐

Date: _____





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SMALL CITY & BIG FUTURE

City of Glencoe
Special Event Application
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586

Proposed event name: St Pius X Fall Festival Proposed location: 1014 Knight Ave

Date(s) of the event: 9/20/2025 Time(s) of event: ~4pm

Group name or organization: St Pius X Contact Name: Allan Guenningsman

Address: 1014 Knight Ave City: Glencoe Zip: 55336

Email: spparish@stpiusxglencoe.org Phone: 320-864-5162

Type of organization: ☐ For Profit ☒ Non-Profit ☐ Charity

Location requested use: ☐ City Parking Lot ☐ City Park ☐ Street Closure

Estimate the number of participants you expect to attend the event: 500

Event Description: Fall Festival, serving beer, tacos, hot dogs, burgers, french fries.

Live Music Polka, 5-9pm.

Assistance Requested: Tables (similar to 2024)

Street Closure Request:
Describe the name and sections of the streets you are requesting temporary closure:
None

Date/Time for beginning of street closure: N/A

Date/Time for reopening of streets: N/A

Events using public streets and parking lots (parades, walk/runs, dances, etc.) must submit a map with precise locations.

See back side for guidelines and information.

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Signature

6-5-25
Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:
Comments: _____

Approve ☐ Deny ☐

Chief of Police Recommendation: Approve ☐ Deny ☐
Comments: _____

City Council: Approve ☐ Deny ☐

Date: _____



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To: Mayor and City Council

From: Mark Lemen, Assistant City Administrator/Public Works Director

Date: August 4, 2025

RE: Item 6A - Purchase Bobcat UW56 Toolcat

The Public Works Street and Parks department is requesting approval for the purchase of a 2025 Bobcat UW56 Toolcat to replace the current 2023 UW56 Bobcat Toolcat as per our replacement schedule. The Public Works department received quotes from Lano Equipment as well as Farm-Rite Equipment.

Both quotes include the trade in of the 2023 UW56 Toolcat. It is recommended that the City purchase the 2025 Bobcat UW56 from Lano Equipment.

Lano Equipment		Farm-Rite Equipment	
Purchase Price	\$ 90,805.00	\$	64,837.67
Trade - In	\$ (50,817.00)	\$	(41,237.67)
Soyurcewell Discount	\$ (27,241.50)	\$	-
Total Price	\$ 15,910.00	\$	25,500.00



Quotation Number: **DL1309605**
Quote Sent Date: **Jul 18, 2025**
Expiration Date: **Aug 17, 2025**
Prepared By: **Dave Latzke**
Phone: +19522370373
Email: davelatzke@lanoequipnpya.com

Customer
CITY OF GLENCOE
1107 11TH ST E STE 107
GLENCOE, MN, 55336-2327
Phone: +1 320 864 5184

Contact
JAMES VOIGT
Phone: +1 320 510 0369
Email: jvoigt@ci.glencoe.mn.us

Dealer
Lano Equipment of Norwood, Norwood
Young America, MN
1015 HWY 212 WEST,
NORWOOD YOUNG AMERICA, MN,
55368-0299

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	80,580.00	80,580.00
Standard Equipment:				
Adjustable Vinyl Seats		Horsepower Management		
All-Wheel Steer		Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471		
Automatically Activated Glow Plugs		Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I		
Auxiliary Hydraulics Variable Flow with dual direction detent		Dome Light		
Beverage Holders		Hydraulic Dump Box		
Bob-Tach		Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.		
Boom Float		Joystick, Manually Controlled with Lift Arm Float		
Cargo Box Support		Lift Arm Support		
Cruise Control		Parking Brake, automatic		
Speed Management		Power Steering with Tilt Steering Wheel		
Enclosed Cab with HVAC		Radiator Screen		
Dual Port USB charger		Rear Receiver Hitch		
Lower Engine Guard		Seat Belts, Shoulder Harness		
Limited Slip Transaxle		Spark Arrestor Muffler		
Engine and Hydraulic Monitor with Shutdown		Suspension, 4-wheel independent		
Front LED Work Lights		Tires: 27 x 10.5-15 (8 ply), Lug Tread		
Full-time Four-Wheel Drive		Toolcat Interlock Control System (TICS)		
		Two-Speed Transmission		
		Machine Warranty: 12 Months, unlimited hours		
		Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty		
Deluxe Road Package	M1225-P01-C01	1	3,250.00	3,250.00
<i>Included:</i> Deluxe Road Package includes: Backup Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights				
Attachment Control	M1225-R08-C02	1	281.00	281.00
Engine Block Heater	M1225-A01-C02	1	160.00	160.00
Heavy Duty Battery	M1225-R07-C02	1	115.00	115.00
High Flow Package	M1225-R03-C02	1	2,170.00	2,170.00

Interior Trim	M1225-A01-C04	1	226.00	226.00
Power Bob-Tach	M1225-R14-C03	1	1,265.00	1,265.00
Radio Option	M1225-R15-C02	1	593.00	593.00
Rear View Camera	M1225-R20-C01	1	394.00	394.00
Traction Control	M1225-R16-C02	1	696.00	696.00
29 X 12.5 Turf Tires	M1225-R05-C05	1	1,075.00	1,075.00

Total for Bobcat UW56	90,805.00
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Quote Total - USD	90,805.00
Dealer P.D.I.	150.00
Tariff Surcharge	1,104.20
Freight Charges	1,400.00
Charges	
Low profile beacon	510.00
Discount	
Sourcewell discount	-27,241.50
Trade in 2023 UW56	-50,817.70
Sales total before Taxes	15,910.00
Taxes	0.00
Quote Total - USD	15,910.00

Customer acceptance:

Quotation Number:: DL1309605

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____ Tax Exempt: Y ☐ / N ☐



Quotation Number: **DC1309291**
 Quote Sent Date: **Jul 18, 2025**
 Expiration Date: **Aug 17, 2025**
 Prepared By: **David Cox**
 Phone: +13202504393
 Email: david.cox@farmriteequip.com

Customer
CITY OF GLENCOE
 1107 11TH STE 107
 GLENCOE, MN, 55336-2327
 Phone: +1 320 864 5184

Contact
JAMIE VOIGT
 Phone: +1 320 510 0369
 Email: jvoigt@ci.glencoe.mn.us

Dealer
Farm-Rite Equipment, Inc, Dassel, MN
 901 PARKER AVE,
 DASSEL, MN, 55325-0026

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	57,510.20	57,510.20
Standard Equipment: Adjustable Vinyl Seats All-Wheel Steer Automatically Activated Glow Plugs Auxiliary Hydraulics Variable Flow with dual direction detent Beverage Holders Bob-Tach Boom Float Cargo Box Support Cruise Control Speed Management Enclosed Cab with HVAC Dual Port USB charger Lower Engine Guard Limited Slip Transaxle Engine and Hydraulic Monitor with Shutdown Front LED Work Lights Full-time Four-Wheel Drive Horsepower Management Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I				
Dome Light Hydraulic Dump Box Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts. Joystick, Manually Controlled with Lift Arm Float Lift Arm Support Parking Brake, automatic Power Steering with Tilt Steering Wheel Radiator Screen Rear Receiver Hitch Seat Belts, Shoulder Harness Spark Arrestor Muffler Suspension, 4-wheel independent Tires: 27 x 10.5-15 (8 ply), Lug Tread Toolcat Interlock Control System (TICS) Two-Speed Transmission Machine Warranty: 12 Months, unlimited hours Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty				
Deluxe Road Package	M1225-P01-C01	1	2,275.00	2,275.00
<i>Included:</i> Deluxe Road Package includes: Backup Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights				
Attachment Control	M1225-R08-C02	1	196.70	196.70
Engine Block Heater	M1225-A01-C02	1	112.00	112.00
Heavy Duty Battery	M1225-R07-C02	1	80.50	80.50
High Flow Package	M1225-R03-C02	1	1,519.00	1,519.00
Interior Trim	M1225-A01-C04	1	158.20	158.20
Power Bob-Tach	M1225-R14-C03	1	885.50	885.50
Radio Option	M1225-R15-C02	1	415.10	415.10

Rear View Camera	M1225-R20-C01	1	275.80	275.80
Traction Control	M1225-R16-C02	1	487.20	487.20
29 X 12.5 Turf Tires	M1225-R05-C05	1	752.50	752.50
Electrical & Lighting - Strobe Light Kit	7424783	1	169.97	169.97

Total for Bobcat UW56

64,837.67

Quote Total - USD	64,837.67
Dealer P.D.I. / prep / delivery	500.00
Freight Charges	1,400.00
Discount	
Trade 2023 UW56 S/N-B4RC12943, no bucket, 850 hours	-41,237.67
Sales total before Taxes	25,500.00
Taxes	0.00
Quote Total - USD	25,500.00

MN Sourcewell Price

Customer acceptance:

Quotation Number:: DC1309291

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____ Tax Exempt: Y ☐ / N ☐



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 – Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neid



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark Larson, City Administrator

Date: August 4, 2025

RE: **Item 7A** – Next steps with Demolition of Condemned properties.

Item 7A – I have attached the proposals for the pre-Demolition surveys of the four condemned properties in the City of Glencoe.

We have met with Jeff Scharpe, on behalf of his mother, the owner of 712 13th Street East and they have indicated that they will participate in their share of the demolition and demolition costs, but will maintain ownership of their property at this time.

City Attorney Ostlund can review the ownership issues with the other three properties.

City Staff would like some direction on how the City Council would like us to proceed with demolition on these properties. We have **court orders** to demolish 1206 10th street, 1207 Chandler Avenue, and 1234 Greeley Avenue.

Braun Intertec – Pre-Demolition Hazardous Building Materials Inspection

712 13 th Street East	\$3,650
1207 Chandler Avenue North	\$3,700
1206 10 th Street East	\$3,700
1234 Greeley Avenue North	\$4,875

Brett Madsen A5805703
Apartment PO Box 533
Daytona 32134

1207 Chandler Av \$ 800 ~~00~~

1206 10th Street \$ 800 ~~00~~

1234 Greeley Ave North \$ 1200 ~~00~~

712 13th Street East \$ 600 ~~00~~

\$ 3400 ~~00~~



Braun Intertec Corporation
3900 Roosevelt Road, Suite 113
Saint Cloud, MN 56301

Phone: 320.253.9940
Web: brauintertec.com

May 27, 2025

Proposal QTB206918 - Revised

Mr. Mark Larson
City of Glencoe
1107 11th Street East, Suite 107
Glencoe, MN 55336

Re: Proposed Services and Cost Estimate
Pre-Demolition Hazardous Building Materials Inspection
Residential Dwelling & Garage
1207 Chandler Avenue North
Glencoe, Minnesota

Dear Mr. Larson:

Braun Intertec Corporation is pleased to present this proposal to provide services and a cost estimate for a Pre-Demolition Hazardous building materials inspection of the residential structures located at 1207 Chandler Avenue North in Glencoe, Minnesota (Site). This proposed work will be performed in accordance with the terms and conditions in the Braun Intertec General Conditions.

This proposal has been revised to reflect the additional number of samples the Minnesota Pollution Control Agency (MPCA) is now requiring when sampling miscellaneous materials.

Project Background Information

Based on readily available imagery, the Site appears to be developed with a residential dwelling with a detached garage. County information indicates that the dwelling was constructed in 1890. You have indicated that the you are not aware of any structural concerns associated with the Site buildings, which are planned to be demolished.

Scope of Services

The goal of the inspection will be to identify potentially hazardous building materials that require separate handling and/or disposal prior to building demolition. The inspection will be conducted by our experienced and accredited asbestos inspectors. Our representatives will perform the following services:

- Visually examine accessible areas and identify the locations of suspect asbestos-containing materials (ACM), lead-based paint (LBP), polychlorinated biphenyls (PCBs), mercury, and other miscellaneous hazardous materials.
- Collect and analyze representative bulk samples of materials suspected of containing asbestos. Examples of materials to be collected for analysis include, but are not limited to: floor tile, linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.

- Conduct limited LBP testing of potential re-useable components (i.e., concrete and masonry block) with painted surfaces suspected of containing lead (where applicable) that may be impacted by the future demolition project. Testing will be accomplished by collecting paint chip samples and submitting them for lead analysis to an accredited laboratory.
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various materials current conditions and estimated quantities of ACM.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM estimated quantities.

The Braun Intertec personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM) asbestos bulk sample analysis by the National Institute of Standards and Technology's (NIST) National Voluntary Laboratory Accreditation Program.

Cost Estimate

The cost for each of the tasks described in this proposal is as follows.

Service Description	Cost
Field Work and Supplies <ul style="list-style-type: none">Assumes 1 day of field work for 1 field technician	\$1,270
Analytical Services <ul style="list-style-type: none">Includes up to 90 layers analyzed via PLM, 4 point count analysis, and 3 lead paint chip analysis	\$1,085
Project Management and Reporting	<u>\$1,345</u>
Estimated Project Total	\$3,700

Braun Intertec will provide the above scope of services on a cost-plus (time-and-materials) basis for an estimated fee of **\$3,700**. Unit prices for time and expenses are set costs. Other figures such as number of hours to perform the inspection, number of samples, report time, etc. are estimated figures. Consequently, our estimated costs may be higher or lower, depending on the actual site conditions encountered.

The total projected cost will not be exceeded by more than 10% without additional authorization.

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days. The terms and conditions under which these services will be provided are detailed in the attached General Conditions, which are part of this proposal.

Our services will be billed at the following unit rates if additional services are required:

Personnel

Senior Consultant	\$218/hour
Project Consultant	\$154/hour
Field Scientist	\$118/hour

Mileage and Analytical Testing

Vehicle Trip Charge	\$100 per trip
Asbestos Content using PLM (EPA/600/R-93/116)	\$10/sample layer (72-hrs TAT)
PLM - 400 PC Method (reporting limit <0.25%)	\$35/sample layer (72-hrs TAT)
Lead Paint Chip Analysis	\$15/sample (72-hrs TAT)

Schedule

We will require 3 to 5 working days advanced notice to schedule the proposed scope of work, depending on staff availability. It is our understanding that an owner's representative will be responsible for scheduling the Site visit during normal business hours of 7:00 a.m. to 5:00 p.m. Monday through Friday. Our proposal also assumes that the on-Site work will be completed in 1 working day. If conditions occur that require us to work outside of these hours or due to circumstances beyond our control, we will request additional fees to cover our additional overtime costs.

Laboratory turnaround time for the specified asbestos sample analysis is 3 to 5 working days. Upon receipt of the laboratory reports, our written reports will be submitted to you within 10 working days thereafter. Preliminary verbal results will be provided to you if requested.

Limitations

The sampling of materials for asbestos content will be accomplished by destructive means. Damage to the building and associated components are inevitable. Sampling of materials for asbestos content involves the collection of a small piece of that material. Some damage is inevitable. However, every effort will be made to limit cuts and holes to discreet locations. Our representatives will not be responsible for repairing materials damaged during sampling.

In any building, the potential exists for hazardous building materials to be located inside walls, above ceilings, under floors, buried underground, and other inaccessible areas. This inspection will attempt to identify hazardous building materials in these inaccessible areas. However, it is not feasible to inspect 100 percent of these areas. Therefore, Braun Intertec cannot be held responsible for the presence of any such hidden materials. The demolition contractor and other contractors involved in the project should be made aware of the potential for hazardous building materials to be located in inaccessible areas. If previously unidentified suspect hazardous building materials are exposed during their activities, they should be sampled and analyzed for content prior to any disturbance.

Braun Intertec will not be liable for any past, existing, or future damage to the roofing systems, the building structures, or the contents of the buildings.

In performing its services, Braun Intertec will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

General Remarks

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days.


We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

Braun Intertec appreciates the opportunity to present this proposal to you. It is being sent in an electronic version **only**. A hard copy of the proposal will be supplied upon request. ***Please return a signed copy of the proposal in its entirety.***

If you have questions regarding the contents of this proposal, please contact Aaron Volker at 320.253.9940 or avolker@braunitertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Aaron P. Volker
Project Scientist



Ted R. Hubbes, PG, CHMM
Senior Manager, Senior Scientist

Attachments: Site Map and General Conditions (11/4/2024)

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



Parcel ID: 220601830

Acres: 0

Taxpayer Name: MARCO A ARANDIA

Taxpayer Address: 10422 115TH ST, GLENCOE MN 55336

Property Address: 1207 CHANDLER AVE, GLENCOE MN 55336

Owner Name: MARCO A ARANDIA

Owner Address: 10422 115TH ST, GLENCOE MN 55336

Land Value: 55900

Building Value: 54300

Total Value: 110200

Year Built: 1890

Bedrooms: 3

Bathrooms:

Total Square Feet: 994.0

Stories: 1.75

Legal Description: TOWN OF FRANKLIN BLOCK-027 E 1/2 OF LOTS 5 & 8 & 1/2 VAC E-W ALLEY



Printed 11/20/2024

Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.



Braun Intertec Corporation
3900 Roosevelt Road, Suite 113
Saint Cloud, MN 56301

Phone: 320.253.9940
Fax: 320.253.3054
Web: braunintertec.com

May 27, 2025

Proposal QTB205526 - *Revised*

Mr. Mark Larson
City of Glencoe
1107 11th Street East, Suite 107
Glencoe, MN 55336

Re: Proposed Services and Cost Estimate
Pre-Demolition Hazardous Building Materials Inspection
Commercial Building
712 13th Street East
Glencoe, Minnesota

Dear Mr. Larson:

Braun Intertec Corporation is pleased to present this proposal to provide services and a cost estimate for a Pre-Demolition hazardous building materials inspection of the commercial building located at 712 13th Street East in Glencoe, Minnesota (Site).

County information indicates that the Site building is one level commercial building with no basement (ONB), was constructed in 1912, and has a footprint of 1,419 square-feet. You have asked that if this project is authorized, it would be conducted concurrently with the pre-demolition hazardous building materials inspection of the adjoining property to the west (1234 Greeley Avenue).

The proposed work will be performed in accordance with the terms and conditions in the Braun Intertec General Conditions.

This proposal has been revised to reflect the additional number of samples the Minnesota Pollution Control Agency (MPCA) is now requiring when sampling miscellaneous materials.

Scope of Services

The goal of the inspection will be to identify potentially hazardous building materials that require separate handling and/or disposal prior to building renovation and/or demolition. The inspection will be conducted by our experienced and accredited asbestos inspectors. Our representatives will perform the following services:

- Visually examine accessible areas and identify the locations of suspect asbestos-containing materials (ACM), lead-based paint (LBP), polychlorinated biphenyls (PCBs), mercury, and other miscellaneous hazardous materials.
- Collect and analyze representative bulk samples of materials suspected of containing asbestos. Examples of materials to be collected for analysis include, but are not limited to: floor tile, linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.

AA/EOE

- Conduct limited LBP testing of potential re-useable components (i.e. concrete and masonry block) with painted surfaces suspected of containing lead (where applicable) that may be impacted by the future demolition project. Testing will be accomplished by collecting paint chip samples and submitting them for lead analysis to an accredited laboratory.
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various ACM materials current conditions and quantities.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM quantities.

The Braun Intertec personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM) asbestos bulk sample analysis by the National Institute of Standards and Technology's (NIST) National Voluntary Laboratory Accreditation Program.

Cost Estimate

The cost for each of the tasks described in this proposal is as follows.

Service Description	Cost
Field Work and Supplies	\$740
▪ Assumes 1 day of field work for 1 field technician	
▪ Assumes that this will be conducted concurrently with the inspection of the building located at 1234 Greeley Avenue	
Analytical Services	\$985
▪ Includes up to 80 layers analyzed via PLM, 4 point count analysis, and 3 lead paint chip analysis	
Project Management and Reporting	\$1,925
Total Project	\$3,650

Braun Intertec will provide the above scope of services on a cost-plus (time-and-materials) basis for an estimated fee of **\$3,650**. Unit prices for time and expenses are set costs. Other figures such as number of hours to perform the inspection, number of samples, report time, etc. are estimated figures. Consequently, our estimated costs may be higher or lower, depending on the actual site conditions encountered. The total projected cost will not be exceeded by more than 10% without additional authorization.

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days. The terms and conditions under which these services will be provided are detailed in the attached General Conditions, which are part of this proposal.

This proposal was prepared with the understanding that this inspection would be conducted concurrently with the inspection of the building located at 1234 Greeley Avenue, which borders the Site to the west.

If this inspection is not completed at the same time as the inspection of the property located at 1234 Greeley Avenue and/or additional services are required, they will be billed at the following unit rates:

Personnel

Field Scientist	\$124/hour
Project Consultant	\$159/hour
Senior Consultant	\$225/hour

Mileage and Analytical Testing

Vehicle Trip Charge	\$100 per trip
Asbestos Content using PLM (EPA/600/R-93/116)	\$10/sample layer (72-hrs TAT)
PLM - 400 PC Method (reporting limit <0.25%)	\$35/sample layer (72-hrs TAT)
Lead Paint Chip Analysis	\$15/sample (72-hrs TAT)

Scheduling

Based on current workload, we will require 3-7 working days advanced notice to schedule the proposed scope of work, depending on staff availability. It is our understanding that an owner's representative will be responsible for scheduling the Site visit during normal business hours of 7:00 a.m. to 5:00 p.m. Monday through Friday. Our proposal also assumes that the on-Site work will be completed in one working day.

Laboratory turnaround time for the specified asbestos sample analysis is typically 3-5 working days. Upon receipt of the laboratory reports, our written reports will be submitted to you within 10 working days thereafter. Preliminary verbal results will be provided to you if requested.

Limitations

In any building the potential exists for hazardous material to be located inside walls, above ceilings, under floors, buried underground, and other inaccessible areas. This inspection will attempt to identify hazardous material in these inaccessible areas. However, it is not feasible to inspect 100 percent of these areas. Therefore, Braun Intertec cannot be held responsible for the presence of any such hidden materials. The demolition contractor and other contractors involved in the project should be made aware of this potential. If previously unidentified suspect hazardous material is exposed during their activities they should be sampled and analyzed for content prior to any disturbance.

Notes:

- *Sampling of materials for asbestos content involves the collection of a small piece of that material. Some damage is inevitable. Our representative will not be responsible for repairing materials damaged during sampling.*

Braun Intertec will not be liable for any past, existing, or future damage to the roofing systems, the building structures, or the contents of the building.

In performing its services, Braun Intertec will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

Acceptance of Proposal/General Remarks

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days.

Braun Intertec appreciates the opportunity to present this proposal to you. This proposal is being sent in an electronic version **only**. We would be happy to meet with you to discuss our proposed Scope of Services further and clarify the various scope components.

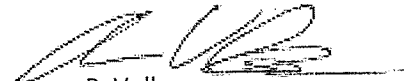
After reviewing this proposal, ***please sign and return one copy to Braun Intertec as notification of acceptance and authorization to proceed.*** If anything in this proposal is not consistent with your requirements, please let us know immediately.

The Braun Intertec General Conditions are included with this proposal and are a part of our agreement.

If you have any questions regarding this proposal, please feel free to contact Aaron Volker at 320.253.9940 or avolker@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Aaron P. Volker
Project Scientist



Ted R. Hubbes, PG, CHMM
Senior Manager, Senior Scientist

Attachment: Site Map and General Conditions – (11/4/24)

The proposal including the Braun Intertec General Conditions is accepted, and you are authorized to proceed:

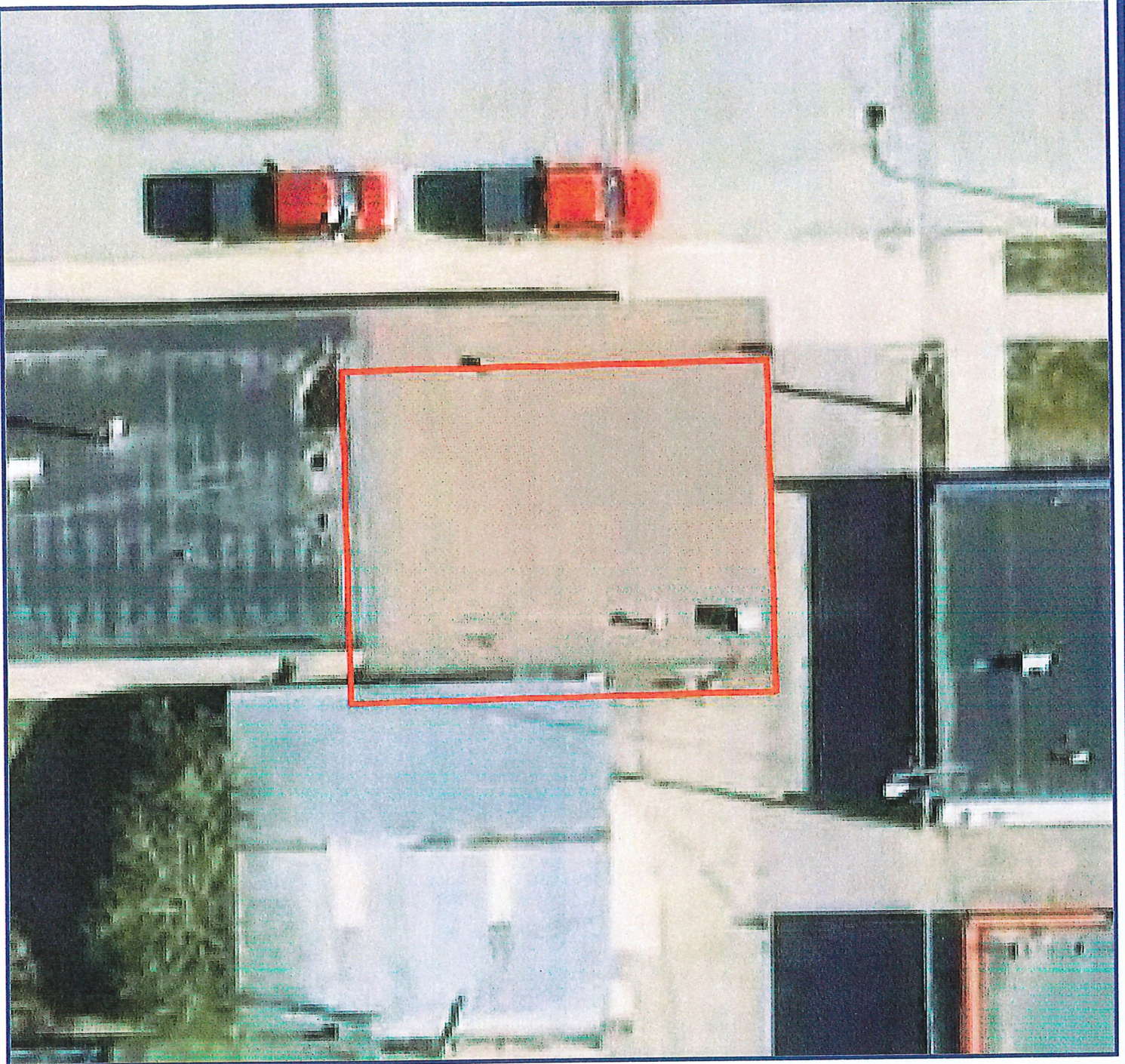
Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



Parcel ID: 220602280

Acres: 0

Taxpayer Name: JERRY L SCHARPE

Taxpayer Address: 1519 HENNEPIN AVE, GLENCOE MN 55336

Property Address: 712 13TH ST E, GLENCOE MN 55336

Owner Name: JERRY L SCHARPE

Owner Address: 1519 HENNEPIN AVE, GLENCOE MN 55336

Land Value: 5700

Building Value: 22000

Total Value: 27700

Year Built: 1900

Bedrooms:

Bathrooms:

Total Square Feet: 1277.0

Stories: 1.0

Legal Description: TOWN OF FRANKLIN BLOCK-032 E 42.83' OF N 1/2 OF LOT 2



Printed 12/06/2024

Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.



Braun Intertec Corporation
3900 Roosevelt Road, Suite 113
Saint Cloud, MN 56301

Phone: 320.253.9940
Web: brauintertec.com

May 27, 2025

Proposal QTB206917 - Revised

Mr. Mark Larson
City of Glencoe
1107 11th Street East, Suite 107
Glencoe, MN 55336

Re: Proposed Services and Cost Estimate
Pre-Demolition Hazardous Building Materials Inspection
Residential Dwelling & Garage
1206 10th Street Southeast
Glencoe, Minnesota

Dear Mr. Larson:

Braun Intertec Corporation is pleased to present this proposal to provide services and a cost estimate for a Pre-Demolition Hazardous building materials inspection of the residential structures located at 1206 10th Street Southeast in Glencoe, Minnesota (Site). This proposed work will be performed in accordance with the terms and conditions in the Braun Intertec General Conditions.

Project Background Information

Based on readily available imagery, the Site appears to be developed with a residential dwelling with an attached garage. You have indicated that the you are not aware of any structural concerns associated with the Site buildings, which are planned to be demolished.

This proposal has been revised to reflect the additional number of samples the Minnesota Pollution Control Agency (MPCA) is now requiring when sampling miscellaneous materials.

Scope of Services

The goal of the inspection will be to identify potentially hazardous building materials that require separate handling and/or disposal prior to building demolition. The inspection will be conducted by our experienced and accredited asbestos inspectors. Our representatives will perform the following services:

- Visually examine accessible areas and identify the locations of suspect asbestos-containing materials (ACM), lead-based paint (LBP), polychlorinated biphenyls (PCBs), mercury, and other miscellaneous hazardous materials.
- Collect and analyze representative bulk samples of materials suspected of containing asbestos. Examples of materials to be collected for analysis include, but are not limited to: floor tile, linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.

- Conduct limited LBP testing of potential re-useable components (i.e. concrete and masonry block) with painted surfaces suspected of containing lead (where applicable) that may be impacted by the future demolition project. Testing will be accomplished by collecting paint chip samples and submitting them for lead analysis to an accredited laboratory.
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various materials current conditions and estimated quantities of ACM.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM estimated quantities.

The Braun Intertec personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM) asbestos bulk sample analysis by the National Institute of Standards and Technology's (NIST) National Voluntary Laboratory Accreditation Program.

Cost Estimate

The cost for each of the tasks described in this proposal is as follows.

Service Description	Cost
Field Work and Supplies	\$1,270
▪ Assumes 1 day of field work for 1 field technician	
Analytical Services	\$1,085
▪ Includes up to 90 layers analyzed via PLM, 4 point count analysis, and 3 lead paint chip analysis	
Project Management and Reporting	<u>\$1,345</u>
Estimated Project Total	\$3,700

Braun Intertec will provide the above scope of services on a cost-plus (time-and-materials) basis for an estimated fee of **\$3,700**. Unit prices for time and expenses are set costs. Other figures such as number of hours to perform the inspection, number of samples, report time, etc. are estimated figures. Consequently, our estimated costs may be higher or lower, depending on the actual site conditions encountered.

The total projected cost will not be exceeded by more than 10% without additional authorization.

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days. The terms and conditions under which these services will be provided are detailed in the attached General Conditions, which are part of this proposal.

Our services will be billed at the following unit rates if additional services are required:

Personnel

Senior Consultant	\$218/hour
Project Consultant	\$154/hour
Field Scientist	\$118/hour

Mileage and Analytical Testing

Vehicle Trip Charge	\$100 per trip
Asbestos Content using PLM (EPA/600/R-93/116)	\$10/sample layer (72-hrs TAT)
PLM - 400 PC Method (reporting limit <0.25%)	\$35/sample layer (72-hrs TAT)
Lead Paint Chip Analysis	\$15/sample (72-hrs TAT)

Schedule

We will require 3 to 5 working days advanced notice to schedule the proposed scope of work, depending on staff availability. It is our understanding that an owner's representative will be responsible for scheduling the Site visit during normal business hours of 7:00 a.m. to 5:00 p.m. Monday through Friday. Our proposal also assumes that the on-Site work will be completed in 1 working day. If conditions occur that require us to work outside of these hours or due to circumstances beyond our control, we will request additional fees to cover our additional overtime costs.

Laboratory turnaround time for the specified asbestos sample analysis is 3 to 5 working days. Upon receipt of the laboratory reports, our written reports will be submitted to you within 10 working days thereafter. Preliminary verbal results will be provided to you if requested.

Limitations

The sampling of materials for asbestos content will be accomplished by destructive means. Damage to the building and associated components are inevitable. Sampling of materials for asbestos content involves the collection of a small piece of that material. Some damage is inevitable. However, every effort will be made to limit cuts and holes to discreet locations. Our representatives will not be responsible for repairing materials damaged during sampling.

In any building, the potential exists for hazardous building materials to be located inside walls, above ceilings, under floors, buried underground, and other inaccessible areas. This inspection will attempt to identify hazardous building materials in these inaccessible areas. However, it is not feasible to inspect 100 percent of these areas. Therefore, Braun Intertec cannot be held responsible for the presence of any such hidden materials. The demolition contractor and other contractors involved in the project should be made aware of the potential for hazardous building materials to be located in inaccessible areas. If previously unidentified suspect hazardous building materials are exposed during their activities, they should be sampled and analyzed for content prior to any disturbance.

Braun Intertec will not be liable for any past, existing, or future damage to the roofing systems, the building structures, or the contents of the buildings.

In performing its services, Braun Intertec will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

General Remarks

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

Braun Intertec appreciates the opportunity to present this proposal to you. It is being sent in an electronic version **only**. A hard copy of the proposal will be supplied upon request. ***Please return a signed copy of the proposal in its entirety.***

If you have questions regarding the contents of this proposal, please contact Aaron Volker at 320.253.9940 or avolker@braunitertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Aaron P. Volker
Project Scientist



Ted R. Hubbes, PG, CHMM
Senior Manager, Senior Scientist

Attachments: Site Map and General Conditions (11/4/2024)

The proposal is accepted, and you are authorized to proceed.

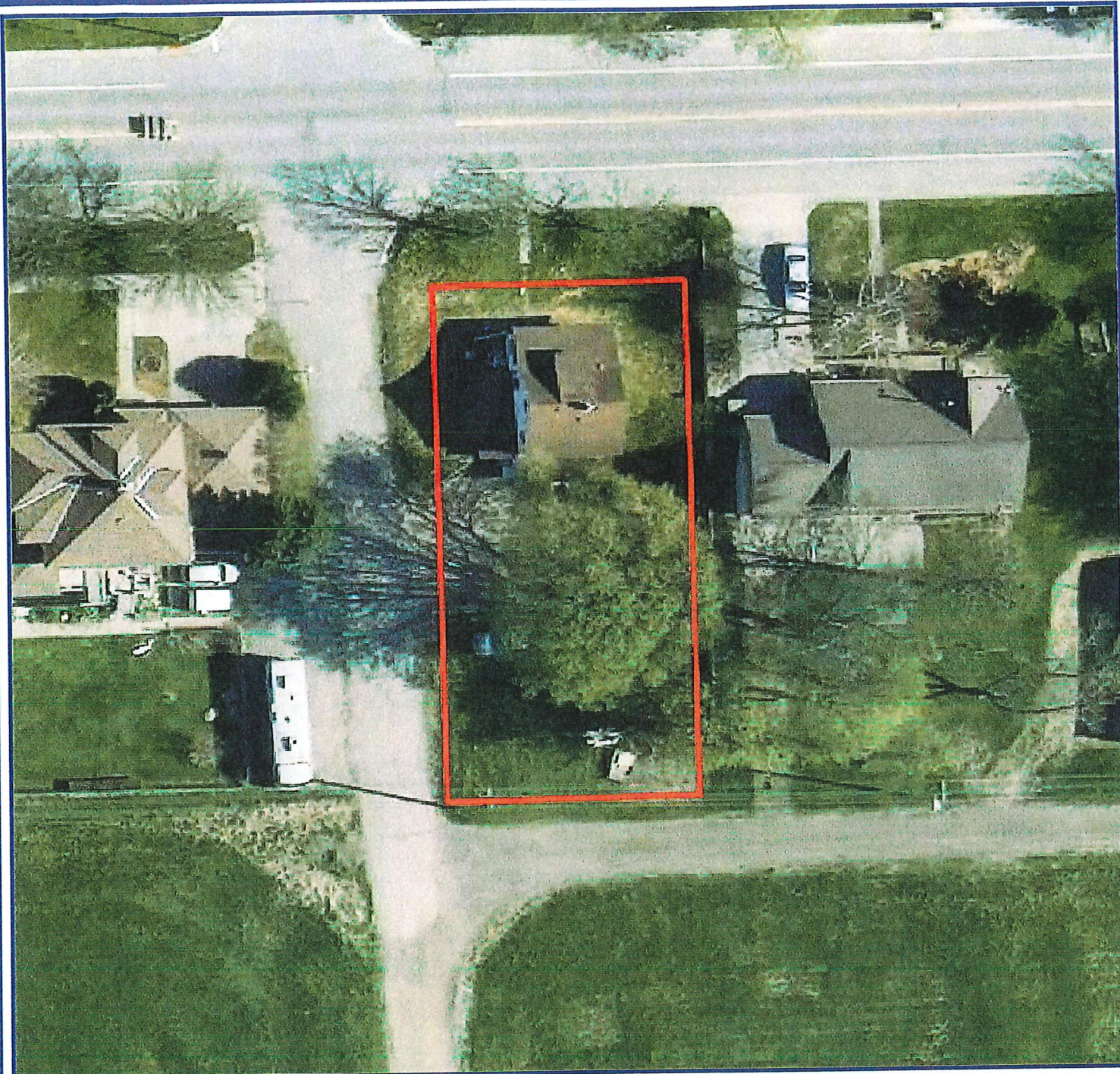
Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



Parcel ID: 220500270

Acres: 0

Taxpayer Name: MARCO A ARANDIA

Taxpayer Address: 10422 115TH ST, GLENCOE MN 55336

Property Address: 1206 10TH ST E, GLENCOE MN 55336

Owner Name: MARCO A ARANDIA

Owner Address: 10422 115TH ST, GLENCOE MN 55336

Land Value: 42200

Building Value: 33400

Total Value: 75600

Year Built: 1916

Legal Description: TOWN OF GLENCOE LOT-005 BLOCK-005

Bedrooms:

Bathrooms:

Total Square Feet: 634.0

Stories: 1.25



Printed 11/20/2024

Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

May 27, 2025

Proposal QTB205526 - *Revised*

Mr. Mark Larson
City of Glencoe
1107 11th Street East, Suite 107
Glencoe, MN 55336

Re: Proposed Services and Cost Estimate
Pre-Demolition Hazardous Building Materials Inspection
Commercial Building
1234 Greeley Avenue
Glencoe, Minnesota

Dear Mr. Larson:

Braun Intertec Corporation is pleased to present this proposal to provide services and a cost estimate for a Pre-Demolition hazardous building materials inspection of the commercial building located at 1234 Greeley Avenue in Glencoe, Minnesota (Site).

County information indicates that the Site building has a basement. Information provided by you indicates that in 2023, there was approximately 2-feet of standing water in the basement. You have also indicated that the roof of the building has caved in, and the property taxes have not been paid by the current owner.

The proposed work will be performed in accordance with the terms and conditions in the Braun Intertec General Conditions.

This proposal has been revised to reflect the additional number of samples the Minnesota Pollution Control Agency (MPCA) is now requiring when sampling miscellaneous materials.

Scope of Services

The goal of the inspection will be to identify potentially hazardous building materials that require separate handling and/or disposal prior to building renovation and/or demolition. The inspection will be conducted by our experienced and accredited asbestos inspectors. Our representatives will perform the following services:

- Visually examine accessible areas and identify the locations of suspect asbestos-containing materials (ACM), lead-based paint (LBP), polychlorinated biphenyls (PCBs), mercury, and other miscellaneous hazardous materials.
- Collect and analyze representative bulk samples of materials suspected of containing asbestos. Examples of materials to be collected for analysis include, but are not limited to: floor tile,

linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.

- Conduct limited LBP testing of potential re-useable components (i.e. concrete and masonry block) with painted surfaces suspected of containing lead (where applicable) that may be impacted by the future demolition project. Testing will be accomplished by collecting paint chip samples and submitting them for lead analysis to an accredited laboratory.
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various ACM materials current conditions and quantities.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM quantities.

The Braun Intertec personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM) asbestos bulk sample analysis by the National Institute of Standards and Technology's (NIST) National Voluntary Laboratory Accreditation Program.

Cost Estimate

The cost for each of the tasks described in this proposal is as follows.

Service Description	Cost
Field Work and Supplies <ul style="list-style-type: none">▪ Assumes 1 day of field work for 2 field technicians	\$1,990
Analytical Services <ul style="list-style-type: none">▪ Includes up to 60 layers analyzed via PLM, 4 point count analysis, and 3 lead paint chip analysis	\$985
Project Management and Reporting	\$1,900
Total Project	\$4,875

Braun Intertec will provide the above scope of services on a cost-plus (time-and-materials) basis for an estimated fee of **\$4,875**. Unit prices for time and expenses are set costs. Other figures such as number of hours to perform the inspection, number of samples, report time, etc. are estimated figures. Consequently, our estimated costs may be higher or lower, depending on the actual site conditions encountered. The total projected cost will not be exceeded by more than 10% without additional authorization.

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be

submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days. The terms and conditions under which these services will be provided are detailed in the attached General Conditions, which are part of this proposal.

Scheduling

Based on current workload, we will require 3-7 working days advanced notice to schedule the proposed scope of work, depending on staff availability. It is our understanding that an owner's representative will be responsible for scheduling the Site visit during normal business hours of 7:00 a.m. to 5:00 p.m. Monday through Friday. Our proposal also assumes that the on-Site work will be completed in one working day.

Laboratory turnaround time for the specified asbestos sample analysis is typically 3-5 working days. Upon receipt of the laboratory reports, our written reports will be submitted to you within 10 working days thereafter. Preliminary verbal results will be provided to you if requested.

Limitations

In any building the potential exists for hazardous material to be located inside walls, above ceilings, under floors, buried underground, and other inaccessible areas. This inspection will attempt to identify hazardous material in these inaccessible areas. However, it is not feasible to inspect 100 percent of these areas. Therefore, Braun Intertec cannot be held responsible for the presence of any such hidden materials. The demolition contractor and other contractors involved in the project should be made aware of this potential. If previously unidentified suspect hazardous material is exposed during their activities they should be sampled and analyzed for content prior to any disturbance.

Notes:

- *Sampling of materials for asbestos content involves the collection of a small piece of that material. Some damage is inevitable. Our representative will not be responsible for repairing materials damaged during sampling.*
- *It is our understanding that there could be standing water in the basement and portions of the roof have collapsed. There may be areas of the building that are unsafe to access due to the structural integrity of the building. For safety concerns, two inspectors will be needed to complete the inspection. Samples will only be collected from areas of the building that are deemed safe to access at the discretion of the asbestos inspectors. Assumptions will be made in areas that are not deemed safe by the asbestos inspectors.*

Braun Intertec will not be liable for any past, existing, or future damage to the roofing systems, the building structures, or the contents of the building.

In performing its services, Braun Intertec will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

Acceptance of Proposal/General Remarks

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and others will not delay us beyond our proposed schedule. Invoices will be submitted monthly and are due on receipt, with interest added to unpaid balances after 30 days.

Braun Intertec appreciates the opportunity to present this proposal to you. This proposal is being sent in an electronic version **only**. We would be happy to meet with you to discuss our proposed Scope of Services further and clarify the various scope components.


After reviewing this proposal, ***please sign and return one copy to Braun Intertec as notification of acceptance and authorization to proceed.*** If anything in this proposal is not consistent with your requirements, please let us know immediately.

The Braun Intertec General Conditions are included with this proposal and are a part of our agreement.

If you have any questions regarding this proposal, please feel free to contact Aaron Volker at 320.253.9940 or avolker@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Aaron P. Volker
Project Scientist



Ted R. Hubbes, PG, CHMM
Senior Manager, Senior Scientist

Attachment: General Conditions – (1/1/18)

The proposal including the Braun Intertec General Conditions is accepted, and you are authorized to proceed:

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To Separate Agenda Items

Mayor: Mark Hueser **City Administrator:** Mark D. Larson
Councilors: At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neid



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To: Mayor and City Council

From: Mark Larson, City Administrator

Date: August 4, 2025

RE: **Item 8A** – Statement of Qualifications for Airport Engineer

Item 8A – Every 5-years, the FAA requires the City of Glencoe to review the qualifications of their consulting engineer. We will send the attached request for proposals to multiple airport engineers and present their qualifications to the Airport Commission.

It is anticipated that the Airport Commission will review this in September for a recommendation to the City Council.

It is recommended to approve the request for Qualifications, as attached. They will be due on August 27, 2025.



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

**NOTICE TO AIRPORT CONSULTANTS
REQUEST FOR STATEMENT OF QUALIFICATIONS
GLENCOE MUNICIPAL AIRPORT
CITY OF GLENCOE, MINNESOTA
ENGINEERING AND PLANNING SERVICES**

The City of Glencoe, Minnesota is hereby soliciting statements of qualifications and experience from airport consultants for projects at the Glencoe Municipal Airport. Subject to receipt of Federal and State funding, these projects may include, but not limited to the following:

- Taxilane and Taxilane Extension Construction
- Fuel Tank Replacement
- PAPI Replacement
- T-Hangar and Apron Design and Construction
- Routine Airside and Landside Pavement Maintenance
- Obstruction Removals
- Miscellaneous Environmental Studies

The required services include, but are not limited to, A/E services for planning, preliminary and final design, bidding and construction phase services including incidental special services for projects funded under the FAA Airport Improvement Program.

A qualification-based selection process conforming to FAA Advisory Circular 150/5100-14E will be utilized. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications. Negotiations for consulting fees will be conducted after a firm has been selected. Selection Criteria will include:

- Recent experience in airport projects similar to Glencoe Municipal Airport.
- Capability to perform all aspects of project.
- Reputation and work product of the firm.
- Ability to meet schedule deadlines and complete projects within budget.
- Quality of previous airport projects undertaken.
- Interest shown.
- Consultant qualifications.

Fees will be negotiated for projects as federal funds become available. Prospective Consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

The Statement of Qualifications should include:

1. A brief history of the firm, number of employees, and airport planning and engineering experience.
2. Team members of the firm that will be assigned to the City of Glencoe with an outline of their experience and education.
3. A listing of current or recent airport projects with references.
4. Evidence of the firm's Affirmative Action Program.

A detailed proposal is not to be submitted at this time. The City of Glencoe will review the Statement of Qualifications and retains the right to select directly, or to conduct interviews of up to three (3) firms, in accordance with FAA Advisory Circular 150/5100-14E.

The City of Glencoe anticipates projects to be funded in part by MN/DOT Aeronautics and the Federal Aviation Administration. All services provided must be in compliance with current MN/DOT and FAA policies and standards.

The City of Glencoe intends to retain the selected firm for five (5) years or until the above list of development items is completed. Interested firms should submit eight (8) copies of the Statement of Qualifications (maximum of **10** pages per copy) to the City Administrator:

Mark Lemen
Assistant City Administrator
1107 11th Street East, Suite 107
City of Glencoe, MN 55336

The information should be submitted no later than ***4:30 P.M. on Wednesday, August 27, 2025.*** Questions may be directed to the Assistant City Administrator at 320-864-5586 or mlemen@ci.glencoe.mn.us

Dated: July 31, 2025



SMALL CITY  BIG FUTURE

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To Separate Agenda Items

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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

FUND BALANCES

FUND #	2025 CASH BALANCES	MONTH MARCH	MONTH FEBRUARY	MONTH JANUARY
101	General-Operating	\$ 1,490,533.70	\$ 1,596,213.71	\$ 2,028,388.09
101	General-Childhood Intervention	\$ 886.55	\$ 886.55	\$ 886.55
101	General-Crime Prevention	\$ 13,034.09	\$ 13,199.36	\$ 16,949.36
601	Water-Operating	\$ 2,116,325.78	\$ 2,058,020.88	\$ 1,993,527.06
601	Water-Water Availability Charge	\$ 600,677.31	\$ 599,951.20	\$ 599,297.64
601	Water-Trunk Water Charge	\$ 26,025.55	\$ 25,994.09	\$ 25,965.77
601	Water-Bonds	\$ 1,976.68	\$ 1,974.29	\$ 1,972.14
601	Water-Construction	\$ -	\$ -	\$ -
602	W.W.T.P.-Operating	\$ 1,392,079.51	\$ 1,330,754.12	\$ 1,346,914.47
602	W.W.T.P.-Sewer Availability Charge	\$ 1,144,126.09	\$ 1,142,743.06	\$ 1,141,498.20
602	W.W.T.P.-Trunk Sewer Charge	\$ 132,742.83	\$ 132,582.37	\$ 132,437.94
602	W.W.T.P.-Bonds	\$ 209,550.86	\$ 141,070.13	\$ 72,680.87
602	W.W.T.P.-Construction	\$ -	\$ -	\$ -
603	Sanitation	\$ 45,441.70	\$ 43,379.70	\$ 41,447.81
604	City Center-Operating	\$ (22,440.04)	\$ (18,298.57)	\$ (9,545.32)
604	City Center-Bonds	\$ (677,705.08)	\$ (676,885.86)	\$ (676,148.48)
609	Liquor Store	\$ 97,083.91	\$ 74,872.41	\$ 54,553.25
612	Airport	\$ (69,536.61)	\$ (89,909.48)	\$ (109,109.40)
651	Storm Water Management	\$ 26,214.66	\$ (19,416.25)	\$ (60,049.63)
213	Park Improvement	\$ 172,670.13	\$ 166,069.14	\$ 164,065.22
223	Aquatic Center	\$ (2,475.96)	\$ (1,551.93)	\$ (1,015.70)
223	Aquatic Center-Lifeguard Training	\$ 997.90	\$ 997.90	\$ 997.90
225	Cable TV	\$ 7,132.59	\$ 7,223.85	\$ 7,315.87
226	Cemetery	\$ 3,449.47	\$ 420.89	\$ 442.34
229	Municipal State Aid	\$ 129,530.11	\$ 134,164.73	\$ 121,532.19
230	Engineering/Inspection Services	\$ (103,953.12)	\$ (103,827.46)	\$ (103,714.35)
231	Public Safety Aid	\$ 173,664.80	\$ 173,664.80	\$ 180,595.16
233	Economic Development Authority	\$ (5,000.00)	\$ -	\$ -
300	City Sinking	\$ 416.39	\$ 415.89	\$ 415.44
382	2007 Tax Increment Bond-2007 Industrial Park	\$ (61,765.76)	\$ (61,691.10)	\$ (61,623.90)
384	2018 Tax Increment Bond-Panther Heights	\$ 164.27	\$ 164.07	\$ 163.89
409	Tax Increment #4-Industrial Park	\$ 377,038.19	\$ 377,038.19	\$ 377,038.19
424	Tax Increment #17-Miller Manufacturing	\$ 14,558.66	\$ 14,541.06	\$ 14,525.22
426	Tax Increment #19-Panther Heights	\$ 31,202.12	\$ 31,164.40	\$ 31,130.45
427	Tax Increment #20-Bus Garage	\$ (9,826.05)	\$ (9,814.17)	\$ (9,803.48)
466	2023 Street Improvement	\$ 466.91	\$ 466.35	\$ 465.84
467	2025 Street Improvement-Hennepin Ave.	\$ (486,414.72)	\$ (382,169.49)	\$ (381,753.17)
523	2008 11th Street/Morningside Bond	\$ 903.89	\$ 902.80	\$ 901.82
524	2014 Street Improvement Bond	\$ (214,158.16)	\$ (213,899.28)	\$ (213,666.27)
525	2015 Street Improvement Bond-Lincoln Park	\$ (44,543.09)	\$ (44,489.25)	\$ (44,440.79)
526	2016 Street Improvement Bond-Armstrong Avenue	\$ 73,477.95	\$ 73,389.13	\$ 73,309.18
527	2017 Street Improvement Bond-Baxter Avenue	\$ 33,402.24	\$ 33,361.86	\$ 33,325.52
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ 42,329.71	\$ 42,278.54	\$ 42,232.48
529	2021 Street Improvement Bond-10th Street	\$ 31,319.53	\$ 31,281.67	\$ 31,247.59
530	2023 Street Improvement Bond	\$ (737,157.28)	\$ (736,266.20)	\$ (735,464.14)
TOTALS		\$ 5,954,448.21	\$ 5,890,968.10	\$ 6,129,888.82

Glencoe Municipal Liquor Store
Profit & Loss Statement for March 2025

Sales	
Liquor	77,425.04
Beer	101,544.30
Wine	16,090.88
Other Merchandise	4,486.42
THC	1,339.27
Total Sales	<u>200,885.91</u>

Cost of Sales	
Beginning Inventory	447,555.26
Purchases	156,040.50
Total Merch. Avail. for Sale	<u>603,595.76</u>
Less Inventory Ending	464,603.31
Cost of Sales	<u>138,992.45</u>
Gross Profit on Sales	61,893.46
	30.81%

Operating Expenses	
Sales Tax (Use tax)	128.00
Full-Time Employees	6,619.60
Full-Time Employees- Overtime	0.00
Part-Time Employees	6,434.31
PERA Contributions	867.34
FICA Contributions	800.62
Medicare Contributions	187.24
Health & Life Insurance	4,109.62
Operating Supplies	4,474.21
Cleaning Supplies	0.00
Repair & Maintenance	0.00
Professional Services	0.00
Training	0.00
Computer Repair/Equipment	0.00
Telephone	115.43
Travel Expense	0.00
Advertising	1,337.00
Printing & Binding	0.00
Electricity	852.04
Natural Gas	607.23
Uniforms	0.00
Miscellaneous	0.00
Building & Structures (not fixed assets)	0.00
Sub-total	<u>26,532.64</u>
Insurance- Liquor, Property, Gen'l Liability	766.04
Depreciation	3,908.55
Audit	250.00
Worker's Comp	308.62
Bond Interest	733.13
Total Operating Expenses	<u>32,498.98</u>

Non-Operating Expenses/Income	
Interest Income	90.62
Miscellaneous	748.18
Sales Tax Variance	(4.07)
Cash Drawer +/-	92.77
Bad/Collected Checks	0.00
Total Non-Operating Exp./Inc.	<u>927.50</u>

Net Income	30,321.98
Year-To-Date Income	74,650.64

Comparative Figures	
<u>Previous Year (2024)</u>	
Total Sales	211,177.89
Gross Profit on Sales	39,019.28
Total Operating Expenses	28,734.69
Total Non-Operating Exp./Inc.	751.57
Net Income	11,036.16
Year-To-Date Income	63,924.91

Current YTD Cash Balance	97,083.91
Last Month YTD Income	44,328.66



SMALL CITY & BIG FUTURE

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CITY OF GLENCOE BILLS

AUGUST 4, 2025

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 4-16-25	\$80,291.31
WIRE TRANSFER	MULT DEPTS: STATE SALES TAX	\$20,378.00
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$58,349.38
	TOTAL PREPAID BILLS ----->	<u><u>\$159,018.69</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 4, 2025 - PREPAID BILLS

Date: 07/31/2025
Time: 7:08 pm
Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
MCLEOD COUNTY GARAGE DOOR 1577			184966	04/17/2025	2,841.07
Vendor Total:					2,841.07
Grand Total:					2,841.07
Less Credit Memos:					0.00
Net Total:					2,841.07
Less Hand Check Total:					0.00
Outstanding Invoice Total :					2,841.07
Total Invoices:			1		

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 4, 2025 - PREPAID BILLS

Date: 07/31/2025

Time: 7:16 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A.H. HERMEL CO.	0573	LIQUOR: MERCH FOR RESALE	185015	04/22/2025	813.89
				Vendor Total:	813.89
ARTISAN BEER COMPANY	1258	LIQUOR: MERCH FOR RESALE	185016	04/22/2025	641.60
				Vendor Total:	641.60
BOBBING BOBBER BREWING COM	1802	LIQUOR: MERCH FOR RESALE	185031	04/25/2025	34.61
				Vendor Total:	34.61
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	185023	04/22/2025	1,148.50
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	185032	04/25/2025	5,199.42
				Vendor Total:	6,347.92
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	185017	04/22/2025	20,022.87
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	185033	04/25/2025	14,775.22
				Vendor Total:	34,798.09
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	185018	04/22/2025	31,356.25
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	185034	04/25/2025	16,529.39
				Vendor Total:	47,885.64
FORESTEDGE WINERY	0499	LIQUOR: MERCH FOR RESALE	185024	04/22/2025	138.00
				Vendor Total:	138.00
HOME CITY ICE COMPANY	1761	LIQUOR: MERCH FOR RESALE	185019	04/22/2025	395.13
				Vendor Total:	395.13
IUOE LOCAL #49	2109	MULT DEPTS: UNION DUES	185025	04/22/2025	209.95
				Vendor Total:	209.95
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	185026	04/22/2025	2,869.58
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	185035	04/25/2025	1,709.40
				Vendor Total:	4,578.98
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	185020	04/22/2025	649.25
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	185036	04/25/2025	756.00
				Vendor Total:	1,405.25
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	185027	04/22/2025	249.65
				Vendor Total:	249.65
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	185028	04/22/2025	155.05
				Vendor Total:	155.05
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	185029	04/22/2025	7,758.41
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	185037	04/25/2025	5,166.46
				Vendor Total:	12,924.87
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	185030	04/22/2025	6,127.72
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	185038	04/25/2025	2,458.00
				Vendor Total:	8,585.72
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	185021	04/22/2025	7,655.40
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	185039	04/25/2025	8,000.90
				Vendor Total:	15,656.30
VIKING COCA-COLA BOTTLING CC	0494	LIQUOR: MERCH FOR RESALE	185022	04/22/2025	458.25
				Vendor Total:	458.25
VINOCOPIA, INC.	1353	LIQUOR: MERCH FOR RESALE	185040	04/25/2025	245.00
				Vendor Total:	245.00
WINE COMPANY	2004	LIQUOR: MERCH FOR RESALE	185041	04/25/2025	209.00
				Vendor Total:	209.00

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 4, 2025 - PREPAID BILLS

Date: 07/31/2025
Time: 7:16 pm
Page: 2

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
Grand Total:					135,732.90
Less Credit Memos:					0.00
Net Total:					135,732.90
Less Hand Check Total:					0.00
Outstanding Invoice Total :					135,732.90
Total Invoices:		27			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUG 4, 2025 - REGULAR BILLS

Date: 07/31/2025

Time: 2:36 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
1ST LINE-LEEWES VENTURES LLC	0509	AQUATIC: MERCH FOR RESALE	0	00/00/0000	1,037.00
				Vendor Total:	1,037.00
ADVANCED POWER SERVICES, IN	1338	WWTP: GENERATOR SERVICE & INSPECTION	0	00/00/0000	924.00
				Vendor Total:	924.00
AKO ELECTRIC INC	1468	WWTP: PANEL MAINTENANCE	0	00/00/0000	6,450.00
				Vendor Total:	6,450.00
AQUA LOGIC INC.	0844	AQUATIC: TIP BUCKET REPAIR	0	00/00/0000	5,582.42
				Vendor Total:	5,582.42
ARI MECHANICAL SERVICES, INC	1683	POLICE: HVAC REPAIRS	0	00/00/0000	9,827.94
				Vendor Total:	9,827.94
BRAUN INTERTEC CORPORATION	0796	'25 STREET IMPROVE: MATERIAL TESTING	0	00/00/0000	3,021.70
				Vendor Total:	3,021.70
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	5,995.72
				Vendor Total:	5,995.72
CENGAGE LEARNING INC-GALE	1828	LIBRARY: BOOKS	0	00/00/0000	104.21
				Vendor Total:	104.21
CENTER POINT LARGE PRINT	1349	LIBRARY: BOOKS	0	00/00/0000	153.42
				Vendor Total:	153.42
CENTURYLINK (CHARLOTTE, NC)	1880	AQUATIC: PHONE BILL	0	00/00/0000	60.00
				Vendor Total:	60.00
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	811.05
				Vendor Total:	811.05
COALITION OF GREATER MN CITIES	1514	ADMIN: CONFERENCE	0	00/00/0000	250.00
				Vendor Total:	250.00
COMPANION LIFE INSURANCE	1859	MULT DEPTS: INS PREMIUMS	0	00/00/0000	3,315.34
				Vendor Total:	3,315.34
DAKOTA SUPPLY GROUP	0523	WATER, WWTP: RINGS, BLADES, SLEEVES	0	00/00/0000	1,075.11
				Vendor Total:	1,075.11
EGGERSGLUESS, BRAD	0869	ADMIN: MONTHLY CELL PHONE BILL	0	00/00/0000	50.00
				Vendor Total:	50.00
FLEXIBLE PIPE TOOLS &	0080	WWTP: EQUIPMENT REPAIR	0	00/00/0000	763.05
				Vendor Total:	763.05
FRANKLIN PRINTING INC.	0085	WWTP: INSPECTION FORMS	0	00/00/0000	98.07
				Vendor Total:	98.07
FREITAG, BENTON	0659	CABLE TV: MONTHLY COUNCIL RECORDINGS	0	00/00/0000	100.00
				Vendor Total:	100.00
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	444.78
				Vendor Total:	444.78
HAWKINS, INC.	1133	WATER, WWTP: CHEMICALS	0	00/00/0000	13,323.67
				Vendor Total:	13,323.67
HILLYARD HUTCHINSON	0122	ADMIN, LIQUOR: CLEANING SUPPLIES	0	00/00/0000	402.96
				Vendor Total:	402.96
HJERPE CONTRACTING INC	1320	WATER: WATER MAIN REPAIR	0	00/00/0000	3,165.00
				Vendor Total:	3,165.00
ID SIGN SOLUTIONS	0219	WWTP: SIGN	0	00/00/0000	629.82
				Vendor Total:	629.82
KRANZ LAWN & POWER	1155	PARK: EQUIPMENT PARTS	0	00/00/0000	427.98
				Vendor Total:	427.98

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
KRUEGER, MONTANA	2294	CITY CENTER: DAMAGE DEPOSIT REIMB.	0	00/00/0000	200.00
				Vendor Total:	200.00
LARSON, MARK	0150	ADMIN: MILEAGE REIMB.	0	00/00/0000	232.45
				Vendor Total:	232.45
LAWSON PRODUCTS, INC.	1474	STREET: PAINT	0	00/00/0000	42.32
				Vendor Total:	42.32
LEEDSTONE	1541	WWTP: CLEANING SUPPLIES	0	00/00/0000	27.78
				Vendor Total:	27.78
MENARDS - HUTCHINSON	2184	WATER: TOOLS	0	00/00/0000	82.50
				Vendor Total:	82.50
METRO SALES, INC	1066	ADMIN, LIBRARY: OFFICE EQUIPMENT LEASE	0	00/00/0000	499.84
				Vendor Total:	499.84
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	357.00
				Vendor Total:	357.00
MN DEPT. OF EMPLOYMENT &	0559	REIMB: DEED LOAN INTEREST PAYMENT	0	00/00/0000	318.95
				Vendor Total:	318.95
MN PUBLIC FACILITIES AUTHORIT	0905	WWTP: LOAN PRINCIPAL & INTEREST PAYMENT	0	00/00/0000	766,290.00
				Vendor Total:	766,290.00
MORRIS ELECTRONICS INC	1372	POLICE: EQUIPMENT SERVICE	0	00/00/0000	125.00
				Vendor Total:	125.00
MVTL , INC.	0353	WWTP: LAB TESTING	0	00/00/0000	1,600.80
				Vendor Total:	1,600.80
NORTH AMERICAN SAFETY INC	0903	WATER, WWTP: SAFETY EQUIP	0	00/00/0000	107.97
				Vendor Total:	107.97
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	185.20
				Vendor Total:	185.20
NUVERA	2120	MULT DEPTS: INTERNET, PHONE, IT SUPPORT	0	00/00/0000	9,328.67
				Vendor Total:	9,328.67
OEM SERVICE CO, LLC	0937	REIMB: ROTARY DOG PARK	0	00/00/0000	700.00
				Vendor Total:	700.00
PIONEERLAND LIBRARY SYSTEMS	0227	REIMB: CARDS & FINES	0	00/00/0000	24.20
				Vendor Total:	24.20
PLUNKETT'S PEST CONTROL, INC	0446	MULT DEPTS: PEST CONTROL	0	00/00/0000	293.02
				Vendor Total:	293.02
QUILL LLC	1691	LIBRARY: OFFICE SUPPLIES	0	00/00/0000	48.98
				Vendor Total:	48.98
RELIANCE STANDARD LIFE INS CC	1915	MULT DEPTS: INS PREMIUMS	0	00/00/0000	1,220.51
				Vendor Total:	1,220.51
SEH	1757	MULT DEPTS: ENGINEERING SERVICES	0	00/00/0000	77,437.13
				Vendor Total:	77,437.13
STREICHER'S	0273	POLICE: UNIFORMS & EQUIPMENT	0	00/00/0000	213.50
				Vendor Total:	213.50
TWIN CITIES & WESTERN R.R.	0590	EDA: FIRST 1/2 PROPERTY TAX	0	00/00/0000	441.00
				Vendor Total:	441.00
VANDAMME, JON	0136	LIQUOR: MONTHLY CELL PHONE BILL	0	00/00/0000	50.00
				Vendor Total:	50.00
VANDAMME, MYRANDA	0028	CITY CENTER: MONTHLY CELL PHONE BILL	0	00/00/0000	50.00

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
Vendor Total:					<u>50.00</u>
VERIZON WIRELESS	1110	POLICE: AIR TAGS	0	00/00/0000	<u>200.05</u>
Vendor Total:					<u>200.05</u>
VESSCO, INCORPORATED	0584	WWTP: EQUIPMENT PARTS	0	00/00/0000	<u>4,455.72</u>
Vendor Total:					<u>4,455.72</u>
VICTOR'S PC SOLUTIONS	0082	POLICE: COMPUTER & SETUP	0	00/00/0000	<u>1,331.81</u>
Vendor Total:					<u>1,331.81</u>
Grand Total:					<u>923,877.64</u>
Less Credit Memos:					<u>0.00</u>
Net Total:					<u>923,877.64</u>
Less Hand Check Total:					<u>0.00</u>
Outstanding Invoice Total :					<u>923,877.64</u>
Total Invoices:	51				