



SMALL CITY  BIG FUTURE

## **GLENCOE CITY COUNCIL MEETING MINUTES**

**September 2, 2025 – 7:00 PM**

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Mark Lemen, Tony Padilla, Todd Trippel, Haylie Kusler, Jon VanDamme

Others: Justin Black

### **1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

The Meeting was called to order by Mayor Mark Hueser

### **2. CONSENT AGENDA**

**A.** Approve Minutes of the Regular Meeting of August 18, 2025

**B.** Special Event – Community Garden Open House – September 9, 2025 from 9:00 AM to 11:00 AM – 525 Baxter Avenue North - Request of Picnic Tables and a Garbage Can

**C.** Special Event – Welcome Week Parking Lot Party – September 16, 2025 from 5:00 PM to 7:00 PM – Coborn’s Grocery Store – Request of Picnic Tables

**D.** Special Event – Glencoe Community Appreciation – September 17, 2025 from 11:00 AM to 1:30 PM – Glencoe Branch MidCountry Bank – Request of Picnic Tables and Garbage Cans

**Motion:** Lemke, seconded by Neid to approve the consent agenda. All in favor, the motion carries.

### **3. APPROVE AGENDA**

**Motion:** Dahlke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

### **4. PUBLIC COMMENT (agenda items only)**

### **5. PUBLIC HEARINGS – None Scheduled**

## 6. BIDS AND QUOTES

### A. West Lift Station – City Engineer Justin Black, SEH

1. Approve the SLA with SEH for Design Engineering for West Lift Station

**Motion:** Lemke, seconded by Neid to approve the SLA with SEH for Design Engineering for the West Lift Station (Glenn Knoll Lift Station). All in favor, the motion carries.

### B. Asbestos testing results on Condemned properties

1. Quote for 1206 10<sup>th</sup> Street East to remove siding prior to demolition  
The only positive test for exterior siding asbestos is at 1206 10<sup>th</sup> Street East. Results for 712 13<sup>th</sup> Street East (Scharpe building) are anticipated to be back prior to the meeting on September 2<sup>nd</sup>.

**Motion:** Neid, seconded by Maynard to approve the quote for asbestos removal of \$4,800.00 by Brett Madsen for the property 1206 10<sup>th</sup> Street East. All in favor, the motion carries.

## 7. REQUESTS TO BE HEARD

### A. Planning Commission Recommendations

1. Approve Variance Application for **1804 15<sup>th</sup> Street East** – Fence on Property Line
2. Approve variance Application for **1311 Louden Avenue North** – Fence on Property Line
3. Approve Additional Variance Request for **1425 Stevens Avenue North** – Fence Setback on Rear Property Line

**Motion:** Maynard, seconded by Dahlke to approve the Variance applications for 1804 15<sup>th</sup> Street East, 1311 Louden Avenue North, and the additional Variance request for 1425 Stevens Avenue North. All in favor, the motion carries.

## 8. ITEMS FOR DISCUSSION

### A. Appoint Liquor Store Assistant Manager – Assistant City Administrator and Glencoe Wine and Spirits Manager

Council approved creating the position of Assistant Liquor Store Manager for the Glencoe Wine and Spirits this past spring. Liquor Store Manager, Jon VanDamme, selected a candidate list to review. The final three candidates performed exceptionally well; however, Eric Kaufman was the finalist.

**Motion:** Lemke, seconded by Dahlke to approve Eric Kaufmann as the new Assistant Liquor Store Manager for the Glencoe Wine and Spirits. All in favor, the motion carries.

- ### B. **Resolution 2025-15** Approving Maintenance and Operations Grant Agreement with MNDOT Aeronautics from July 1, 2025 through June 30, 2027 – City Administrator The amount of grant funding is \$22,744.50 for each year.

## **RESOLUTION 2025-15 APPROVING AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

It is resolved by the \_\_\_\_\_ as follows:  
[GRANTEE NAME]

- That it has applied for and been awarded an Airport Maintenance and Operations Grant Agreement by the Minnesota Department of Transportation, Agreement Number \_\_\_\_\_ (“Agreement”);
- That it hereby agrees to the terms and conditions of the Grant Agreement; and
- That the proper signing officers are hereby authorized to execute the above-referenced Grant Agreement and any amendments thereto on behalf of the

\_\_\_\_\_  
[CITY/COUNTY/TOWNSHIP]

Adopted by the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
[GRANTEE NAME]

**Motion:** Neid, seconded by Rivera to approve **Resolution 2025-15** to authorize the Mayor and City Administrator to execute the grant agreement for Maintenance and Operations funding for the Glencoe Airport for State Fiscal Year 2026 and State Fiscal Year 2027. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

## 9. ROUTINE BUSINESS

### A. Project Updates

1. Hennepin Avenue Reconstruction – in the final phase.
2. HVAC at Police Department – all parts have arrived. 2 to 3 weeks out for installation.
3. Housing Study – the EDA met last week as a strategy session for the Housing Study. CEDA shared an overview of the survey and the completed survey analysis. There is a focus group scheduled for Thursday, September 11 at 5:30. They already have 9 and are expecting a couple more to join. CEDA has scheduled a few stakeholder interviews for later this week and next week.

**B. Economic Development** – EDA Director, Michael Monson, included a report in the packet.

**C. Public Input**

**D. Reports**

**E. City Bills**

**Motion:** Neid, seconded by Maynard to approve City bills. All in favor, the motion carries

## 10. ADJOURN

**Motion:** Lemke, seconded by Maynard to adjourn. All in favor, the motion carries.