

**GLENCOE CITY COUNCIL MEETING AGENDA**

**Tuesday, January 20, 2026 – REVISED**

City Center Ballroom

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
  - A. Approve Minutes of the Regular Meeting of January 5, 2026
  - B. Approve Minutes of the City Council Workshop of January 12, 2026
  - C. Approve Liquor License renewal, 3.2 Off-Sale at **La Zacatecana**, 740 11<sup>th</sup> St E., Glencoe, MN
  - D. Pool Table Permit X 4, Pla-mor Ballroom, 1905 9<sup>th</sup> Street East, Glencoe, MN
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENT (agenda items only)**
- 5. PUBLIC HEARINGS – None Scheduled**
- 6. BIDS AND QUOTES**
  - A. Supplemental Letter Agreement (SLA) for SEH to serve as City Engineer -Justin Black, City Engineer, SEH
  - B. SLA for Engineering Services for Municipal State Aid (MSA) – Justin Black, City Engineer, SEH
  - C. Electronic payment option for Glencoe Aquatic Center - City Administrator Mark Lemen
  - ~~D. Appraisal for property at the northwest corner of Baxter Ave N and 6<sup>th</sup> St E – Assistant City Administrator Haylie Kusler~~
- 7. REQUESTS TO BE HEARD**
  - A. Approval of Administrative Assistant Job Description and Posting - City Administrator Mark Lemen
  - B. Resolution 2026-02 Local Option Sales Tax – City Administrator Mark Lemen
  - C. Approval of Rezoning Permit Application for 2600 Block 14<sup>th</sup> St
  - D. Approval to advertise and set bid opening for GYL taxilane extension project
  - E. Appoint member to the Planning and Industrial Commission – Planning Commission Recommendation**
- 8. ITEMS FOR DISCUSSION**
  - A. HR Policy Updates – Assistant City Administrator Haylie Kusler
- 9. ROUTINE BUSINESS**
  - A. Project Updates
  - B. Economic Development
  - C. Public Input
  - D. Reports
  - E. City Bills
- 10. ADJOURN**



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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Separate Agenda Items**

**Mayor:** Mark Hueser      **City Administrator:** Mark D. Larson  
**Councilors:** At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,  
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



SMALL CITY  BIG FUTURE

## GLENCOE CITY COUNCIL MEETING MINUTES

January 5, 2026 – 7:00 PM

City Center Ballroom

- Attendees: Ryan Voss, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid, Yodee Rivera, Jon Dahlke
- City Staff: Mark Ostlund, Mark Lemen, Brandon Frankfurth, Tony Padilla, Todd Trippel, Haylie Kusler
- Others: Richard Glennie, Justin Black, Ray Howell

### 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser.

### 2. CONSENT AGENDA

#### A. Approve Minutes of December 15, 2025

**Motion:** Lemke, seconded by Neid to approve the consent agenda. All in favor, the motion carries.

### 3. ADJOURN

**Motion:** Neid, seconded by Dahlke to adjourn the meeting. All in favor, the motion carries.

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## 2026 ORGANIZATIONAL MEETING AGENDA

January 5, 2026

### 1. ELECT VICE-PRESIDENT OF THE CITY COUNCIL

**Motion:** Lemke, seconded by Maynard to elect Cory Neid Vice-President of the City Council. All in favor, the motion carries.

### 2. DESIGNATE DEPOSITORY OF CITY FUNDS

#### A. Security Bank & Trust Company for City of Glencoe

**Motion:** Lemke, seconded by Rivera. Dahlke sustained his vote. All in favor, the motion carries.

### 3. DESIGNATE REGULAR MEETING NIGHTS & TIME OF CITY COUNCIL MEETINGS

- A. First and Third Mondays of each month at 7:00 p.m. except for Holidays on Following Tuesday
- B. Workshops on the 2nd Monday of each month with time to be determined; currently 5:30 PM.

**Motion:** Neid, seconded by Dahlke. All in favor, the motion carries.

**4. SET PRICES FOR FEES, RENTAL EQUIPMENT & PART-TIME LABOR FOR 2026**

- A. City of Glencoe Fee Schedule (Fee changes **HIGHLIGHTED**)

**Motion:** Neid, seconded by Maynard. All in favor, the motion carries.

**5. APPOINTMENTS MADE BY THE CITY COUNCIL**

- A. Airport Commission – Reappoint Randy Schumacher. **1 Open Position**
- B. Light & Power Commission - Reappoint Joseph Tousignant. **1 Open Position**
- C. Library Board – Reappoint Christine Davis. **1 Open Position**
- D. Pioneerland Regional Board – Reappoint John Winter.
- E. Park Board – Reappoint Noel Arebos. Appoint Ashley Voigt. **1 Open Position**
- F. Planning & Industrial Commission – Reappoint Bob Scheidt. **1 Open Position**
- G. Charter Commission – Reappoint Steven Olmstead, Wesley Olson, Charles Lemke, Sharon Hoese, Paul Lemke. Appoint Patrick Lambert. **Amend – Resolution 2026-01**
- H. Economic Development Authority – **Addition – Appoint Brian O’Donnell**

**Motion:** Lemke, seconded by Neid to approve 5A-F and 5H. All in favor, the motion carries.

**Motion:** Rivera, seconded by Neid to approve **Resolution 2026-01** Filling Vacancies of the Glencoe Charter Commission. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, and Neid. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

**6. LIAISONS**

- A. Park Board – Yodee Rivera
- B. Library Board – Cory Neid
- C. Light & Power Commission – Paul Lemke
- D. Planning & Industrial Commission – Scott Maynard
- E. Airport Commission – Jon Dahlke
- F. Fire Department – Mark Hueser
- G. Glencoe Wine & Spirits – Mark Hueser
- H. Police Department – Mark Hueser
- I. Administration – Mark Hueser

**Motion:** Maynard, seconded by Neid. All in favor, the motion carries.

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**REGULAR BUSINESS MEETING**  
**JANUARY 5, 2026**

**7. APPROVE AGENDA**

**Motion:** Rivera, seconded by Neid to approve the agenda. All in favor, the motion carries.

**8. CONSENT AGENDA**

- A. Dollar General, 520 13<sup>th</sup> St W. Glencoe, MN 55336, Tobacco Renewal
- B. Glencoe VFW Post 5102, 923 Chandler Ave N. Glencoe, MN 55336, 1 Amusement Device

**Motion:** Dahlke, seconded by Maynard to approve the consent agenda. All in favor, the motion carries.

**9. PUBLIC COMMENT (agenda items only)**

None.

**10. PUBLIC HEARINGS**

None.

**11. BIDS AND QUOTES**

- A. Official Newspaper Bid for 2026 Printing – City Administrator

**Motion:** Lemke, seconded by Neid to approve the official newspaper bid for 2026 printing. All in favor, the motion carries.

**12. REQUESTS TO BE HEARD**

- A. City Council Rules of Decorum – City Attorney
- B. Appoint Matthew Gospodarek as the Assistant City Attorney

**Motion:** Dahlke, seconded by Maynard to appoint Matthew Gospodarek as the Assistant City Attorney. All in favor, the motion carries.

- C. SAFEbuilt Contract – City Administrator

**Motion:** Lemke, seconded by Rivera to approve the SAFEbuilt Contract. All in favor, the motion carries.

- D. Approve Hiring of Assistant City Administrator – City Administrator

**Motion:** Neid, seconded by Rivera to appoint Haylie Kusler as the Assistant City Administrator. All in favor, the motion carries.

**13. ITEMS FOR DISCUSSION**

- A. Annual Charter Commission Meeting on January 6, 2026 at 7:00 PM
- B. Local Option Sales Tax Update

**14. ROUTINE BUSINESS**

- A. Project Updates

B. Economic Development

C. Public Input

D. Reports

E. City Bills

**Motion:** Lemke, seconded by Neid to pay the City bills. All in favor, the motion carries.

F. **Close Meeting** to discuss ongoing litigation regarding USG Water Solution pursuant to Minn Stat 13D.

**Motion:** Dahlke, seconded by Neid to close meeting. All in favor, the motion carries.

**Motion:** Rivera, seconded by Neid to re-open the meeting. All in favor, the motion carries.

**Motion:** Dahlke, seconded by Lemke to close the meeting. All in favor, the motion carries.

## 15. ADJOURN

**Motion:** Rivera, seconded by Neid to adjourn. All in favor, the motion carries.



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## GLENCOE CITY COUNCIL WORKSHOP MINUTES

January 12, 2026 – 5:30 PM

West Conference Room

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Yodee Rivera, Paul Lemke

City Staff: Mark Lemen, Haylie Kusler, Brandon Frankfurth, Tony Padilla, Liz Griebel

Others Present: Jesus Castillo

1. **Amend Agenda for Jesus Castillo**

Rivera, seconded by Dahlke to amend the agenda to add Jesus Castillo, 611 Chandler Avenue North. All in favor, the motion carried. Jesus expressed his concerns regarding the stop work order on the new home permit that was pulled on the property addressed above. City Administrator Mark Lemen will look over the fees paid on the permit and contact Jesus Castillo this week.

2. **Local Option Sales Tax Update– City Administrator, Mark Lemen**

City staff, Mayor Hueser, and Councilor Rivera met with MN State Senator Gruenhagen and MN Representative Gillman to discuss the proposed local option sales tax. The discussion centered around their thoughts on the idea of using the tax for park and trail improvements. I will be presenting a resolution for approval at the Council meeting on January 20, 2026. If the resolution is approved by Council, the next steps are to submit the application to the State Legislature by January 31, 2026.

3. **Electronic Payment Options at the Aquatic Center – Aquatic Center Director, Liz Griebel**

Currently, the Glencoe Aquatic Center operates as a cash-based business with no electronic payment options available on site. Liz Griebel, Aquatic Center Director, is requesting to approve purchasing two credit card processors, tablets, cash boxes, and receipt printers to facilitate seamless and convenient transaction processing on site for all patrons.

4. **Glencoe PD Personnel Initiative – Glencoe Police Chief, Tony Padilla**

Glencoe Police Chief, Tony Padilla, discussed recruitment ideas, retention ideas, and the annual budget. Seeking ideas from Council.



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**Councilors:** At-Large - Yodee Rivera, Precinct 1 - Jon Dahlke, Precinct 2 - Scott Maynard,  
Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

# GLENCOE



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To: Mayor and City Council

From: Mark Lemen

Date: January 20, 2026

RE: Item 6A - SLA with SEH to serve as City Engineer - General Engineering services.

Item 6A - It is recommended to approve the SLA for General Engineering Services, not to exceed \$50,000. Historically, this City ends up being invoiced for about \$38,000 to \$40,000.

**Mayor:** Mark Hueser      **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Jon Dahlke, Precinct 2 Scott Maynard, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



Building a Better World  
for All of Us®

January 1, 2026

RE: City of Glencoe, Minnesota  
2026 Agreement for Professional  
Services  
SEH No. GLENC 183702 10.03

Mark Lemen  
Public Works Director  
City of Glencoe  
1107 11th Street East, Suite 107  
Glencoe, MN 55336

Dear Mark:

Short Elliott Hendrickson Inc. (SEH®) is honored to serve as the City Engineer for the City of Glencoe. As a supplement to the Master Agreement for Professional Services dated January 1, 2025, we are submitting our yearly Supplemental Letter Agreements (SLA) to continue our services for calendar year 2026.

This City Engineering work may include tasks such as:

- Preparing cost estimates for various projects
- Stormwater review and Assisting with MS4 Coordination
- Site plan review
- Agency coordination (MnDOT, MDH, MPCA, BCWD, and McLeod County)
- Architectural review
- Structural review
- Wetland delineation and environmental services
- Reviewing infrastructure needs or issues
- Specialized RPR services
- Other city engineering tasks as requested

SEH only completes this work at the specific request of the City.

For the Municipal State Aid System work, we complete all work required as part of state requirements for updating and reporting, which include:

- Yearly Certification of Mileage updates
- State Aid Needs System on-line yearly updates
- Funding review related to advances, bonds, federal funding, and balances
- Communication and coordination with State Aid services staff
- Communication and coordination with MnDOT related to federal funding, ATP, and other opportunities
- Jurisdictional Route Changes to MSA System including County turnback routes

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Glencoe ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2025, this Supplemental Letter Agreement dated January 1, 2026, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: 2026 General Engineering Services.

**Client's Authorized Representative:** Mark Lemen, Public Works Director  
**Address:** 1107 11th St E, Ste 107, Glencoe, Minnesota 55336-2137, United States  
**Telephone:** 320.864.5586 **Email:** mlemen@ci.glencoe.mn.us

**Project Manager:** Justin Black  
**Address:** 1390 Highway 15 South, Suite 208, P.O. Box 308, Hutchinson, Minnesota 55350  
**Telephone:** 952.913.0702 **Email:** jblack@sehinc.com

**Scope:** The Services to be provided by Consultant:

General engineering, architectural, or other consulting services as indicated in the attached letter dated January 1, 2026.

**Schedule:** Services to be provided in calendar year 2026.

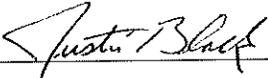
**Payment:** The fee is hourly estimated to be \$50,000 including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: Subconsultant services shall be contracted directly with the Client when possible, and otherwise the Consultant cost shall include actual expenditures but not the 10% markup for the cost of administration and insurance as noted, unless otherwise approved by the Client.

**Short Elliott Hendrickson Inc.**

**City of Glencoe**

By: 

By: \_\_\_\_\_

Full Name: Justin Black

Full Name: \_\_\_\_\_

Title: Principal/Client Service manager

Title: \_\_\_\_\_

## Exhibit A-1

### Payments to Consultant for Services and Expenses Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

#### A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

#### B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. ~~The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.~~ Subconsultant services shall be contracted directly with the Client when possible, and otherwise the Consultant cost shall include actual

expenditures but not the 10% markup for the cost of administration and insurance as noted, unless otherwise approved by the Client.

The Client shall pay Consultant monthly for expenses.

### **C. Equipment Utilization**

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

Mark Lemen  
January 1, 2026  
Page 2

As has been our long-term practice, the City would be provided a detailed invoice of the work completed.

For all significant projects with the City, a separate SLA is developed that outlines the specific scope and estimated cost for the project. SEH attends weekly Public Works Meetings at no cost, unless specific projects are discussed.

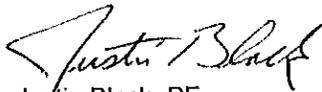
#### **PROPOSED FEES**

We propose to provide the services outlined above for the City of Glencoe on an hourly basis estimated at \$50,000 for City Engineering services and \$10,000 for Municipal State Aid services in calendar year 2026.

Please contact me with any questions or comments concerning this proposal/agreement. If this proposal is acceptable to you, please sign the Supplemental Letter Agreements and return a signed copy to me.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Justin Black, PE  
Principal/Client Service Manager  
(Lic. MN)

jb  
Enclosures

x:\fj\glenc\18370211-gen\10-setup-cont\03-proposal\2026 gen eng\2026 gen services-msa ltr.docx



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To: Mayor and City Council

From: Mark Lemen, City Administrator

Date: January 20, 2026

RE: Item 6B - SLA with SEH to serve as City Engineer - Municipal State Aid

Item 6B - It is recommended to approve the SLA for general Municipal State Aid Engineering Services, not to exceed \$10,000.

**Mayor:** Mark Hueser      **City Administrator:** Mark D. Larson

**Councillors:** At-Large Yodee Rivera, Precinct 1 Jon Dahlke, Precinct 2 Scott Maynard, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

## Supplemental Letter Agreement

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**Address:** 1107 11th St E, Ste 107, Glencoe, Minnesota 55336-2137, United States  
**Telephone:** 320.864.5586 **Email:** mlemen@ci.glencoe.mn.us

**Project Manager:** Justin Black  
**Address:** 1390 Highway 15 South, Suite 208, P.O. Box 308, Hutchinson, Minnesota 55350  
**Telephone:** 952.913.0702 **Email:** jblack@sehinc.com

**Scope:** The Services to be provided by Consultant:

Municipal State Aid (MSA) services as indicated in the attached letter dated January 1, 2026.

**Schedule:** Services to be provided in calendar year 2026.

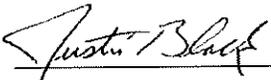
**Payment:** The fee is hourly estimated to be \$10,000 including expenses and equipment.

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**Short Elliott Hendrickson Inc.**

**City of Glencoe**

By: 

By: \_\_\_\_\_

Full Name: Justin Black

Full Name: \_\_\_\_\_

Title: Principal/Client Service Manager

Title: \_\_\_\_\_

## Exhibit A-1

### Payments to Consultant for Services and Expenses Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

#### A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

#### B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

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3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
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The Client shall pay Consultant monthly for equipment utilization.

2025

# ANNUAL CERTIFICATION OF MILEAGE

SEE INSTRUCTIONS INCLUDED ON WEB SITE  
RECORD REVISIONS ON BACK OF FORM  
SUBMIT TO YOUR DSAE BY JANUARY 15, 2025

	Municipal Mileage as of Dec. 31, 2024				Revisions During Current Year 2025 (+ or -)				Municipal Mileage as of Dec. 31, 2025			
	Non-Existing	Improved	Unimproved	Total	Non-Existing	Unimproved	Improved	Total	Non-Existing	Unimproved	Improved	Total
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
MILEAGE NOT CONSIDERED IN THE COMPUTATION OF BASIC MILEAGE												
1. Trunk Highways			4.04	4.04							4.04	4.04
2. Trunk Highways Turnbacks (Designated as MSAS - mileage above 20%)												
3. County State Aid Highways (Exclude mileage designated as MSAS)			3.22	3.22		0.89	0.89				4.11	4.11
4. County State Aid Highway Turnbacks (Designated as MSAS - mileage above 20%)			0.74	0.74							0.74	0.74
5. Total Mileage of Line 1 Thru 4	Previous =			8.00	Adjustment =			0.89	Current =			8.89
BASIC MILEAGE: MILEAGE CONSIDERED IN THE COMPUTATION OF ALLOWABLE MILEAGE												
6. Municipal State Aid Streets (Exclude Trunk and County Highway Turnbacks and Mileage Party Outside the City Limits in a non MSAS city)			7.59	7.59			(0.51)	(0.51)			7.08	7.08
7. County Road Turnbacks (Designated as MSAS)												
8. County Roads (Exclude mileage designated as MSAS)			0.94	0.94			(0.38)	(0.38)			0.56	0.56
9. Other Local Roads And Streets - not designated (Include T.H. & CSAH frontage roads)			29.83	29.83							29.83	29.83
10. Total Improved Basic Mileage (lines 6 + 7 + 8 + 9)	Previous =			38.36	Adjustment =			(0.89)	Current =			37.47
11. Percentage Limitation Allowed by Statute												X
12. MAXIMUM MILEAGE ALLOWED FOR M.S.A.S. DESIGNATIONS (Col XI, Line 10 Times Line 11)												0.20
13. Total Municipal State Aid Street Designated (Column XII, Line 2 + 4 + 6 + 7)												7.82
14. Total Miles of T.H. & County Turnbacks designated as MSAS Above 20% (Col. XII Line 2 + 4 + 7)												(-) 0.74
15. Mileage designated MSAS - not including T.H. and County Turnback mileage (Line 13 minus Line 14).												(-) 7.08
16. MSAS Mileage Party Outside the City Limits in a non MSAS city (if any)												(-)
17. Municipal State Aid Street Mileage Over/Under Maximum Allowed. (Line 12 minus line 15 minus Line 16)												0.41

I hereby certify that the total Improved Mileage (Col.XI. Line 5 + 10) in the Municipality of GLENCOE as of December 31, 2025 is \_\_\_\_\_ Miles.

Signed *Justin B. Bluff* Title City Engineer Date 1-15-2026

NOTE: Lines 2, 4, 6, & 7 are MSAS mileage categories

Shaded Fields contain formulas. These fields get filled automatically as data is entered.





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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld



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Date: January 20, 2026  
To: Mayor and City Council  
From: Liz Griebel, Glencoe Aquatic Center Director  
  
RE: Item 6C - Credit Card Machine Purchase

Item 6C - The Glencoe Aquatic Center currently operates as a cash-based business, with no electronic payment options available on-site. In 2021-2022, a rented ATM was on site for patrons to use if they did not have cash for admission to the facility. However, the vendor did not approve continuing the contract in 2023 due to a lack of revenue generated from the ATM.

The current request is to approve purchasing two credit card processors, tablets, cash boxes, and receipt printers to facilitate seamless and convenient transaction processing on site for all patrons. One terminal would be for admissions at the front desk and the second would be in the concessions stand. Processing fees would be incorporated into the cost of all daily admissions, requiring a \$1 increase already approved in the 2026 fee schedule. A minimum purchase amount would be determined and implemented at the concessions stand (current recommendation is \$5.00 per transaction).

There are three vendors that have been researched and are being presented for consideration. The Aquatic Center has a dedicated Wi-Fi connection already established and capable of running the internet service needed for the devices.

Aquatics Director Liz Griebel is available to discuss the software purchase and is willing to answer any questions presented tonight

## Cost Breakdown by Vendor

	Purchase Price (each)	Monthly Fee	Transaction Fee	Warranty	Other Perks
<b>Clover</b>	\$1,899	\$84.95	2.5% + \$0.10	Full	
<b>Square</b>	\$1,299	NA	2.6% + \$0.15	2-year	\$49/mo staffing software option
<b>Talech</b>	\$2,306	\$29	2.6% + \$0.10	Full	\$40/mo equipment rental option

### Option 1: Clover

## Clover Station Duo

\$1,899 or \$180/mo

Get \$450 credit promotion\*

- ✓ Comes with a cash drawer
- ✓ Request payment by invoice
- ✓ Manage your staff
- ✓ Comes with customer-facing screen

Call 877-812-4765

Order online



Contact us for custom pricing

\*New customers only. Must: (1) apply for the account through the online Clover website shopping experience, (2) purchase a Clover Hardware or Software Subscription, (3) be credit approved no later than 1/31/26, (4) activate account by submitting a batch of \$25 or more in sales within 30 calendar days from approval date, (5) process \$10,000 or greater in card transactions within the first four billing cycles. Eligible devices only. Addtl. fees may apply. 3-year contract req'd. See full terms below.

#### In your cart

Emoco cart

#### Retail growth



Station Duo

\$1,899

1



Retail Growth plan

\$84.95/mo

Includes first device. \$19.95/mo for each additional device.  
Card tapped, swiped, or inserted: 2.5% + 10¢  
Card information typed in: 3.5% + 10¢

Subscription

Purchase

Compare payment options

DUE TODAY

Station Duo \$1,899

Shipping \$9.99

Taxes To be calculated

MONTHLY FEE

Retail Growth plan \$84.95/mo

## Option 2: Square



In stock · Free standard shipping available

### Square Register Kit

\$1,299.00 or \$63.00/mo with financing\*

Includes Square Register, cash drawer, and receipt printer. Add on Square Handheld for tableside ordering and payments.

Would you like to add an extended 6.5-foot customer display cable? A 3 foot display cable comes standard.

No, I don't need the extended display cable.

Yes, add Extended 6.5' customer display cable for Square Register +\$12.00

### Square Free

The essentials your business needs to sell in-person, online, over the phone, or out in the field. Only pay when you take a payment.

# \$0/mo.

per location

Get started

#### Processing fees

Tap, dip, or swipe	2.6% + 15¢
Online	3.3% + 30¢

#### What you get

- POS app for any payment
- Online site
- Item library
- Invoicing
- Booking
- Checking and savings accounts

### Square Plus

Best value

A full suite of features built specifically for food, retail, and appointment-based businesses. Designed to help you grow and thrive.

# \$49/mo.

per location

Try free for 30 days

#### Processing fees

Tap, dip, or swipe	2.5% + 15¢
Online	2.9% + 30¢

#### What you get

- Everything in Square Free
- POS features for every industry
- Lower processing fees
- Loyalty rewards program
- Email and text message marketing
- Staff management



# Introducing – talech Register

An innovative point-of-sale that exceeds expectations

The future of payment acceptance appears to be a lot closer than you think? Introducing talech Register, the latest Android offering in our hardware lineup. Allow your customers to comfortably take payments with a seamless, all-in-one design that looks great on the counter and makes the process of checking out much more efficient.

With talech Register, all Restaurant, Retail and Service-based talech customers can offer a complete solution that is aesthetically pleasing and drives the core talech payment functionality that has become standard.

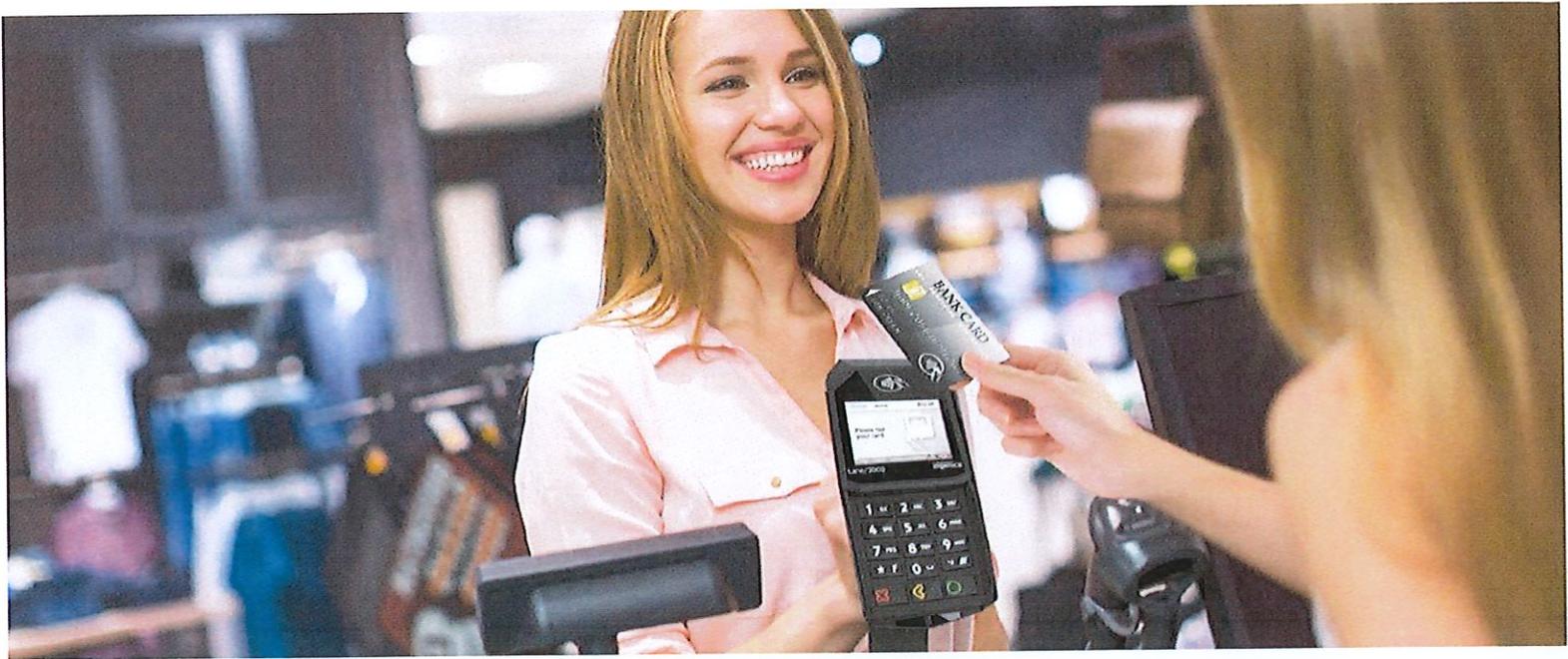


## Features include:

- 15.6" merchant-facing display
- 10" optional touch-enabled customer display
- Includes supported Lane3000 payment device
- Complete suite of peripherals from Star Micronics
- Fully branded with the talech logo
- Supports talech Credit Card Surcharge\*
- Seamless out-of-box experience



\* Credit Card Surcharge currently not supported in Connecticut, Maine, Massachusetts, Puerto Rico and Canada. Although we offer surcharging in most states, Merchants are responsible for determining the legality of surcharging in their state, and merchants are liable if their activities are found to be unlawful. Credit card surcharge applies to credit card only, not available on debit cards.



## Clear packages for any business type

We are bringing the power back to the merchant with our curated inclusive packages. Now you can easily replace individual hardware components and not interrupt your ability to accept payments. You also have the flexibility to organize and setup the point-of-sale system to best fit your unique needs and counter space.

talech Register for Restaurant	talech Register for Retail**
<ul style="list-style-type: none"> <li>• talech elo iSeries 4.0 Slim with integrated customer display (includes USB-C to remote customer display, LAN, USB, DC power)</li> <li>• talech Lane3000</li> <li>• talech Star Micronics MCP31 receipt printer</li> <li>• talech Star Micronics BCR-POP1 scanner</li> <li>• talech Star Micronics SP700 kitchen printer</li> <li>• talech Star Micronics 16 x16 cash drawer</li> </ul>	<ul style="list-style-type: none"> <li>• talech elo iSeries 4.0 Slim with integrated customer display (includes USB-C to remote customer display, LAN, USB, DC power)</li> <li>• talech Lane3000</li> <li>• talech Star Micronics MCP31 receipt printer</li> <li>• talech Star Micronics BCR-POP1 scanner</li> <li>• talech Star Micronics 16 x16 cash drawer</li> </ul>
<p><b>\$50/month rental – U.S. Merchants</b>  <b>\$62/month rental – Canadian Merchants</b></p>	<p><b>\$40/month rental – U.S. Merchants</b>  <b>\$50/month rental – Canadian Merchants</b></p>

 Jason Glassen  
 612-532-4763  
 [jason.glassen@elavon.com](mailto:jason.glassen@elavon.com)



\*\*Note: Service merchants can build their own Register configuration. Please consult Price Guides for more information.

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To: Mayor and City Council

From: Mark Lemen, City Administrator

Date: January 20, 2026

RE: Item 7A Administrative Assistant Job Description and Posting

**Item 7A:** Throughout the process of identifying the Assistant City Administrator role and responsibilities, it was identified that the City would develop a job description and subsequently hire an administrative assistant. Promoting an Assistant City Administrator from within provided an avenue to add a full-time Administrative Assistant position that will realign several roles within the administrative department. This realignment reduces the overall salary expenditure for the administrative department, as well as providing an opportunity to further market and grow our event center.

The Administrative Assistant position will have office space within the City offices and will primarily focus on administrative duties assigned by the Assistant City Administrator. These duties will include assistance with tasks associated with the deputy city clerk, EDA, and human resources.

Included in your packet is the job description that outlines the duties and responsibilities, as well as the salary range. Provided there is approval this evening, I would like the Assistant City Administrator to post the position beginning January 21, 2026, with a closing date of February 11, 2026.

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Following an application review process, interviews will be conducted the week of February 17, 2026. An interview panel consisting of the City Administrator, Assistant City Administrator, Public Works Director, and a representative from Finance will conduct the first – round interviews. If it is decided that a second round of interviews should be conducted, City staff will request that a member or two (2) from the Council participate in the panel.

The expected start date is early March, dependent on the length of the interview process.

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## Job Title

Administrative Assistant to the Assistant City Administrator (HR & EDA Support)

## Department

Administration / Economic Development

## Reports To

Assistant City Administrator

## FLSA Status

Non-Exempt (adjust if needed)

## Salary

\$25.00 – \$28.00 Hourly

## Job Summary

The Administrative Assistant to the Assistant City Administrator provides high-level administrative and clerical support with a primary focus on Human Resources and Economic Development Authority (EDA) functions. This position requires a high degree of professionalism, confidentiality, organization, and customer service while supporting internal staff, elected/appointed officials, business partners, and the public.



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## Essential Duties and Responsibilities

### General Administrative Support

- Provide administrative support to the Assistant City Administrator, including calendar management, meeting coordination, agenda preparation, and correspondence.
- Prepare reports, spreadsheets, presentations, and other documents as assigned.
- Maintain electronic and physical filing systems in compliance with records retention requirements.
- Assist with board, commission, and committee meeting logistics, including packet preparation, posting notices, and taking minutes when assigned.

### Administrative Human Resources Support

- Assist with recruitment processes, including job postings, application tracking, interview scheduling, and communication with candidates.
- Support onboarding and offboarding activities, including preparation of new hire paperwork and coordination with payroll and benefits staff.
- Assist with employee training coordination, performance review tracking, and HR compliance documentation.
- Provide administrative support related to labor agreements, policies, and HR programs as directed.

### Economic Development Authority (EDA) Support

- Provide administrative support to the EDA, including meeting scheduling, agenda and packet preparation, and minutes.
- Assist with tracking development projects, business inquiries, incentives, and related documentation.
- Maintain databases, reports, and files related to economic development activities.
- Coordinate communication with developers, businesses, consultants, and regional partners.
- Assist with special projects, events, and outreach activities related to economic development.

### Other Duties

- Assist with special projects and cross-departmental initiatives as assigned.
- Perform related duties as required to support city operations.
- Responsible for the Oak Leaf Campground reservation system and Park Shelter reservations
- Assist with elections



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## Required Qualifications

- **High School Diploma**
- Strong organizational skills and attention to detail.
- Proficiency in Microsoft Office (Word, Excel, Outlook, PowerPoint) and ability to learn specialized software.
- Strong written and verbal communication skills.
- Ability to manage multiple priorities and meet deadlines in a fast-paced environment.
- Excellent customer service and interpersonal skills.

## Desired Qualifications

- Associate degree in business administration, public administration, or a related field preferred; equivalent combination of education and experience may be considered.
- Two (2) or more years of administrative experience, preferably in a municipal, public sector, HR, or economic development environment.

## Physical Demands and Work Environment

- Primarily sedentary office work with occasional lifting of materials up to 25 pounds.
- Work is performed in a standard office environment with frequent interaction with staff and the public.

## Disclaimer

This job description is not intended to be all-inclusive. Duties, responsibilities, and activities may change at any time with or without notice.



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# GLENCOE

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To: Mayor and City Council

From: Mark Lemen, City Administrator

Date: January 20, 2026

RE: Item 7B – Resolution 2026-02 Approval for local option sales tax submittal

Item 7B – Over the past several months, the City Council, Economic Development Authority (EDA), and Park Board have held multiple workshops to discuss the potential implementation of a local option sales tax. These discussions resulted in a request for City Council approval to submit an application to the State of Minnesota to authorize a local option sales tax dedicated to funding the Glencoe Parks and Trails system.

The City Council approved directing City staff to draft a resolution for submittal to the State of Minnesota requesting authorization to place a local option sales tax question on the 2026 ballot. This action represents the first step in the approval process. Included in the packet is the information that will be submitted with the resolution to the state legislature prior to the January 31, 2026, deadline.

I am requesting approval of Resolution 2026-02 outlining the local option sales tax projected revenue and estimated project costs.

**Mayor:** Mark Hueser      **City Administrator:** Mark D. Larson

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**CITY OF GLENCOE,  
MINNESOTA RESOLUTION  
2026-02**

**Resolution to support the authority to impose a local sales tax to fund specific capital improvements providing regional benefit, to establish the duration of the tax and the revenue to be raised by the tax, and to authorize the city to issue bonds supported by the sales tax revenue.**

**WHEREAS**, the city has engaged community residents and businesses and identified the City of Glencoe Recreational Area Park System and Trails System;

**WHEREAS**, the project(s) will result in benefits to both the residents and businesses of the city of Glencoe and to non-resident visitors and businesses; and,

**WHEREAS**, funding the project(s) with a local sales tax will more closely distribute the cost of the project(s) to the users of the facilities; and,

**WHEREAS**, the project(s) are estimated to cost approximately \$2,875,000; and,

**WHEREAS**, the city estimates that a local sales tax of 0.05 *percent* would generate \$3,003,371 over 15 years; and,

**WHEREAS**, the city has provided documentation of the regional significance of each project, including the share of the economic benefit to or use of each project by persons residing, or businesses located outside of the jurisdiction; and,

**WHEREAS**, the estimated local sales tax revenue and estimated time needed to raise that amount of revenue for each project is as follows:

- For Glencoe City Recreational Area Park System: The city will collect \$1,225,185 over 15 years
- For Glencoe Trail System: The city will collect \$1,649,815 over 15 years

**WHEREAS**, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

**WHEREAS**, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax;

**THEREFORE, BE IT RESOLVED the following:**

1. The city council supports the authority to impose a general local sales tax of 0.05 percent for a period of 15 years to fund the aforementioned project(s);
2. Upon approval of this resolution, the city will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate Taxes committees for approval and passage of a special law authorizing the tax, by January 31 of the year that it is seeking the special law.

3. Upon Legislative approval and passage of the special law authorizing the tax, the city will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. The city will put a detailed ballot question(s), which includes separate questions for each project, on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority.
5. If one or more ballot questions pass, the city will also pass an ordinance imposing the tax and notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.
6. Upon completion of the aforementioned requirements, the local sales tax will commence and run until February 1, 2027, to February 1, 2042, or until a sum sufficient to fund the voter-approved project(s), including related debt costs, is raised, whichever comes first.

**Adoption by the City Council of the City of Glencoe this January the day of 20, 2026.**

ATTEST:

\_\_\_\_\_  
  
\_\_\_\_\_



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## **Regional Significance of the City of Glencoe Park System**

**City of Glencoe, McLeod County, Minnesota**

### **Overview**

The City of Glencoe's park system is a regionally significant public asset that serves residents and visitors from throughout McLeod County and surrounding communities. Collectively, Glencoe's parks provide recreational, environmental, economic, and quality-of-life benefits that extend well beyond city boundaries. As the county seat and a regional service center, Glencoe's park system supports organized sports, community events, passive recreation, and access to natural spaces for a broad regional population.

The scale, diversity, and function of Glencoe's parks elevate them beyond neighborhood-level amenities and align with the intent of the Local Option Sales Tax program by providing measurable regional benefit.

### **Regional Recreation and Destination Use**

Glencoe's parks accommodate a wide range of recreational activities that draw participants from neighboring cities, townships, and rural areas. Facilities support youth and adult athletics, informal recreation, walking and trail use, family gatherings, and nature-based activities. The ability to host multiple activities and large groups simultaneously makes Glencoe's parks suitable for regional use, including league play, tournaments, and community-wide events.

Residents of surrounding communities rely on Glencoe's park system as a central and accessible destination for recreation not available at the same scale or quality in smaller communities.

### **Community Events and Regional Programming**

Glencoe's parks serve as primary venues for community celebrations, seasonal festivals, civic events, and recreational programming that attract attendees from across the region. These events foster regional identity, strengthen social connections, and provide shared spaces for cultural and civic engagement. The park's capacity to host large gatherings supports events that serve a regional audience rather than a single neighborhood.

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## **Economic Impact and Regional Hub Function**

As a regional center, Glencoe's parks contribute to local and regional economic activity. Visitors attending sporting events, tournaments, and community gatherings patronize local restaurants, retail establishments, and service providers. This activity reinforces Glencoe's role as a hub for recreation, services, and commerce within McLeod County.

High-quality parks also enhance the city's overall attractiveness to residents, employers, and visitors, supporting long-term economic development and regional competitiveness.

## **Environmental, Health, and Quality-of-Life Benefits**

Glencoe's park system preserves green space, supports environmental stewardship, and provides access to outdoor recreation that benefits regional public health. Trails, open spaces, and natural areas encourage physical activity, reduce stress, and improve overall well-being for users of all ages. Environmental benefits such as stormwater management, urban cooling, and habitat preservation extend beyond city boundaries and contribute to regional sustainability goals.

## **Accessibility and Regional Connectivity**

Glencoe's central location within McLeod County and its connectivity via local and regional transportation routes make its parks easily accessible to residents throughout the region. The integration of parks with trails and other public facilities enhances connectivity and encourages regional visitation for both active and passive recreation.

## **Long-Term Regional Benefits of Investment**

Investment in Glencoe's park system through the Local Option Sales Tax will ensure these facilities continue to meet current and future regional demand. Funding will support maintenance, accessibility improvements, safety enhancements, and modernization of infrastructure necessary to serve a broad and diverse population.

These improvements represent long-term investments in public infrastructure that provide sustained regional benefits, consistent with the statutory intent of the Local Option Sales Tax.



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## Conclusion

The City of Glencoe's park system is a regionally significant network of public facilities that delivers recreational, economic, environmental, and social benefits well beyond city limits. Its role as a destination for regional recreation, events, and community life clearly demonstrates regional significance. Funding Park improvements through the Local Option Sales Tax is a strategic investment that supports McLeod County and the surrounding region as a whole.

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## Regional Significance of City Parks

### Glencoe, Minnesota

#### 1. Park System Overview

The City of Glencoe maintains a diverse system of community parks and recreation facilities that serve residents and visitors from across McLeod County and the surrounding region. The system provides year-round recreational opportunities, supports community events, and contributes to local economic activity and quality of life.

#### Park Acreage and Major Facilities

**Oak Leaf Park** is Glencoe's flagship and largest park, encompassing approximately **37.5 acres**. It functions as a regional destination park and includes:

- Public Aquatic Center
- Softball and baseball fields (Vollmer Field)
- Disc golf course
- Large community playground
- Fishing pond
- Walking and biking paths
- Multiple picnic shelters and gathering areas

The **Oak Leaf Park Campground**, located within the park, includes **20 RV campsites and 4 tent sites**, providing overnight accommodations that attract visitors from outside the immediate community and support local tourism activity.

Additional city parks and recreation facilities include:

- **Oscar Olson Park** (soccer fields, playground, shelter, dog park, pickleball court)
- **Lincoln Park**
- **Glen Knoll Park**
- **Horseshoe Park**
- **Sterner BMX Park** (BMX racing facility)
- **Seasonal outdoor skating rinks and sledding areas**

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While portions of Oak Leaf Park are sometimes referenced as approximately **11 acres** in planning documents (reflecting core developed recreation areas), the full park property remains the city's largest and most comprehensive recreational asset.

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## 2. Usage and Engagement Indicators

### Visitation Proxies

- The **Glencoe Aquatic Center** consistently generates **thousands of visits each summer season**, serving as a recognized regional recreation amenity and a major driver of seasonal park use.
  - The Oak Leaf Park Campground is open May through October and operates at nearly 100% occupancy throughout the season.
  - Glencoe Days community festival attracts thousands of visitors during the June weekend.
  - Vollmer Field has hosted the Amateur State Baseball tournament, drawing an estimated 3500-5000 people for the entirety of the tournament.
- 

## 3. Financial and Economic Indicators

### Public Investment

- In **2025**, the City of Glencoe allocated approximately **\$591,901** to parks and recreation operations. This level of investment reflects the city's commitment to maintaining high-quality recreational infrastructure and services that benefit both residents and visitors.

### Tourism and Visitor Spending Potential

- **Oak Leaf Park Campground nightly rates (2025):**
  - RV sites: approximately **\$33 per night**
  - Tent sites: approximately **\$22 per night**



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These facilities contribute to regional visitation and generate secondary economic benefits for local businesses, including retail, dining, and fuel services.

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## 4. Community and Regional Appeal

### Recreation Diversity

Glencoe's park system offers **multi-generational, year-round recreation**, including:

- Organized sports and informal field use
- BMX racing and disc golf
- Aquatic recreation
- Winter activities such as sledding and outdoor skating
- Dog Park
- Pickleball Courts
- Campgrounds and shelters that support tournaments, reunions, festivals, and community events

### Quality of Life and Economic Development

City planning and economic development documents consistently identify parks and recreation facilities as critical community assets that:

- Enhance quality of life and public health
  - Support workforce attraction and retention
  - Strengthening community identity
  - Increase Glencoe's appeal as a regional destination
- 

## 5. Regional Context

While specific economic impact studies are not available for Glencoe alone, broader regional data support the importance of parks as economic drivers:



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- Minnesota state parks generate **hundreds of millions of dollars annually in visitor spending**, with significant contributions from non-resident visitors, demonstrating the regional economic value of park-based tourism.
  - The Twin Cities regional park system records **tens of millions of visits annually**, highlighting strong and sustained regional demand for outdoor recreation opportunities.
- 

## 6. Conclusion

Glencoe's city parks play a **regionally significant role** by providing diverse recreation opportunities, supporting tourism and local spending, and contributing to quality of life and economic vitality. Flagship facilities such as Oak Leaf Park, the Aquatic Center, the BMX track, and the campground extend the city's recreational influence beyond municipal boundaries and position Glencoe as an important recreation hub within west-central Minnesota.

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## Regional Significance of the Trail System in Glencoe, Minnesota

### 1. Overview of Glencoe's Trail Network

The city of Glencoe, nestled in McLeod County, may be modest in size, but it hosts a variety of trails and walking paths that serve both residents and visitors. These include:

- **Prairie Trail** – A community-oriented multi-surface path built around the Glencoe Regional Health campus for walking, jogging, and biking.
- **Buffalo Creek Park Trail** – A short, wooded loop trail ideal for family walks, running, or cross-country skiing adjacent to Buffalo Creek Park just east of town.
- **Local sidewalks and paths** – Sidewalks and pedestrian routes connect neighborhoods, parks, schools, and business districts.

Each of these contributes to Glencoe's overall accessibility and recreational offerings.

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### 2. Health and Wellness Benefits

Trails in Glencoe play a key role in promoting community health:

- **Physical activity:** The Prairie Trail was explicitly developed in response to local health needs and trends, offering a free, accessible space for walking, cycling, and general movement, helping to combat obesity and encourage active lifestyles.
- **Mental well-being:** Access to outdoor spaces supports stress reduction and mental health by providing natural settings for recreation, relaxation, and time outdoors.
- **Inclusive design:** Short loops and multiple route lengths make trails usable for a wide range of ages and fitness levels.

These benefits align with broader public health goals of improving wellness and reducing healthcare burdens at the community level.

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### 3. Social and Community Connectivity

Trails in Glencoe strengthen social ties and community identity:

- **Gathering spaces:** Trails such as Prairie Trail host community events like fun runs and seasonal walks, turning recreational infrastructure into social hubs.
- **Equitable access:** Public, free use ensures that people from all walks of life can participate in outdoor activity without cost barriers.
- **Cross-generational appeal:** From families taking short strolls to older adults enjoying peaceful walks, trails support interactions across generations.

This community focus enhances civic life and complements Glencoe's parks, schools, and downtown as centers of local culture.

---

### 4. Regional Connectivity and Tourism Potential

While Glencoe's trail system is primarily local in scale, it sits within **Minnesota's larger network of recreational routes:**

- Nearby regional routes like the **Dakota Rail Regional Trail** connect multiple towns and showcase rural and scenic landscapes. These larger rail-trail conversions help draw cyclists and outdoor enthusiasts from a broader region.
- Glencoe's trails link to county parks and surrounding natural areas that appeal to visitors looking for outdoor experiences beyond urban centers.

Though Glencoe's own trails may not be designated statewide regional corridors, they contribute to a **patchwork of recreation opportunities** that enhance southwest Minnesota's appeal to both residents and visitors.

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## 5. Economic and Quality-of-Life Significance

Trails influence Glencoe's regional economic and lifestyle profile:

- **Attracting residents and businesses:** Quality outdoor amenities factor into decisions about where to live or open businesses, strengthening Glencoe's competitiveness regionally.
- **Tourism spillover:** Proximity to larger trails and local parks support tourism activity that benefits small businesses, from restaurants to lodging and retail.
- **Property values and community pride:** Access to trails and green spaces is often linked to increased property desirability and civic pride, especially in smaller cities like Glencoe.

Trails thus help reinforce Glencoe's identity as a vibrant, healthy, and livable community.

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## 6. Future Potential and Strategic Importance

Looking ahead, Glencoe's trail system holds potential for expanded regional impact:

- **Connectivity improvements:** Continued planning could link Glencoe more directly with broader county or state trail networks, enhancing tourism and recreation reach.
  - **Health partnerships:** Continued collaborations with public health organizations and community groups can magnify the trails' use and benefits.
  - **Community events and cultural programming:** Trails can serve as venues for more festivals, educational programs, and seasonal activities that further engage both residents and regional visitors.
- 

## Conclusion

In Glencoe, Minnesota, the trail system holds **regional significance far beyond mere walking paths**. It supports public health, community cohesion, recreation, economic vitality, and connections to broader recreational networks. While predominantly local in scale, the system enhances the area's quality of life, contributes to tourism, and anchors civic identity — illustrating how thoughtful investment in outdoor spaces can yield wide-ranging regional benefits.



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# GLENCOE



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To: Mayor and City Council

From: Mark Lemen, City Administrator

Date: January 20, 2026

RE: Item 7C – Rezoning application 2600 Block 14<sup>th</sup> St.

Item 7C - The Planning and Industrial Commission recommended approval of the rezoning application, requesting that the 2600 block of 14th Street be rezoned to R-2. The property is currently zoned R-1.



1107 11<sup>th</sup> St E #107, Glencoe, MN 55336 (320) 864-5586 www.glencoe.mn.org

OFFICE USE	
Permit Fee:	\$100.00
Date Paid	11/20/25
<input type="checkbox"/> Cash	
<input checked="" type="checkbox"/> Check #	
<input type="checkbox"/> Credit Card	
2.5% cc fee =	\$2.50
Staff Initials	HK

### REZONING PERMIT APPLICATION

Date 12/2/2025

Applicant Ryan Voss Construction Inc. Phone 320-510-0404

Owner (if different than applicant) \_\_\_\_\_

Address 2600 Block 14th Street/Glencoe

Legal Description Lot 1 Block 2, Panther Heights First Addition

Rezoning Request Presently R1 to R2

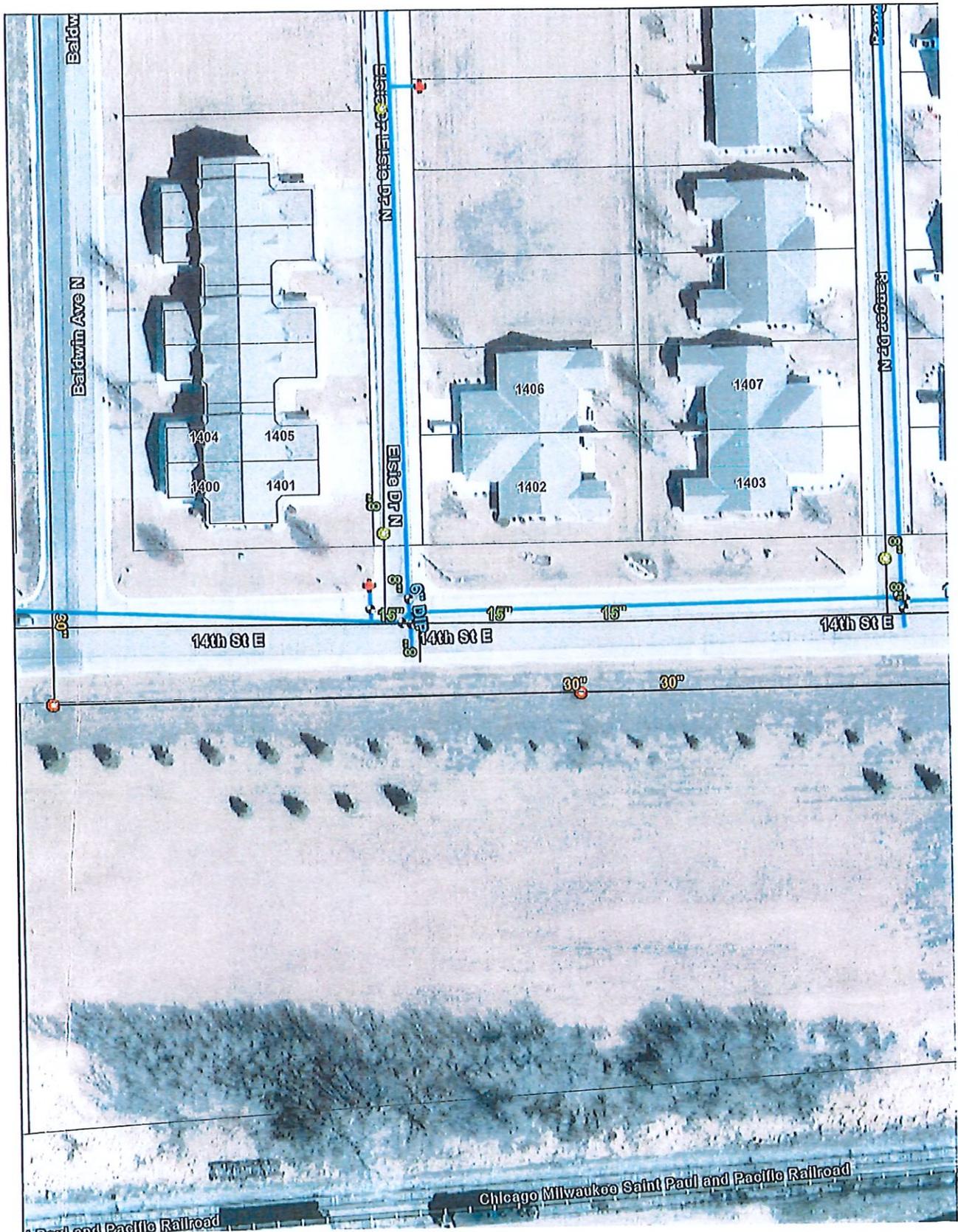
Reason for Request This 3 Acre parcel was most likely zoned incorrectly in 2002. Possible new owner wishes to build multifamily apartments on this property. Utilities were set up for this type of use.

  
 \_\_\_\_\_  
 Owner Signature

\_\_\_\_\_  
 Applicant Signature (if different from Owner)

PLANNING & INDUSTRIAL COMMISSION ACTION	CITY COUNCIL ACTION
The Glencoe Planning & Industrial Commission has _____ APPROVED _____ DENIED this rezoning application on _____, 20____. This recommendation will be brought to the Glencoe City Council on _____, 20____. _____ Planning Commission Signature	The Glencoe City Council has _____ APPROVED _____ DENIED this rezoning application on _____, 20____ by a vote of _____ to _____. _____ City Council or Administrator Signature

# ArcGIS Web Map







234 600 370  
Glencoe

14th St

233 200 10

234 600 370

234 600 370



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To: Mayor and City Council

From: Mark Lemen, City Administrator

Date: January 20, 2026

RE: Item 7D – Request for approval to advertise GYL Taxilane extension bid opening

Item 7D - The Airport Commission recommended Council approve to advertise and set the bid opening for the GYL Taxilane extension for February 24, 2026.



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# GLENCOE

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NAME Hunter Lemke TODAY'S DATE 12/18/2025  
ADDRESS 212 Wacker drive TELEPHONE 320-510-2275  
EMAIL hunter.l@live.com EMPLOYER Seneca Foods  
YEARS AS GLENCOE RESIDENT 25 OCCUPATION Superintendent

I am interested in serving on the following City Board or Commission (descriptions on next page):

AIRPORT COMMISSION

LIGHT & POWER COMMISSION

CHARTER COMMISSION

PARK BOARD

LIBRARY BOARD

PLANNING & INDUSTRIAL COMMISSION

ECONOMIC DEVELOPMENT AUTHORITY

Why you are interested in serving on this board/commission: General interest in City/government politics. Serving a community that I am actively a part of.

Describe any prior/current experience that may relate to serving on this board/commission: \_\_\_\_\_

Political science degree, handle many similar aspects w/ work at Seneca. Administration aspects of working at a local business.

List other municipal boards/commissions you have served on:

- Chamber of Commerce Served from 2023 to present
- \_\_\_\_\_ Served from \_\_\_\_\_ to \_\_\_\_\_
- \_\_\_\_\_ Served from \_\_\_\_\_ to \_\_\_\_\_

Hunter Lemke  
Signature of Applicant

12-18-2025  
Date



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Precinct 3 - Paul Lemke, Precinct 4 - Cory Neld

# CITY OF GLENCOE BILLS

JANUARY 20, 2026

**\*\* PREPAID PAYROLL & WIRE TRANSFER BILLS \*\***

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 9-17-25	\$82,152.33
WIRE TRANSFER	MULT DEPTS: STATE SALES TAX	\$26,385.00
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$56,937.70
	TOTAL PREPAID BILLS ----->	<u><u>\$165,475.03</u></u>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JAN 20, 2026 - PREPAID BILLS

Date: 01/16/2026  
 Time: 2:14 pm  
 Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
AMERICAN EXPRESS	1536	MULT DEPTS:RADIO, TABLES, LINENS,SM TOOLS,SUPPLIES.PARTS	186882	09/26/2025	<u>2,831.06</u>
				Vendor Total:	<u>2,831.06</u>
BOBBING BOBBER BREWING COM	1802	LIQUOR STORE: MERCH FOR RESALE	186883	09/26/2025	<u>138.44</u>
				Vendor Total:	<u>138.44</u>
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	186870	09/19/2025	<u>4,686.80</u>
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	186884	09/26/2025	<u>1,870.27</u>
				Vendor Total:	<u>6,557.07</u>
C & L DISTRIBUTING	0492	LIQUOR STORE: MERCH FOR RESALE	186885	09/26/2025	<u>11,349.56</u>
				Vendor Total:	<u>11,349.56</u>
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	186871	09/19/2025	<u>263.70</u>
				Vendor Total:	<u>263.70</u>
DAHLHEIMER BEVERAGE	0003	LIQUOR STORE: MERCH FOR RESALE	186886	09/26/2025	<u>28,571.63</u>
				Vendor Total:	<u>28,571.63</u>
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL, WEED SPRAY	186887	09/26/2025	<u>7,506.31</u>
				Vendor Total:	<u>7,506.31</u>
GLENCOE FLEET SUPPLY	2074	MULT DEPTS: HARDWARE, PAINT, REPAIR & MAINT, SM TOOLS	186888	09/26/2025	<u>1,231.92</u>
				Vendor Total:	<u>1,231.92</u>
INDIAN ISLAND WINERY	1512	LIQUOR STORE: MERCH FOR RESALE	186889	09/26/2025	<u>525.60</u>
				Vendor Total:	<u>525.60</u>
IUOE LOCAL #49	2109	MULT DEPTS: UNION DUES	186872	09/19/2025	<u>209.95</u>
				Vendor Total:	<u>209.95</u>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	186873	09/19/2025	<u>2,159.63</u>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	186890	09/26/2025	<u>4,926.64</u>
				Vendor Total:	<u>7,086.27</u>
MARLIN'S TRUCKING	1387	LIQUOR STORE: MERCH FOR RESALE	186891	09/26/2025	<u>402.50</u>
				Vendor Total:	<u>402.50</u>
MIDWEST MACHINERY CO.	1297	PUBLIC SAFETY AID, FIRE: GATOR GRASS RIG	186881	09/24/2025	<u>100,325.00</u>
				Vendor Total:	<u>100,325.00</u>
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	186874	09/19/2025	<u>237.19</u>
				Vendor Total:	<u>237.19</u>
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	186875	09/19/2025	<u>110.75</u>
				Vendor Total:	<u>110.75</u>
NCPERS GROUP LIFE INS	1619	ADMIN: INS PREMIUM	186876	09/19/2025	<u>16.00</u>
				Vendor Total:	<u>16.00</u>
NOTHING BUT HEMP	0275	LIQUOR STORE: MERCH FOR RESALE	186892	09/26/2025	<u>1,275.00</u>
				Vendor Total:	<u>1,275.00</u>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	186877	09/19/2025	<u>6,182.96</u>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	186893	09/26/2025	<u>700.00</u>
				Vendor Total:	<u>6,882.96</u>
PIEPER, CINDY	2275	WWTP: I & I	186878	09/19/2025	<u>1,000.00</u>
				Vendor Total:	<u>1,000.00</u>
PPLSI	0485	MULT DEPTS: INS PREMIUMS	186879	09/19/2025	<u>112.60</u>
				Vendor Total:	<u>112.60</u>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	186880	09/19/2025	<u>4,196.69</u>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	186894	09/26/2025	<u>4,477.83</u>
				Vendor Total:	<u>8,674.52</u>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**  
 JAN 20, 2026 - PREPAID BILLS

Date: 01/16/2026  
 Time: 2:14 pm  
 Page: 2

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
STAR GROUP, L.L.C.	0972	MULT DEPTS: ANTIFREEZE, BELTS, FILTERS, OIL	186895	09/26/2025	<b>266.02</b>
				Vendor Total:	<u>266.02</u>
VIKING BEVERAGES	0973	LIQUOR STORE: MERCH FOR RESALE	186896	09/26/2025	<b>4,193.50</b>
				Vendor Total:	<u>4,193.50</u>
VINOCOPIA, INC.	1353	LIQUOR STORE: MERCH FOR RESALE	186897	09/26/2025	<b>619.50</b>
				Vendor Total:	<u>619.50</u>
VISA	0350	MULT DEPTS: TRAINING/TRAVEL, ADVERTISING, GIS SUBSCRIPTION	186898	09/26/2025	<b>4,305.48</b>
				Vendor Total:	<u>4,305.48</u>
WINE MERCHANTS	0667	LIQUOR STORE: MERCH FOR RESALE	186899	09/26/2025	<b>3,072.00</b>
				Vendor Total:	<u>3,072.00</u>
				Grand Total:	<b>197,764.53</b>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<b>197,764.53</b>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<b>197,764.53</b>
	<b>Total Invoices:</b>	<b>30</b>			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JAN 20, 2026 - 2025 REG BILLS

Date: 01/16/2026  
 Time: 2:07 pm  
 Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
4-SQUARE BUILDERS, INC.	0071	PARK WWTP: LUMBER FOR PICNIC TABLES & SHOP BENCH	0	00/00/0000	84.18
				Vendor Total:	<u>84.18</u>
AMERICAN RED CROSS	1732	AQUATIC CENTER: TRAINING	0	00/00/0000	300.00
				Vendor Total:	<u>300.00</u>
ARNOLD'S OF GLENCOE, INC.	1449	FIRE: LUBRICANTS	0	00/00/0000	14.56
				Vendor Total:	<u>14.56</u>
ASPEN MILLS	1527	FIRE: UNIFORMS	0	00/00/0000	105.71
				Vendor Total:	<u>105.71</u>
AUTO VALUE GLENCOE	0214	STREET: SMALL TOOLS, LUBRICANT	0	00/00/0000	52.97
				Vendor Total:	<u>52.97</u>
BORDER STATES INDUSTRIES INC	0852	ADMIN: EMERGENCY LIGHTS	0	00/00/0000	1,909.32
				Vendor Total:	<u>1,909.32</u>
BRADLEY SECURITY & ELECTRIC	0209	AIRPORT: REKEY PADLOCK & CUT KEYS	0	00/00/0000	193.40
				Vendor Total:	<u>193.40</u>
BROTHERS FIRE & SECURITY	0642	STREET, REIMB: REPLACE FIRE ALARM PANEL	0	00/00/0000	3,018.36
				Vendor Total:	<u>3,018.36</u>
CARD SERVICES	0330	MULT DEPTS: CLEANING & OPERATING SUPPLIES	0	00/00/0000	152.09
				Vendor Total:	<u>152.09</u>
CARQUEST AUTO PARTS	1285	WWTP: REPAIR PARTS	0	00/00/0000	58.93
				Vendor Total:	<u>58.93</u>
CENTERPOINT ENERGY	0204	MULT DEPTS: NATURAL GAS BILLS	0	00/00/0000	16,955.16
				Vendor Total:	<u>16,955.16</u>
CENTRAL HYDRAULICS	1913	STREET: EQUIPMENT PARTS & LABOR	0	00/00/0000	449.47
				Vendor Total:	<u>449.47</u>
CREEKSIDO SOILS	0938	SANITATION: FALL COMPOST SITE CLEAN OUT SERVICE	0	00/00/0000	14,459.36
				Vendor Total:	<u>14,459.36</u>
DAKOTA SUPPLY GROUP	0523	WATER: METER GASKETS	0	00/00/0000	98.91
				Vendor Total:	<u>98.91</u>
EMI AUDIO	1703	CABLE TV: N BALLROOM SCREEN & PROJECTOR INSTALL, LAPEL MICS	0	00/00/0000	35,039.83
				Vendor Total:	<u>35,039.83</u>
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL	0	00/00/0000	8,126.49
				Vendor Total:	<u>8,126.49</u>
GLENCOE FLEET SUPPLY	2074	MULT DEPTS:SM TOOLS, SAFETY EQUIPMENT,REPAIR & MAINT SUPP.	0	00/00/0000	1,216.61
				Vendor Total:	<u>1,216.61</u>
GLENCOE REGIONAL HEALTH	0099	FIRE: EMPLOYEE TESTING	0	00/00/0000	142.16
				Vendor Total:	<u>142.16</u>
GOPHER STATE ONE CALL	0482	WATER, WWTP, STORM WATER: LOCATE TICKETS	0	00/00/0000	12.15
				Vendor Total:	<u>12.15</u>
GREAT NORTHERN ENVIRONMEN	1601	WWTP: EQUIPMENT MAINTENANCE, REPAIR & WINTERIZATION	0	00/00/0000	4,183.00
				Vendor Total:	<u>4,183.00</u>
HAWKINS, INC.	1133	WWTP: CHEMICALS	0	00/00/0000	7,664.45
				Vendor Total:	<u>7,664.45</u>

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
HERALD JOURNAL PUBLISHING	1442	ADMIN, LIQUOR STORE: PUBLISHING & ADVERTISING	0	00/00/0000	672.58
				Vendor Total:	<u>672.58</u>
HUEMOELLER, CHESKIS &	1800	ADMIN: LEGAL SERVICES	0	00/00/0000	7,801.00
				Vendor Total:	<u>7,801.00</u>
INTOXIMETERS, INC.	0133	POLICE: FIELD SUPPLIES	0	00/00/0000	640.00
				Vendor Total:	<u>640.00</u>
JOHN DEERE FINANCIAL	1299	STREET: FILTERS	0	00/00/0000	312.24
				Vendor Total:	<u>312.24</u>
KWIK TRIP	1653	POLICE: FUEL	0	00/00/0000	1,703.71
				Vendor Total:	<u>1,703.71</u>
LEEDSTONE	1541	WWTP: ACID RINSE	0	00/00/0000	111.66
				Vendor Total:	<u>111.66</u>
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	28,729.30
				Vendor Total:	<u>28,729.30</u>
LITZAU EXCAVATING	0380	ADMIN: BUILDING DEMOS	0	00/00/0000	123,175.18
				Vendor Total:	<u>123,175.18</u>
LYNN CARD COMPANY	1676	FIRE: CARDS	0	00/00/0000	126.00
				Vendor Total:	<u>126.00</u>
MCLEOD CO FIRE CHIEF'S ASSOC	1149	FIRE: ACTIVE 911 SERVICE DUES	0	00/00/0000	568.00
				Vendor Total:	<u>568.00</u>
MCLEOD COOP. POWER ASS'N.	0201	ADMIN, AIRPORT: ELECTRICITY	0	00/00/0000	1,089.66
				Vendor Total:	<u>1,089.66</u>
MED COMPASS	0093	FIRE: PHYSICALS	0	00/00/0000	4,045.00
				Vendor Total:	<u>4,045.00</u>
METRO SALES, INC	1066	POLICE: OFFICE EQUIPMENT LEASE	0	00/00/0000	202.23
				Vendor Total:	<u>202.23</u>
MINNESOTA UI FUND	0566	CEMETERY: UNEMPLOYMENT INS	0	00/00/0000	1,586.50
				Vendor Total:	<u>1,586.50</u>
MN. DEPT. OF LABOR & INDUSTRY	0055	REIMB: STATE SURCHARGE	0	00/00/0000	468.34
				Vendor Total:	<u>468.34</u>
MNSPECT	0722	CODE ENFORCE: BUILDING & RENTAL INSPECTIONS	0	00/00/0000	3,311.09
				Vendor Total:	<u>3,311.09</u>
NORTH AMERICAN SAFETY INC	0903	WATER, WWTP: SAFETY CLOTHING	0	00/00/0000	458.84
				Vendor Total:	<u>458.84</u>
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	54.20
				Vendor Total:	<u>54.20</u>
NUVERA	2120	MULT DEPTS: INTERNET, PHONE, IT SUPPORT, MONITORS	0	00/00/0000	9,228.25
				Vendor Total:	<u>9,228.25</u>
OFFICE OF MN. IT SERVICES	1423	POLICE: INTERNET SERVICE	0	00/00/0000	127.89
				Vendor Total:	<u>127.89</u>
O'REILLY AUTOMOTIVE, INC	1982	WATER, WWTP: FUSE, LUBRICANT, SUPPLIES	0	00/00/0000	57.94
				Vendor Total:	<u>57.94</u>
OSC	0653	STREET: WELDING SUPPLIES	0	00/00/0000	21.59
				Vendor Total:	<u>21.59</u>
PIONEERLAND LIBRARY SYSTEMS	0227	CARDS & FINES	0	00/00/0000	51.70

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>51.70</u>
PITNEY BOWES BANK INC	0271	ADMIN: POSTAGE	0	00/00/0000	<u>564.40</u>
				Vendor Total:	<u>564.40</u>
PLUNKETT'S PEST CONTROL, INC	0446	WWTP, CITY CENTER: PEST CONTROL	0	00/00/0000	<u>173.56</u>
				Vendor Total:	<u>173.56</u>
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	<u>175.22</u>
				Vendor Total:	<u>175.22</u>
PRO AUTO GLENCOE, INC	0527	STREET, WATER: TRUCK & LEAF VAC MAINT & REPAIR PARTS	0	00/00/0000	<u>2,470.48</u>
				Vendor Total:	<u>2,470.48</u>
PURPLE ROLL-OFF	1582	STREET: SNOW HAULING	0	00/00/0000	<u>780.00</u>
				Vendor Total:	<u>780.00</u>
REVIER WELDING	1509	STREET: EQUIPMENT REPAIRS	0	00/00/0000	<u>1,125.00</u>
				Vendor Total:	<u>1,125.00</u>
ROSE TRUCKING INC	0775	FIRE: ANNUAL TRUCK MAINTENANCE	0	00/00/0000	<u>5,367.42</u>
				Vendor Total:	<u>5,367.42</u>
RUNNING'S SUPPLY, INC.	1616	PARK, WWTP: SAFETY BOOTS, UNIFORMS	0	00/00/0000	<u>687.28</u>
				Vendor Total:	<u>687.28</u>
SAM'S TIRE SERVICE INC.	0250	STREET: DOT INSPECTION, TIRES & INSTALLATION	0	00/00/0000	<u>2,965.56</u>
				Vendor Total:	<u>2,965.56</u>
STAR GROUP, L.L.C.	0972	MULT DEPTS: BATTERY CHARGER, OIL, GREASE CART	0	00/00/0000	<u>700.48</u>
				Vendor Total:	<u>700.48</u>
STORM TRUCKING, LLC	1687	STREET: SNOW HAULING	0	00/00/0000	<u>1,105.00</u>
				Vendor Total:	<u>1,105.00</u>
THOMSON REUTERS	1260	POLICE: INVESTIGATION SERVICES	0	00/00/0000	<u>200.66</u>
				Vendor Total:	<u>200.66</u>
TOTAL CONTROL SYSTEMS, INC	2148	WWTP: SYSTEM REPAIRS	0	00/00/0000	<u>420.00</u>
				Vendor Total:	<u>420.00</u>
TRI-COUNTY WATER	1016	STREET, REIMB: WATER	0	00/00/0000	<u>61.50</u>
				Vendor Total:	<u>61.50</u>
UNHINGED PIZZA	1412	COUNCIL: HOLIDAY LUNCH	0	00/00/0000	<u>698.59</u>
				Vendor Total:	<u>698.59</u>
WM. MUELLER & SONS, INC.	0206	WATER: PATCHING	0	00/00/0000	<u>302.77</u>
				Vendor Total:	<u>302.77</u>
ZARNOTH BRUSH WORKS, INC.	1910	STREET: BROOM	0	00/00/0000	<u>582.00</u>
				Vendor Total:	<u>582.00</u>
				Grand Total:	<u>297,159.93</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>297,159.93</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>297,159.93</u>
	<b>Total Invoices:</b>	<b>61</b>			

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
AXON ENTERPRISE, INC	0439	POLICE: BODY CAMERAS & EQUIPMENT	0	00/00/0000	14,452.88
				Vendor Total:	<u>14,452.88</u>
BRADLEY SECURITY & ELECTRIC	0209	MULT DEPTS: ANNUAL SECURITY RENEWAL	0	00/00/0000	2,436.00
				Vendor Total:	<u>2,436.00</u>
BUMPS FAMILY RESTAURANT	0961	COUNCIL: RETIREMENT LUNCH	0	00/00/0000	1,823.60
				Vendor Total:	<u>1,823.60</u>
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	5,994.11
				Vendor Total:	<u>5,994.11</u>
FRANKLIN PRINTING INC.	0085	AIRPORT: RECEIPT PRINTER TAPE	0	00/00/0000	5.98
				Vendor Total:	<u>5.98</u>
GRANT WRITING USA	0398	ADMIN: TRAINING	0	00/00/0000	525.00
				Vendor Total:	<u>525.00</u>
GROW AMERICA	2027	ADMIN: TRAINING	0	00/00/0000	1,700.00
				Vendor Total:	<u>1,700.00</u>
HAWKINS, INC.	1133	WATER: CHEMICALS	0	00/00/0000	4,732.61
				Vendor Total:	<u>4,732.61</u>
INDEPENDENT EMERGENCY SER	0969	POLICE: MONTHLY 911 SERVICE	0	00/00/0000	10.77
				Vendor Total:	<u>10.77</u>
JOHNSON CONTROLS FIRE	0874	MULT DEPTS: ANNUAL FIRE EXT & EMERGENCY LIGHT INSPECTIONS	0	00/00/0000	4,791.65
				Vendor Total:	<u>4,791.65</u>
LEAGUE OF MINNESOTA CITIES	0154	ADMIN: MEMBERSHIP DUES	0	00/00/0000	7,500.00
				Vendor Total:	<u>7,500.00</u>
LITZAU EXCAVATING	0380	WWTP: I & I PROGRAM	0	00/00/0000	1,000.00
				Vendor Total:	<u>1,000.00</u>
MN DNR ECO-WATERS-RES	2012	WATER: PERMIT	0	00/00/0000	1,328.45
				Vendor Total:	<u>1,328.45</u>
MVTL, INC.	0353	WATER, WWTP: LAB TESTING	0	00/00/0000	160.50
				Vendor Total:	<u>160.50</u>
MY GUY, INC	0940	STREET, PARK: PRESSURE WASHER SOAP	0	00/00/0000	750.00
				Vendor Total:	<u>750.00</u>
SAFEASSURE CONSULTANTS INC	0865	MULT DEPTS: SAFETY TRAINING	0	00/00/0000	5,024.69
				Vendor Total:	<u>5,024.69</u>
SHELLY, MICHAEL & JENNA	1369	CITY CENTER: DAMAGE DEPOSIT REFUND	0	00/00/0000	500.00
				Vendor Total:	<u>500.00</u>
TRUIST GOVERNMENTAL FINANCE	0809	CITY CENTER: BOND PRINCIPAL & INTEREST	0	00/00/0000	131,010.00
				Vendor Total:	<u>131,010.00</u>
				Grand Total:	<u>183,746.24</u>
				Less Credit Memos:	0.00
				Net Total:	<u>183,746.24</u>
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	<u>183,746.24</u>
	<b>Total Invoices:</b>	<b>18</b>			