



## GLENCOE CITY COUNCIL MEETING MINUTES

March 16, 2026 – 7:00 PM

City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Lemen, Mark Ostlund, Brandon Frankfurth, Haylie, Tony Padilla

Other: Bobbi Kadrie, Rich Glennie, David & Celine Swift

### 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser.

### 2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of March 2, 2026

B. Approve Minutes of the City Council Workshop of March 9, 2026

**Motion:** Dahlke, seconded by Lemke to approve the consent agenda. All in favor, the motion carries.

### 3. APPROVE AGENDA

**Motion:** Lemke, seconded by Rivera to approve the agenda. All in favor, the motion carries.

### 4. PUBLIC COMMENT (agenda items only)

Rich Glennie, Glencoe resident, asked questions regarding the hotel site and the reasoning behind the specific location.

### 5. PUBLIC HEARINGS

A. Set Public Hearing for the Second Reading of the Updated Zoning Ordinance 632 – Mark Ostlund, City Attorney

**Motion:** Lemke, seconded by Maynard to set the public hearing for the second reading of the Updated Zoning Ordinance 632 at 7:05 PM on April 6, 2026. All in favor, the motion carries.

### 6. BIDS AND QUOTES

A. Tennant Sweeper Replacement – Mark Lemen, City Administrator

**Motion:** Lemke, seconded by Neid to approve the purchase of the Tennant sweeper for \$3,400.00 from Hillyard Inc. All in favor, the motion carries.

### 7. REQUESTS TO BE HEARD

A. Resolution 2026-05 Glen Knoll Lift Station Plan Approval and Bid Opening – Justin Black, SEH

**Motion:** Neid, seconded by Dahlke to move for the backup generator source to be an alternate. All in favor, the motion carries.

**Motion:** Neid, seconded by Rivera to approve **Resolution 2026-05**. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, and Lemke. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

**RESOLUTION NO. 2026-05  
APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of the **Glen Knoll Lift Station Replacement Project**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that online bids will be received by the City Administrator until 11:00 a.m. on Thursday, April 16, 2026, at which time they will be publicly opened and read aloud via Microsoft Teams by the City Administrator and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Monday, April 20, 2026, in the council chambers of the Glencoe City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and submitted online through QuestCDN electronic bidding process and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 16th day of March, 2026.

**B.** Administrative Assistant Hiring Approval – Haylie Kusler, Assistant City Administrator

**Motion:** Maynard, seconded by Lemke to approve the hiring of Bobbi Kadrie as the Administrative Assistant. All in favor, the motion carries.

**C.** Increase Recycling Fee – Mark Lemen, City Administrator

**Motion:** Neid, seconded by Dahlke to approve the monthly recycling fee from one dollar to two dollars beginning May of 2026. All in favor, the motion carries.

**D.** First Reading of Updated Liquor Ordinance 633 and Set Public Hearing for Second Reading –  
Mark Ostlund, City Attorney

**Motion:** Lemke, seconded by Rivera to approve the first reading of Updated Liquor Ordinance 633 and to set the public hearing for the second reading at 7:15 PM on April 6, 2026. All in favor, the motion carries.

**E.** Approve Purchase Agreement Airstay Glencoe LLC – Mark Ostlund, City Attorney

**Motion:** Neid, seconded by Lemke to approve the purchase agreement with Airstay Glencoe LLC for \$80,219.00 with a closing date of July 13, 2026. All in favor, the motion carries.

**F.** Planning Commission Recommendation for Special Use Permit at 802 Mitchell Court – Haylie Kusler, Assistant City Administrator

It was the recommendation of the Planning and Industrial Commission to approve the Special Use permit for 802 Mitchell Court (undeveloped lot adjacent to 804 Mitchell Court) to construct a detached garage. After further discussion with Mr. Swift and the City Council, it is recommended that Mr. Swift returns to the Planning and Industrial Commission with a Variance permit for the height and placement of the structure prior to approving the Special Use permit.

**8. ITEMS FOR DISCUSSION**

**9. ROUTINE BUSINESS**

- A. Project Updates
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

**Motion:** Neid, seconded by Maynard to pay the City bills. All in favor, the motion carries.

**10. ADJOURN**

**Motion:** Neid, seconded by Dahlke to adjourn. All in favor, the motion carries.