GLENCOE CITY COUNCIL MEETING MINUTES
September 21, 2026 – 7:00 PM
City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Lemen, Mark Ostlund, Brandon Frankfurth, Bobbi Kadrie, Todd Trippel, Tony Padilla

Other: Sandra Medoza, David Swift, Celine Swift, Rich Glennie, Chris Sonju

1. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
The meeting was called to order by Mayor Mark Hueser

2. **CONSENT AGENDA**
   A. Approve Minutes of the Regular Meeting of September 8, 2026
   B. Approve Minutes of the City Council Workshop of September 14, 2026
   C. Special Event Application – S'more Night (Glencoe Police Department) – September 24, 2026, from 4:00 PM to 6:00 PM at Oak Leaf Park – Requesting Fire Pits, Garbage Cans, Folding Tables, and Picnic Tables
   D. Special Event Application – GSL Homecoming Parade – October 2, 2026, starting at 2:30 PM – Requesting Police Escort and Street Closure (see attached parade route map)
   E. Special Event Application – GSL Tailgate Party – October 2, 2026 from 4:00 PM to 6:00 PM at Lincoln Parking Lot (GSL Schools) – Requesting Picnic Tables
   F. Peddler/Solicitor Permit (2) – Frost & Fern Outdoor Solutions – Tree Care, Snow Removal & Outdoor Services – Selling Dates: September 23 & 24, 2026 – Selling Times: 8:00 AM to 7:00 PM
   Motion: Lemke, seconded by Dahlke, to approve the Consent Agenda. All in favor, the motion carries.

3. **RECOGNITIONS OF DONATIONS TO THE CITY**
   A. **Resolution 2026-30** – Resolution Accepting $1,472.34 Donation from Jason Oelfke for Memorial Bench

RESOLUTION NO. 2026-30
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Glencoe is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor	Amount
Jason Oelfke	$1,472.34

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions

Memorial Bench Donation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as required by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Glencoe, Minnesota this 21st day of September, 2026.
Motion: Neid, seconded by Lemke, to approve **Resolution 2026-30**. Upon roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, Neid. The following voted Nay, none. Where upon the resolution was declared adopted and approved.

B. **Resolution 2026-31** – Resolution Accepting $150.00 Donation from MidCountry Bank and $675.00 Donation from McLeod County for the Flower Basket Program

RESOLUTION NO. 2026-31
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Glencoe is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor	Amount
MidCountry Bank	$150.00
McLeod County	$675.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions

Flower Basket Program Donation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as required by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Glencoe, Minnesota this 21st day of September, 2026.

Motion: Maynard, seconded by Rivera, to approve **Resolution 2026-31**. Upon roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, Neid. The following voted Nay, none. Where upon the resolution was declared adopted and approved.

C. **Resolution 2026-32** – Resolution Accepting $2,288.91 Donation from I.J. Burich Family Foundation for the Glencoe Police Department

RESOLUTION NO. 2026-32
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Glencoe is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor	Amount
I.J Burich Family Foundation	$2,288.91

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions

Police Department Donation – Magnetic Molle Holders, Shatter Balls, and Flashlights

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as required by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Glencoe, Minnesota this 21st day of September 2026.

Motion: Lemke, seconded by Dahlke, to approve **Resolution 2026-32**. Upon roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, Neid. The following voted Nay, none. Where upon the resolution was declared adopted and approved.

4. **APPROVE AGENDA**
   Motion: Rivera, seconded by Neid, to approve the agenda. All in favor, the motion carries.

5. **PUBLIC COMMENT (agenda items only)**
   Chris Sonju, Glencoe Silver Lakes Superintendent, addressed the residents of Glencoe regarding the upcoming revoke-and-replace levy.

6. **PUBLIC HEARINGS -** None

7. **BIDS AND QUOTES**
   A. Plow Purchase for Kubota Tractor- Brandon Frankfurth, Public Works Director
      Motion: Lemke, seconded by Maynard, to approve the purchase of a new 12-foot HLA V-Plow from Arnold's to replace the City's existing alley plow. All in favor, the motion carries.

8. **REQUESTS TO BE HEARD**
   A. First Reading of **Ordinance 635** to Amend and Restate Section 626 Regulating Cannabis and Lower Potency Hemp Edible Businesses and Related Zoning Provisions – Mark Ostlund, City Attorney
      Motion: Lemke, seconded by Neid, to approve the first reading of **Ordinance 635**. All in favor, the motion carries. The first reading of **Ordinance 635** was approved.
   B. Set a Public Hearing for the Second Reading of **Ordinance 635** to Amend and Restate Section 626 Regulating Cannabis and Lower Potency Hemp Edible Businesses and Related Zoning Provisions for October 5, 2026, at 7:10 PM – Mark Lemen, City Administrator
      Motion: Lemke, seconded by Dahlke, to approve the Public Hearing for the Second Reading of **Ordinance 635**. All in favor, the motion carries.
      A Public Hearing was scheduled for **Ordinance 635** for the above date and time.
   C. Set a Public Hearing for the Second Reading of **Ordinance 634** to Amend Residency Requirements for the Airport Commission for October 5, 2026, at 7:20 PM – Mark Lemen, City Administrator
      Motion: Neid, seconded by Maynard, to approve the Public Hearing for the Second Reading of **Ordinance 634**. All in favor, the motion carries.
      A Public Hearing was scheduled for **Ordinance 634** for the above date and time.
   D. Set a Public Hearing for Delinquent Bills Owed to the City of Glencoe for October 19, 2026, at 7:10 PM – Mark Lemen, City Administrator
      Motion: Neid, seconded by Dahlke, to set a Public Hearing for Delinquent Bills. All in favor, the motion carries.
      A Public Hearing was scheduled for Delinquent Bills for the above date and time.
   E. Set a Public Hearing before the Glencoe Planning Commission for October 8, 2026, at 7:05 PM at the Glencoe City Center to Consider a Minor Subdivision Request Submitted by David Swift involving Property Owned by David Swift, located at 804 Mitchell Court, and Property Owned by Myron Schuette Construction, located at 802 Mitchell Court.

Motion: Lemke, seconded by Maynard, to set a Public Hearing for the Glencoe Planning Commission for a Minor Subdivision request submitted by David Swift. All in favor, the motion carries.

A Public Hearing for Glencoe Planning Commission for the above properties, date, and time.

F. Approve Community Service Officer (CSO) – Tony Padilla, Police Chief
Motion: Maynard, seconded by Lemke to approve the hiring of Leo Reyes as CSO. All in favor, the motion carries.

G. Approve Lexipol Policy Manual – Tony Padilla, Police Chief
Motion: Lemke, seconded by Neid to approve Lexipol Policy Manual. All in favor, the motion carries.

H. Approve Preliminary Property Tax Levy **Resolution 2026-29** – Mark Lemen, City Administrator

RESOLUTION NO. 2026-29
RESOLUTION SETTING PRELIMINARY 2027 TAX LEVY

WHEREAS, the Department of Revenue has set September 30th, 2026, as the deadline for certifying 2027 Preliminary tax levies; and,

WHEREAS, the City Administrator has provided the City Council with the preliminary 2027 City General Fund and Debt Service Budgets, which includes a recommended Ad Valorem Tax Levy, a wage increase of 3.25% and other wage adjustments as approved by the City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA:

1. That the following sums of money be levied for the current year, collectable in 2027, upon taxable property in the City of Glencoe, for the following purposes:

GENERAL		
General Fund/Ad Valorem Levy	$2,020,206.00	
DEBT SERVICE/SPECIAL LEVY		
Street Overlay – Pavement Plan	$1,000.000.00	
2010 City Center	$ 160,000.00	
2015 Lincoln Park Project		$ 144,000.00
2016 Armstrong Ave Project		$ 32,000.00
2017 Baxter Ave Project		$ 175,000.00
2018 Central Storm		$ 145,000.00
2021 10th Street Improvement		$ 30,000.00
2025 Hennepin Ave Project		$ 150,000.00
Economic Development Authority		$ 150,000.00
		$1,986,000.00
TOTAL		$4,006,206.00

2. That the City Administrator is hereby instructed to transmit a certified copy of the levy to the County Auditor of McLeod County, Minnesota by September 30, 2026.
3. This is an increase over the 2026 tax levy.
4. That the Truth in Taxation hearing is scheduled for December 7, 2026, at 7:15 at the City Council Chambers

Adopted and approved this 21st day of September, 2026.
Motion: Lemke, seconded by Maynard to approve **Resolution 2026-29.** All in favor, the motion carries. Upon roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, Neid. The following voted Nay, none. Where upon **Resolution 2026-29** was declared adopted and approved.

9. ITEMS FOR DISCUSSION - None

10. ROUTINE BUSINESS

A. Project Updates - A Revolve Lab update was provided by Mark Lemen, City Administrator. Water and sewer mains have been extended to the site to provide service, and preliminary site groundwork has begun.
B. Economic Development - None
C. Public Input - None
D. Reports – None
E. City Bills
Motion: Neid, seconded by Dahlke, to pay city bills. All in favor, the motion carries.

11. ADJOURN

Motion: Neid, seconded by Rivera to adjourn. All in favor, the motion carries.